

FINANCIAL ADVISORY COMMITTEE MINUTES  
MAY 17, 2017 – 4:00 PM

PRESENT: WANDA WILLIAMS, TOWN CLERK; PAULO DEOLIVEIRA, CHAIR; MORT FEAREY, JR.; ROBBIE COAD; JIM CARTER; LES BAYNES; STEVE JORDAN.  
OTHERS PRESENT: KIM LUCAS, HR ASSISTANT

MEETING CALLED TO ORDER BY WANDA WILLIAMS, TOWN CLERK. REORGANIZATION MEETING FOR 2017 ELECTION OF OFFCIERS. A MOTION WAS MADE, SECONDED AND VOTED TO ELECT PAULO DEOLIVEIRA AS CHAIRMAN. MOTION PASSED.

A MOTION WAS MADE, SECONDED AND VOTED TO ELECT TOM DURAWA AS CO-CHAIRMAN. MOTION PASSED.

IN OTHER BUSINESS, KIM LUCAS, THE NEW HR ASSISTANT, WAS INTRODUCED TO THE FAC. SHE WAS PRESENT TO REQUEST TWO TRANSFERS FROM THE RESERVE FUND. THE FIRST TRANSFER WAS \$255.00 FOR OFFICE SUPPLIES TO ACCOUNT 0115205-542000. THE SECOND REQUEST WAS FOR \$226.00 FOR ADVERVISING COSTS TO ACCOUNT 0115205-530011. A MOTION WAS MADE, SECONDED AND VOTED TO APPROVE BOTH TRANSFERS FROM THE RESERVE FUND.

SHE ALSO ASKED TO BE ON THE AGENDA FOR JUNE, AS THERE WILL BE ADDITIONAL FUNDS NEEDED FOR THE SALARY ACCOUNT. ELAINE GRAVES LEFT EARLIER THIS YEAR AND MARILYN WORTMAN FILLED IN FOR A PERIOD OF TIME UNTIL KIM WAS HIRED. THEY WILL RUN SHORT BEFORE THE END OF THE FISCAL YEAR IN THE SALARY ACCOUNT.

THE FAC WAS UPDATED ON THE STATUS OF A REQUEST FROM THE HARBORMASTER REGARDING \$3,000. REQUESTED FOR REPAIRS TO THE HEATING SYSTEM. CHARLIE BLAIR CALLED TO LET ME KNOW HE IS STILL WAITING FOR THE BILL AND WILL RESUBMIT THE TRANSFER REQUEST WHEN HE HAS RECEIVED IT.

PAUL MOHAIR, COA DIRECTOR, EMAILED THE FAC TO LET THEM KNOW THAT HIS REQUEST FOR \$4,825.00 FOR FENCE REPAIRS IS ON HOLD AT THE PRESENT TIME. HE HAS TO RECEIVE APPROVAL FROM THE HDC AND GET NEW ESTIMATES FOR THE WORK. HE EXPECTS THIS TO TAKE A FEW MONTHS AND WILL RESUBMIT HIS REQUEST AT A LATER DATE.

THE FAC WILL MEET AGAIN ON JUNE 21, 2017. THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 4:30 PM.

RESPECTFULLY SUBMITTED,  
GAIL AVAKIAN, ASSISTANT