

FINANCIAL ADVISORY COMMITTEE MEETING
SEPTEMBER 17, 2014 -4 PM

MEMBERS PRESENT: LES BAYNES, CHAIR; STEVE JORDAN, CO-CHAIR; TOM DURAWA; MORT FEAREY, JR.; ALEX RENTUMIS; BARBARA SHRIBER.

OTHERS PRESENT: JILL HUGHES, LIBRARY DIRECTOR; HERB FOSTER AND ROBERT AVAKIAN, TRUSTEES PAM DOLBY, TOWN ADMINISTRATOR

MEETING CALLED TO ORDER AT 4 PM. A MOTION WAS MADE, SECONDED AND VOTED TO APPROVE THE MINUTES OF OUR LAST MEETING, JUNE 18, 2014. APPROVED, 2 ABSTENTIONS.

THE COMMITTEE WAS INFORMED THAT JAMES CARTER WAS INTERESTED IN THE ALTERNATE POSITION FOR THE FINCOM. A MOTION WAS MADE, SECONDED AND VOTED TO APPROVE THAT JAMES CARTER BE APPOINTED ALTERNATE BY THE BOARD OF SELECTMEN. UNANIMOUS.

JILL HUGHE, LIBRARY DIRECTOR WAS ASKED BY THE COMMITTEE TO UPDATE THEM ON THE BUDGET INCREASES FOR THE NEW LIBRARY (FY17). JILL PRESENTED THE COMMITTEE WITH SEVERAL HANDOUTS REGARDING SALARIES AND HOURS FOR THIS CURRENT FISCAL YEAR. THEY HAVE MADE SEVERAL CHANGES INVOLVING PART-TIME PERSONNEL BY MOVING STAFF HOURS TO ALLOW FOR AN ADDITIONAL OPEN DAY EACH WEEK. SHE NOTED THAT SOME BUDGET ERRORS WERE MADE, BUT HAVE BEEN ADJUSTED. SHE INFORMED THE FAC THAT THEY HAVE SENT A REQUEST TO MMA TO REVIEW THE JOB DESCRIPTIONS THAT HAVE BEEN IN PLACE SINCE 2003 AND UPDATE THEM AS NECESSARY. THE PERSONNEL BOARD WILL BE WORKING ON THIS AS WELL. NO NEW JOBS WILL BE ADDED; HOWEVER, SOME WILL EVOLVE FROM PART TIME TO MORE HOURS. THEY ARE ALSO LOOKING TO FIND A PROGRAM ROOM EMPLOYEE. ANY LIBRARY PROGRAMS WILL BE COVERED BY THIS INDIVIDUAL; HOWEVER, THERE IS A POSSIBILITY OF ADDED INCOME FROM USERS OUTSIDE THE PROGRAM.

THE NEW LIBRARY WILL HAVE 3 AREAS TO STAFF: CHILDREN, UPSTAIRS AND MAIN FLOOR. AFTER SCHOOL PROGRAMS WILL NEED TO HAVE ADDITIONAL STAFF BASED ON ATTENDANCE. SHE ANTICIPATES ABOUT A 7% INCREASE FOR THE BASIC SALARIES. RIGHT NOW 4 OF 8 PERSONNEL ARE 35-40 HRS AND 4 OF THE 8 ARE PART TIME 24-26 HRS. VOLUNTEERS ACCOUNT FOR ABOUT 200 HRS PER YEAR. THEY WILL INTERFACE WITH THE SCHOOL LIBRARY; HOURS DURING SCHOOL DAYS WILL BE USED FOR CHILDREN'S PROGRAMS AND THEN THERE WILL BE AFTER SCHOOL HOURS.

WHEN ASKED ABOUT EXPECTED INCREASES FOR THE NEW BUILDING, IT WAS SUGGESTED THAT THE OPM RICK POMROY GIVE SOME ESTIMATES BASED ON SQUARE FOOTAGE OF THE BUILDING. IT WAS NOTED THAT THE BUILDING IS MORE ENERGY EFFICIENT THAN THE CARNEGIE AS IT HAS NEW WINDOWS AND A NEW HEATING SYSTEM. SO FAR, THE BUDGET FOR THE CONSTRUCTION IS ON TARGET.

PAM NOTED THAT THE OLD CARNEGIE LIBRARY WILL BE LEASED TO THE MV PRESERVATION TRUST TO BE USED AS A READING AREA, MUSEUM AND VISITOR ATTRACTION.

IN OTHER BUSINESS, MORT UPDATED THE COMMITTEE ON THE CURRENT OPEB STATUS. A HANDOUT OF THE PAST YEAR'S GROWTH WAS HANDED OUT. AT THIS TIME, AFTER THE NEXT PAYMENT, THE TOTAL WILL BE APPROXIMATELY \$1,074,000. MORT ASKED TO BE REPLACED ON THE COMMITTEE AND STEVE JORDAN WAS APPOINTED TO TAKE HIS PLACE AT THE QUARTERLY MEETINGS.

A MOTION WAS MADE, SECONDED AND VOTED TO ACCEPT MORT FEAREY'S RESIGNATION FROM THE OPEB COMMITTEE AND TO APPOINT STEVE JORDAN TO SERVICE. UNANIMOUS.

PAM UPDATED THE COMMITTEE ON THE UPCOMING BUDGET INCREASES. THE FIRE CHIEF POSITION WILL LIKELY GO FULL TIME. EDGARTOWN IS THE LAST TOWN ON THE ISLAND TO MAKE THIS CHANGE. WASTEWATER ASKED THAT THE PLANT BE REEVALUATED AND THAT COST IS EXPECTED TO BE \$85-95,000. WHICH WILL BE AN ARTICLE? AT THIS TIME, SHE KNOWS OF NO OTHER DEPARTMENTAL INCREASES.

SHE ALSO STATED THAT THERE WILL BE A NEW VERSION OF BUDGET REPORTS THAT SHOULD HELP THE GO MORE SMOOTHLY. THE REPORT WILL BE TWEAKED TO GIVE THE INFORMATION THAT THE FAC HAS BEEN REQUESTING. ALL REPORTS WILL NOW BE THE SAME. THE SCHEDULE FOR MEETING WITH DEPARTMENTS WILL COME OUT IN DECEMBER. ARTICLE REQUESTS ARE DUE NOVEMBER 20TH AND DEPARTMENTAL BUDGETS WILL BE DUE THE FIRST WEEK IN DECEMBER. MEETINGS WILL BEGIN IN JANUARY AND LARGER DEPARTMENTS WILL BE GIVEN MORE TIME FOR DISCUSSION. SMALLER DEPARTMENTS WANT TO BE INCLUDED IN THE MEETINGS AND WILL BE ADJUSTED ACCORDINGLY.

SHE UPDATED THE COMMITTEE ON THE SOLAR PROJECTS. THEY ARE HAVING A MITIGATION SESSION WITH THE SMITH HOLLOW ABUTTERS REGARDING NOISE MADE FROM EQUIPMENT THAT IS QUITE LOUD. SHE NOTED THAT THE LOWER MAIN STREET SEWER PROJECT WILL BE DONE BY SPRING.

THE NEXT MEETING WILL BE HELD OCTOBER 15, 2014 AT 4 PM.
THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 5 PM.

RESPECTFULLY SUBMITTED,
GAIL AVAKIAN, ASSISTANT