



Town of Edgartown Financial Advisory Committee Meeting Minutes

OCTOBER 18, 2017
4:00PM

Paulo DeOliveira called to order the meeting of the Financial Advisory Committee at 4:00pm on Wednesday, October 18, 2017, at the Edgartown Town Hall Meeting Room.

ROLL CALL:

MEMBERS PRESENT: Paulo DeOliveira
Mort Fearey
Jim Carter
Robbie Coad
Les Baynes

ABSENT: Donna Lovewell-Bettencout
Tom Durawa
Steve Jordan

OTHERS PRESENT: Jessica McGroarty, Parks Dept.
Pam Dolby, Town Administrator
Kim Lucas, HR
Paul Moreau, Personnel Board
David Rossi, Chief of Police

OPEN ISSUES:

1. Jess McGroarty came before the Committee with a \$3100 request for transfer to reimburse additional expenses incurred on the portable toilet contract, due to needed additional cleanings.
2. Motion placed on the floor by Les to approve the request for transfer to the Parks Dept. Jim seconds, no discussion, vote taken and passed unanimously.
3. The FAC discussed the amount of the current portable toilet contract; Jess informed the FAC that the warrant article amount would be updated this year to reflect the contract price, as well as the additional cleanings that were needed.
4. Pam presented the FAC with the 11/14/17 Special Town Meeting Warrant. The FAC discussed the proposed classification and compensation plan. Pam explained that once this plan is implemented, it will remain in place until future modifications are needed. It was intended that the plan be voted and approved at the Annual Town Meeting in April, but there was obstacles that prolonged the discussion and not enough time to get it on the warrant.
5. Paul Moreau, member of the Personnel Board, explained that a third-party, professional firm was hired to re-write and update the existing plan. The STM warrant has two articles, one is a vote to approve the proposed pay scale and the other is a vote to approve the funds. The Personnel by-law requires a review of the plan every 3-5 years; this is the first comprehensive review that has been done in recent history. Jim asked whether the funds to be voted on reflected a retroactive implementation of the plan. Pam stated the plan would be implemented in the pay period immediately following STM, but not retroactively back to July 1.

6. Paul commented that the recommendation made by the Personnel Board was to have the plan implemented retroactively; the STM warrant article was finalized by the Selectmen. Jim inquired as to how much the plan cost, Kim informed him that it was \$30k. Mort commented that both Pam and Paul deserve a thank you for the work that was put into updating the plan. Les commented that the plan will serve as a good starting point for more frequent updates in the future.
7. The FAC discussed whether the plan should be implemented retroactively. Paul stated that \$170k (versus the \$87k proposed in the warrant article) is not a lot of money to do right by Town employees who should have seen this raise starting July 1, 2017.
8. Chief Rossi posed a question about anniversary dates and how raise dates would be determined with the new plan. Another question from the audience was regarding raises based on educational merit. Pam stated that the new plan would not affect either.
9. Jim stated that he agreed with a retroactive implementation of the plan and the rest of the FAC agreed. Pam said she would take that recommendation to the Selectmen and was sure they wouldn't have a problem with it; the issue is with the Free Cash certification. She told the Committee that the Selectmen will vote the warrant on Monday and requested that the FAC vote to approve the warrant articles based on a retroactive implementation of the Classification and Compensation Plan.
10. Motion placed on the floor by Paulo to recommend Article 5 of the draft STM Warrant, with an amount that reflects a retroactive implementation of the Comp. plan. Les seconds, no discussion, vote taken and passed unanimously.
11. Motion placed on the floor by Paulo to approve the proposed Articles 6, an appropriation of \$6,000 for the Parks Department, and Article 7, an appropriation of \$17,375.34 to pay the FY17 unpaid bills. Robbie seconds, no discussion, vote taken and passed unanimously.
12. Pam informed the FAC that the Town is taking over management of the Katama Airfield and that all funds will be paid to the Town. The Commission, Conservation and the Selectmen will all play a role in this; the restaurant will be subject to a proposal process, the RFP is currently being drafted.
13. Jim inquired about the possibility of additional parking at Katama, Pam stated that all existing conservation restrictions will remain in place.
14. In New Business, the FAC reviewed a letter of resignation, effective immediately, from FAC member Tom Durawa. The FAC decided a letter of thanks for many years of service was the least that could be done to honor Tom's commitment to the Town.
15. Paulo informed the FAC of the dates for upcoming MVRHS Budget sub Committee meetings.
16. Motion placed on the floor by Les to approve the 9/20/17 meeting minutes. Mort seconds, no discussion, vote taken and passed.

There being no further business, at 4:45pm Les motioned to adjourn the meeting; Mort seconds, vote taken and passed.

Minutes submitted by: Juliet Mulinare

MINUTES APPROVED:

Paulo DeOliveira, Chairman

Date