

## BOARD OF FIRE ENGINEERS

### MONTHLY MEETING

6/14/16 @ 4:00PM

**Present:** Chief Peter Shemeth, Retired Capt. Dick Kelly, Retired Senior Captain Charlie Smith, Asst. Chief Andrew Kelly, Deputy Chief Alex Schaeffer, Retired Deputy Chief Larry Thomas, EMS Rep Trevor Scanlon, Capt. Geoff Freeman, Retired Asst. Chief Scott Ellis and Anita Billings. Paramedic Mike Klimek was also present.

Meeting called to order at 4:00pm by Chief Shemeth

Minutes from the May meeting were not available as the Secretary was not present for the meeting.

Reviewed budget balances – The Chief explained that the bill for Engine 4 has not come in yet. It is estimated at \$11,400. Regular monthly bills for June are estimated at \$2,700. We need foam. We need pagers. ***A motion was made to let the Chiefs purchase what they feel is best for the department. Motion was seconded and approved by all members present.***

### Old Business:

Vehicles, Equipment & Maintenance:

- Engine 4 – hose to create front discharge caused a delay and lights were back ordered. Deputy Chief Schaeffer is waiting to here when it's ready to come back. Everything seems to be working now.
- Engine 2 – came back from alarm call with alarm going on. Put it on high idle and it reset itself.
- 230 – Waiting for fabricator
- 93 – Frame is rotted. Windows and lights don't work now. It's not worth putting any more money into it and it's unreliable at this point. Possibility of using Chiefs vehicle in the interim, on an emergency basis. The new 93 pickup has a build date of July 7<sup>th</sup>. It will be coming in a red color, not our custom red color. We could save time and money to leave it the standard red. All members present agreed to take 93 out of service and use the Chiefs vehicle temporarily. It will still be used as the command post for July 4<sup>th</sup> events.
- Bay Doors – Capt. Maciel is going to look at doors and repaint as needed.
- The Chief spoke to Chief Rose about getting a letter from Oak Bluffs Fire requesting to take our dive bus. Once he gets the letter, he will bring it to the Town. Also what about sharing the use of the Carolina Skiff with the Shellfish Dept.?
- What's the status of the washer & dryer? Still working on septic/water issue. Deputy Chief Schaeffer just hasn't had the time. It has been discussed that FD cover the installation costs and EFA buy the washer & dryer. There are some EFA members that don't feel they should buy both.

Letter regarding Group 4 has been submitted to Board of Selectmen.

Letter of Thanks to OB Fire for use of their ambulance has been sent.

### New Business:

Chief Alley's funeral – We were asked to bring the Ladder Truck to the wake and funeral. The Chief expressed his thanks to Capt. Freeman for making that happen.

## July 4<sup>th</sup> Fireworks

- The Chief suggested increasing hourly rate for that night. It was agreed by all members to increase rate to \$50. The Chief talked to Packer and barge is all set. The Steamship dock is all set. He called Jane Varkonda about the piping plovers, but has not heard back. Permit has been signed and sent back to Atlas and to the State.
- We will need to have an officers meeting to go over logistics. The Chief also talked to the Procurement Officer about adjusting the contract so the fireworks company will provide security during the day.

## Vehicles, Equipment & Maintenance:

- Gear has been ordered covered by warrant article and next year's budget. You may see new firefighters with new gear but it was necessary for FF1 training.
- 2 thermal imaging cameras have been ordered. Deputy Chief Schaeffer has not ordered one for Chappy yet. Asst. Chief Kelly had talked to Capt. Wells and he said they have donation money and would like the Chief's to spend it how they best see fit. The Chief said the Chappy guys did a good job at the brush fire on Sunday.
- Gas Meters – Draiger called to apologize. They are sending us some demo models until ours are ready.
- Asst. Chief Kelly received an email from one of our full time employees with concerns about some building maintenance issues. He will forward email to the Chief. Employee did not feel comfortable bringing the issues to the meeting herself. There is quite a bit of junk accumulating out in the field. It is clear we need more storage space. A discussion should be had with PD, Emergency Management and Cemetery about a joint building for storage. Deputy Chief Schaeffer said he has had discussions with Lt. Dolby and they are also in need of space for compliance with evidence storage requirements. It is definitely something that should be talked about more.

## Training:

- June 20<sup>th</sup> monthly drill.
- Asst. Chief Kelly and FF. Scanlon are going to work on Jet Ski so they do some training on it.

## ComCenter:

- Deputy Chief Schaeffer reported that the ComCenter sent out a letter that they are at critical staffing with only 7 dispatchers when they should have 11. They only have 1 dispatcher over night.
- We have had 4 emergencies that have been botched. Page tones have been wrong, wrong addresses etc. There have been meetings with MEMA and they know about the situation, but it's a long time coming.

The Chief reported that the Accountant's office needs an updated list of authorized signatures for bills and payroll. **A motion was made that any one of the three Chief's can sign all bills and payroll. Motion was seconded and approved by all members present.**

Retired Asst. Chief Ellis asked if the meeting could be changed to the third Tuesday instead of the second. **A motion was made for the monthly meetings to be changed from the 2<sup>nd</sup> Tuesday of every month to the 3<sup>rd</sup> Tuesday of every month. Motion was seconded and approved by all members present.**

Meeting adjourned 5:15pm.