

**FINANCIAL ADVISORY COMMITTEE
JUNE 27, 2018**

PRESENT: PAULO DEOLIVEIRA, (CHAIR), LES BAYNES, JANE CHITTICK, ROBBIE COAD, JIM CARTER
OTHER: PAM DOLBY, KIM LUCAS, JULIET MULINARE

MR. DEOLIVEIRA CALLED THE MEETING TO ORDER AT 4:02PM.

MS. DOLBY WAS PRESENT WITH A REQUEST FOR TRANSFER FROM THE FAC RESERVE FUND FOR \$8,000. SHE EXPLAINED THAT THERE WAS A PROBLEM WITH THE TOWN'S PO BOX AND MAIL OVER THE PAST FEW WEEKS WAS NOT DELIVERED. THIS RESULTED IN A COUPLE OF UNEXPECTED INVOICES FOR THE END OF THE YEAR. A MOTION WAS MADE AND SECONDED TO APPROVE THE TRANSFER. NO DISCUSSION, VOTE TAKEN, 5-0, UNANIMOUS.

THE FAC REVIEWED THREE CHAPTER 77 REQUESTS:

(1) POLICE DEPT. \$5,000 FROM SALARIES TO EXPENSE. PAM INFORMED THE FAC THAT CHIEF ROSSI'S RETIREMENT WAS POSTPONED SO THAT EXPENSE IS NO LONGER AN FY18 ISSUE; SHE COULD NOT IDENTIFY EXACTLY WHAT THE FUNDS WERE NEEDED FOR BUT INDICATED THEY WOULD BE FOR A VARIETY OF SMALLER PURCHASES MADE BY THE CHIEF (I.E. BULLETPROOF VEST, TIRES FOR A VEHICLE, ETC.)

(2) WASTEWATER DEPT. \$10,000 FROM SALARIES TO EXPENSE. THE FAC REVIEWED THE SUMMARY SUBMITTED WITH THE REQUEST. THEY DISCUSSED THAT THE ORIGINAL CH. 77 REQUEST FROM THE WASTEWATER DEPT. WAS FOR \$48,000. THEY WERE GRANTED \$24,000 AND TOLD TO TRIM BACK THEIR EXPENSES FOR THE REST OF THE YEAR. THIS REQUEST FOR \$10K BRINGS THE TOTAL AMOUNT REQUESTED TO \$34,000, WHICH IS \$14,000 THAN THE ORIGINAL REQUEST.

(3) DREDGE DEPT. \$5,000 FROM SALARIES TO EXPENSE. MR. BAYNES, MEMBER OF THE DREDGE COMMITTEE, GAVE A BRIEF SUMMARY OF THE REVENUE GENERATED BY THE DEPARTMENT OVER THE PAST COUPLE OF YEARS. MS. MULINARE EXPLAINED THAT THE REQUEST WAS DUE TO A POST DREDGE SURVEY BILL THAT ARRIVED EARLIER THAN EXPECTED, AS WELL AS SOME COSTS ASSOCIATED WITH THE JUNE DLS (DEPT. LABOR STANDARDS) INSPECTION OF THE TOWN BARN. A MOTION WAS MADE AND SECONDED TO APPROVE THE THREE CH. 77 REQUESTS. NO DISCUSSION, VOTE TAKEN, 5-0, APPROVED UNANIMOUSLY.

THE FAC DISCUSSED THE ONLY APPLICANT FOR THE CLERK POSITION AND WHETHER SHE WOULD BE PRESENT TO BE INTERVIEWED. MS. LUCAS EXPLAINED THAT SHE HAD NOT BEEN ABLE TO CONFIRM THE INTERVIEW TIME WITH THE APPLICANT. THE APPLICANT DID NOT SHOW.

MR. COAD EXITED THE MEETING.

THE FAC DISCUSSED THE SALARY APPROPRIATION FOR THE CLERK POSTION AND WHETHER OR NOT IT WAS AN OPTION TO CONTRACT WITH SOMEONE TO PERFORM THESE DUTIES. MR. CARTER STATED THAT THE RATE PROVIDED BY THE CLASSIFICATION PLAN SHOULD REMAIN AND THE COMMITTEE SHOULD NOT SET A PRECEDENT BY CONTRACTING WITH SOMEONE FOR A HIGHER HOURLY RATE.

THE FAC DISCUSSED THE STRUCTURE OF AUTHORITY IN REGARDS TO WHOSE RESPONSIBILITY IT IS TO HIRE THE CLERK. THE FAC WAS IN AGREEMENT THAT IT'S NOT THEIR RESPONSIBILITY TO INTERVIEW/HIRE AN ASSISTANT. MS. LUCAS COMMENTED THAT IT HAS ALWAYS BEEN DONE THAT WAY; MR. BAYNES POINTED OUT THAT THERE ARE SOME VERY OUTDATED PAST PRACTICES.

MR. CARTER MADE A RECOMMENDATION THAT THE AD FOR THE CLERK POSITION BE RE-ADVERTISED AND THAT THE FAC DISCUSS THE POSSIBILITY OF INCREASING THE HOURLY RATE. HE ALSO SAID THE SELECTMEN SHOULD BE NOTIFIED THAT THE FAC WILL NOT HAVE A CLERK AS OF JULY 1, 2018. MR. BAYNES ADDED THAT THE PLAN IS TO HIRE SOMEONE FOR AN HOURLY RATE, UNLESS THE SELECTMEN CAN OFFER ANOTHER COURSE OF ACTION. EVERYONE AGREED THAT THIS DISCUSSION SHOULD ALSO INVOLVE THE TOWN ADMINISTRATOR.

THE FAC DISCUSSED THE MOST EFFECTIVE PLACES TO ADVERTISE FOR THE CLERK POSITION AND THE COSTS OF THOSE OPTIONS.

MR. BAYNES STATED THAT THE NEXT FAC MEETING SHOULD NOT BE CANCELLED DUE TO LACK OF A CLERK. MR. CARTER REITERATED THE NEED TO PRESENT THIS ISSUE TO THE TOWN ADMINISTRATOR.

MOTION PLACED ON THE FLOOR BY MR. BAYNES TO RE-ADVERTISE BASED ON THE RECOMMENDATIONS OF THE HR DIRECTOR; TO LOOK INTO WHETHER THE SCHOOL WOULD BE A SOURCE OF AVAILABLE PERSONNEL AND TO SEND A LETTER TO THE SELECTMEN. MR. CARTER SECONDS THE MOTION, NO DISCUSSION, VOTE TAKEN 4-0, UNANIMOUS.

THE FAC DISCUSSED THE DATE OF THE NEXT MEETING: JULY 19, 2018 AT 4:00PM.

MS. CHITTICK COMMENTED THAT IT IS TIME FOR EDGARTOWN TO MODERNIZE AND GET WITH THE TIMES; THE TOWN IS A BIG BUSINESS NOW, NOT "SLEEPY LITTLE EDGARTOWN FROM 30 YEARS AGO".

THE FAC DISCUSSED THE POSSIBILITY OF USING PROFESSIONAL TRANSCRIBERS AND WHETHER THIS WOULD BE AN OPTION FOR THE TOWN AS A WHOLE.

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 5:02PM.

RESPECTFULLY SUBMITTED, JULIET MULINARE, ASSISTANT