

EDGARTOWN SCHOOL COMMITTEE MINUTES

Wednesday, February 18, 2015
Teacher's Conference Room
8:30am

DRAFT

Those present were Chairperson Susan Mercier, Member Megan Anderson, Member David Rossi, Business Administrator Amy Tierney, Principal John Stevens, Superintendent Jim Weiss, Vice Principal Anne Fligor, Assistant Superintendent Matt D'Andrea, PTA President Deanna Laird

I. Approval of minutes of December 17

On a motion by Megan Anderson, seconded by Susan Mercier, the Committee agreed to accept the minutes of December 17, 2014.

II. Parent Groups and Community Input

No report was given.

III. PTA Report-Deanna Laird

Ms. Laird reported that she has filled out the IRS form for last year and linked it to previous IRS forms. She is working on getting this all caught up which is needed in order to get a solicitation certificate. She is trying to do the EZ form. She also reported that the pizza night was a big success, great turnout. The cost to the PTA was \$367. Isola gave a great deal on the pizzas. The PTA is still looking into a sign for the front of the building and currently discussing on where to place the sign

IV. Finance Report

A. Expenditure Report

Ms. Tierney distributed a copy of the current expenditure report. She noted the negative balance in the revolving lunch account. Mr. Stevens pointed out that the lunch program suffered several large repairs, including 2 compressors, dishwasher and the milk machine. Discussion followed as to how to proceed if the lunch program ever stayed in the red. Ms. Mercier questioned if we should be anticipating these repairs and possibly planning for them financially as things are getting older. She suggested we take an inventory and put this on the radar for possible expenses. Ms. Tierney also noted that she made the transfers as requested from the previous month. Mr. Stevens reported that all boilers and all air handlers in classrooms are working correctly.

B. School Choice Report

The last page of the report was the School Choice Fund Report. This showed an estimated ending balance for FY15 of \$64,859.62.

V. Superintendent's Report

A. Building Tours

Dr. Weiss reported that they are trying to do tours in all of the school buildings in March. Edgartown agreed to hold their tour prior to the next school committee meeting.

VI. Principal's Report

A. Library Construction Update-Anne Fligor, Asst. Principal

Ms. Fligor reported that the library progress has slowed due to the stormy weather. The workmen can't get up to work on the roof. The building is weather tight, they are finishing the brick work and installing the elevator next week. Again, there have not been any complaints.

B. Parking lot light bulb replacement status- Anne Fligor, Asst. Principal

Ms. Fligor also reported that the new outside lights were not installed due to the weather, but they will be installed as soon as there is a break in the weather.

C. Student Activity Fund-Ellie Parece, finance secretary

Ms. Parece reported to the school committee that after attending a workshop on the Student Activity Fund, the process for handling this account has been updated. She presented the committee with the

current sub-accounts within the SAF as well as the account balance. She also gave the committee the current procedures for handling the account. On a motion by Megan Anderson, seconded by David Rossi, the committee voted to accept the SAF report as presented. Ms. Parece requested that the school committee agree to increase the maximum allowed in the SAF (checking account) from \$10,000 to \$20,000 pointing out that during the 8th grade Washington DC trip, bills are higher and come about quickly. On a motion by Megan Anderson, seconded by David Rossi, the committee voted to accept this maximum balance increase on the SAF checking account. Ms Parece explained that she oversees the SAF with Assistant Principal Anne Fligor. They agree that having two people oversee the account is beneficial. Ms. Tierney will help them over the summer to streamline some of the subaccounts to be sure the SAF is fully compliant.

D. Summer Leasing Forecast

Mr. Stevens reported that the school is interested in keeping the money that comes in from leasing the school. Chapter 40 section 3 allows school systems to keep their rental money, which they already do in Tisbury. This would need to be presented to the Selectmen for their approval. Ms. Mercier questioned how Tisbury has over \$20,000 in their leasing account, Dr. Weiss pointed out that this was accumulated over several years. Dr. Weiss commented that Mr. Stevens could approach the town and ask to establish a fund for leasing profits. If the school committee establishes the fund, it would have to be used within that school year. Mr. Stevens will approach the town regarding this fund after the annual meeting.

E. Building Use Report

Mr. Stevens handed out a leasing chart. It showed a high percentage of non-profits using the school, which he feels is great and helps the community. Mr. Stevens then handed out a chart at to what other schools charge for their building use. Ms. Mercier wondered if Mr. Stevens was comfortable with what the school was charging for use of facility and he said he was. She agreed that it is a nice to allow the community use of the building.

F. Snow Damage Report

Mr. Stevens reported that the office is collecting bills related to storm damage. All of the bills are not in yet. The January 23rd storm damaged a classroom air handler, caused extensive damage to the green house, blew shingles off of the shed roof as well as the added expense of snow removal. Mr. Stevens asked Ms Dolby at the Town Hall if the Town was submitting for reimbursement through MEFA and is waiting to hear back. He will present a more detailed report at the next meeting.

VII. Old Business/New Business

No report was given.

VII. Schedule Next Meeting

The next meeting was scheduled for March 18 at 8:30am.

IX. Adjournment

Respectfully submitted,

Ellie Parece
Secretary to the Committee