

**FINANCIAL ADVISORY COMMITTEE AND BOARD OF SELECTMEN
FY19 BUDGET MEETING – JANUARY 11, 2018**

PRESENT: PAULO DEOLIVEIRA, CHAIR; LES BAYNES, JIM CARTER
MARGARET SERPA, ART SMADBECK, SELECTMEN; PAM DOLBY, TOWN ADMINISTRATOR

MEETING CALLED TO ORDER AT 3:00PM. TOWN DEPARTMENTS APPEARED BEFORE THE COMMITTEE IN THE FOLLOWING ORDER TO DISCUSS THEIR PROPOSED FY19 BUDGETS AND ARTICLES.

ZONING BOARD OF APPEALS – LISA MORRISON

SALARY INCREASE IS DUE TO RECLASSIFICATION. EXPENSE BUDGET IS THE SAME. NO ARTICLES.

ANIMAL CONTROL – BARBARA PRADA

SALARY INCREASE IS DUE TO RECLASSIFICATION. EXPENSE BUDGET IS THE SAME. NO ARTICLES. MR. CARTER ASKED ABOUT THE CONDITION OF THE FACILITY, MS. PRADA RESPONDED THAT IT IS NOT ADEQUATE AND NEEDS TO BE REPLACED. SHE SPOKE WITH NANCY SHEMETH AND STILL NEEDS TO SPEAK WITH LENNY ABOUT COST, ETC., BUT THE BUILDING IS NOT BIG ENOUGH AND IS STARTING TO BECOME A SAFETY ISSUE BOTH FOR PERSONNEL AND ANIMALS.

BEAUTIFICATION COMMITTEE – NO ONE PRESENT

SALARY INCREASE IS DUE TO RECLASSIFICATION. EXPENSE BUDGET TOTAL IS THE SAME. NO ARTICLES. MR. DEOLIVEIRA ASKED WHAT THIS MONEY IS USED FOR. MS. MULINARE RESPONDED THAT MOST OF IT GOES TOWARDS THE MAINTENANCE OF THE MAIN ST. PLANTERS AND TRIANGLE GARDEN BED FOR THE SUMMER SEASON.

CONSERVATION – PETER VINCENT

SALARY INCREASE IS DUE TO RECLASSIFICATION. EXPENSE BUDGET IS THE SAME.

2 ARTICLES: (1) \$20K FOR PROPERTY MAINTENANCE ACCOUNT, ANNUAL ARTICLE; **(2)** \$20K FOR LAND ACQUISITION ACCOUNT, ANNUAL ARTICLE.

PLANNING BOARD – GEORGIANA GREENOUGH

SALARY INCREASE IS DUE TO RECLASSIFICATION. EXPENSE BUDGET IS THE SAME. NO ARTICLES.

BUILDING – NO ONE PRESENT.

SALARY INCREASE IS DUE TO RECLASSIFICATION. EXPENSE BUDGET IS THE SAME. NO ARTICLES.

HISTORIC DISTRICT COMMITTEE– SUSAN CATLING

SALARY INCREASE IS DUE TO RECLASSIFICATION. EXPENSE BUDGET IS THE SAME. NO ARTICLES.

PERSONNEL–PAUL MOREAU, KIM LUCAS

SALARY INCREASE IS DUE TO RECLASSIFICATION.

THE CONSIDERABLE INCREASE IN THE EXPENSE BUDGET IS DUE TO THE NEED TO REPLACE ALL FILE CABINETS WITH FIREPROOF ONES. MR. SMADBECK STATED THAT THIS SHOULD BE AN ARTICLE, NOT AN INCREASE IN THE BUDGET. MS. DOLBY SAID SHE WOULD PUT A \$2K ARTICLE ON THE SPECIAL TOWN MEETING WARRANT AND THE OFFICE SUPPLY BUDGET FOR PERSONNEL WILL REMAIN AT \$750. MR. MOREAU STATED THAT THE PERSONNEL BOARD VOTED FOR A 2.25% COLA INCREASE THIS YEAR; MS DOLBY SAID THAT WAS TOO HIGH FOR THIS YEAR'S BUDGET AND RECOMMENDED A 2% COLA INSTEAD. THE COMMITTEE DISCUSSED WHERE THE 2.25 CAME FROM (IT'S AN AVERAGE CALCULATED BY A CPI).

