

BOARD OF FIRE ENGINEERS
MONTHLY MEETING
4/17/18 @ 4:00PM

Present: Chief Alex Schaeffer, FF/EMS Rep Trevor Scanlon, Ambulance Coordinator Brenden Cooney, Retired Lieut. Harold Zadeh, Retired Capt. Dick Kelly, Retired Deputy Chief Larry Thomas, Asst. Chief Geoff Freeman and Anita Billings.

Meeting called to order at 4:00pm by Chief Schaeffer

Reviewed and approved the minutes from the March meeting.

Reviewed and approved budget balances. We will have roughly \$29,000 remaining after known expenditures, which does not include any unforeseen repairs or maintenance.

Reviewed and signed off on ambulance commitments reports for November and December 2017.

Old Business:

Training:

- Deputy Chief Kelly can't be here today, so Chief recapped.
- Dukes County Fire Chiefs committed to Mayday Class before the end of September.
- ESS did alarm panel class. It was a good class. They set up 2 different alarm panels and showed how we can work with the systems. Good experience for alarm crew and to meet ESS staff.
- April 29th – vehicle fire drill at town pit. We need to get members from red to green on accountability.
- May 14th – bus extrication drill. The VTA needs to get rid of a few buses.
- MCI protocol update – It was clear after MCI drill, that officer positions need to be reviewed.
- May 18, 19 & 20 – HazMat operations – you have to have this course to be FF1/FF2 certified.
- June 23rd – active threat

Vehicles, Equipment & Maintenance:

- 251 is still away – found leaking seals, so Bulldog will get back to us with price.
- 221 – display monitor was finally replaced. Rebuild kit for leaking valve should be repaired this week by Onsite Mobil.
- May 16th – TD&I is coming down for DOT inspections.
- We will be starting to schedule pump tests. Bulldog will coordinate with all Island FD's.
- 230 – issues with the battery have been addressed.
- 267 – received email today from insurance company. There are 2 potential causes. If wrong paint was the issue, it will probably be covered. Otherwise, it probably won't be covered. The Chief needs to sit down with the new Police Chief and discuss what his intentions will be with the boat program before moving forward.
- Dimond doors gave \$12,800 estimate for bay doors with port windows. Full glass windows like we have now would be \$13,500. Additional \$1,200 per door for motor. We need to decide what to do. The Chief believes there is money coming our way to beautify our grounds like the PD, but we don't know how much. Perhaps we could use the money to replace the doors instead.

- We haven't done a spring clean up around the station. The Chief reached out to 3 different landscapers to get pricing. TDR did our clean up last year. The Chief also reached out to Working Earth and Beetle Bung.
- Boiler is on the list for Fortes to come and clean it.
- Lt. Zadeh asked if the Chappy guys should do some maintenance at the station. The floors need to be power washed. Also, what about the leak behind the furnace?

Fire Prevention:

- 33 inspections and 17 plan reviews in last month. Things are continuing to go well. Everyone is getting more comfortable with inspections.
- Inspectors sat through a code compliance update class. Also looking to schedule a building code update class at some point.

EMS:

- Chief and Brenden sat with Josh for his 6 month review. He's doing a great job so far.
- We were approved for \$80,000 to replenish ambulance salaries at Special Town Meeting.
- Community outreach is up. We've been making a presence at the Library and Senior Center. Everyone seems happy to see us.
- April 13th, staff presented "Fall" safety tips to the Seniors. Had lunch with them and gave tips on how to be safe in their homes. Gave out night lights.
- April 26th - Brenden is going to do a couple home checks with Victoria to "frail" seniors in town.
- MCI – debrief on Thursday at Airport for EMS.
- An ad will be posted in a week or so for summer staff. Start date unknown at this point until we know what we have for funding.
- Brenden went off to "train the trainer" for Stop the Bleeding campaign. We will be reaching out to get the program going for next year. The Chief wants the public to walk away with something more than just the class.
- The Chief has been over to the school to discuss safety improvements. Changes need to be cost effective and attainable for them.

New Business:

Chief Shemeth's retirement party is May 16th at the Museum. 6pm-8pm cocktail party with passed apps and beer and wine. 150-175 guests. Sit down dinner would have cost \$15,000 for only 75 people. Invitations will be going out shortly. It will be shirt and tie attire. It will also include Peter Wells and Paul Bagnall.

Budget:

- The Chief discussed purchases between now and end of year.
- Fire prevention and community outreach vehicle lettering \$1,000
- Knox box key retention \$500 a piece. 3 trucks plus ambulances. We could then recall keys from PD which limits liability exposure.
- Generator to cover FD, PD, EM and Water Dept. – The Chief has reached out to Rob Young to see how big a generator we would need.
- Chief reported that pager transmitter is down to 30% which is why paging tones and quality of audio has been diminishing over the past year. This is something specific to the FD and makes sense to contribute to upgrades with the Sheriff. \$25,000 cost to increase to 100watt transmitter at ComCenter. This would be a shared cost.

- We need to think about these expenditures over the next month because we may need to move quickly on pager issue.
- ***A motion was made to contribute up to \$5,000 towards paging equipment. Motion was seconded and approved by all members present.***
- Our budget was approved at Town Meeting and all articles passed. The Chief reached out to Sheriff's Meadow about tanks. Will they want an MOU or Easement?
- Feasibility Study – Chief found one from Brewster Fire which is the type we are looking to get. With new OSHA requirements, there will most likely be more needed.
- Ladder lights will require RFP.
- At Chief's meeting there was a discussion about training reimbursement. The Chief would like permission to increase our hourly rate from \$20 to \$25 per hour to be comparable with other towns. ***Motion was made to increase hourly rate to \$25. Motion was seconded and approved by all members present.***

Capt. Kelly reported someone approached him at Town Hall about what our Paramedics do. It appeared the impression is they just sit around all day until there is a call. Perhaps we should put something out for the public to better understand what we do here. We need to improve our public campaigning and perhaps take a class on what information we can put out for the public to know.

Firemen's Muster – June 16th. Chief Bollin has spearheaded bringing it back.

With no further business, meeting adjourned 5:20pm.