MR. MOREAU COMMENTED THAT NOT APPROVING THE CPI COLA WILL THROW THE NEW COMPENSATION PLAN OFF COURSE IN ITS FIRST YEAR. MR. SMADBECK RESPONDED THAT THE TOWN ADMINISTRATOR IS SAYING IT IS LITERALLY NOT AFFORDABLE THIS YEAR TO GIVE MORE THAN 2%. MS. DOLBY CONTINUED BY SAYING A 2.25% INCREASE COULD BE ACHIEVED BY REMOVING WARRANT ARTICLES AND USING FREE CASH TO BRING THE LEVY CUT OFF BACK UP TO WHERE IT NEEDS TO BE. MR. MOREAU STATED THAT HE IS LESS CONCERNED WITH WHAT EACH INDIVIDUAL IS RECEIVING; HIS AIM IS TO MAKE SURE THE NEW WAGE SCALE STAYS RELEVANT AND COMPETITIVE IN THE MARKET. MR. SMADBECK SAID HE IS COMFORTABLE WITH THE 2%; MR. MOREAU SAID THE DANGER IS SETTING A PRECEDENT OF GIVING A LOWER THAN AVERAGE AMOUNT YEAR AFTER YEAR.

4 ARTICLES: (1) VOTE TO ADD "DEPARTMENT ASSISTANT" TO THE NEW CLASSIFICATION PLAN; (2) VOTE TO ADD \$19K TO BE ADDED TO SALARIES AND WAGES OF THE HR DEPT FOR THE NEW ASSISTANT; (3) VOTE TO ADD AIRPORT MANAGER AND AIRPORT ASSISTANT TO THE SEASONAL WAGE SCALE; (4) VOTE TO ADD \$40K TO THE SALARIES AND WAGES OF THE AIRPORT FOR THE NEW MANAGER AND ASSISTANT.

MS. SERPA STATED THAT SHE IS NOT IN SUPPORT OF THE FIRST TWO ARTICLES; THE HOURS OF THE HR COORDINATOR WERE INCREASED WITH THE NEW COMPENSATION PLAN AND THAT ARRANGEMENT SHOULD BE TESTED FOR A YEAR BEFORE ADDING EVEN MORE HOURS TO THE DEPARTMENT. MS. LUCAS RESPONDED THAT THE DISCUSSION ABOUT AN ASSISTANT BEGAN WHEN MS. GRAVES WAS STILL THE HR COORDINATOR, IT WOULD SIMPLY BE A SUPPORTIVE, ADMINISTRATIVE ROLE. THE COMMITTEE DISCUSSED THE NEW AIRPORT POSITIONS; REVENUE GENERATED FROM THE AIRPORT OPERATIONS WILL COVER THIS NEW COST.

PARKS— GLEN SEARLE, JANE VARKONDA, JESS MCGROARTY, DEPT. ASSISTANT SALARY INCREASE IS DUE TO AN EXTRA WEEK IN THE 2018 SEASON AND TO COMPENSATE RETURNING SUMMER STAFF WHO WILL RECEIVE RAISES. THE COMMITTEE DISCUSSED THE PROPOSAL BY THE POLICE DEPT TO REMOVE A PARKS PATROL POSITION AND ADD A POLICE OFFICER FOR NORTON POINT INSTEAD. THE PARKS DEPARTMENT SAID THEY WOULD LIKE TO DISCUSS THIS FURTHER AS THE PATROL UNITS ARE HEAVILY UTILIZED DURING THE SEASON. MR. SMADBECK SUGGESTED THAT MS. VARKONDA, MS. MCGROARTY AND ACTING CHIEF DOLBY GET TOGETHER AND SORT THIS OUT. ALL AGREED.

4 ARTICLES: (1) \$45K FOR THE RENTAL AND MAINTENANCE OF PORTABLE TOILETS AT SOUTH BEACH, ROBINSON ROAD REC AREA AND THE PARK N RIDE, ANNUAL ARTICLE; (2) \$12K TO CONNECT TOWN WATER TO LEFT FORK (WORK PERFORMED BY WATER DEPARTMENT); (3) \$30K TO PURCHASE UTILITY VEHICLES AND ASSOCIATED EQUIPMENT; (4) \$500K TO RENOVATE THE TENNIS COURTS.

MS. MCGROARTY EXPLAINED THAT THE INCREASE IN THE PORTABLE TOILET ARTICLE IS DUE TO THE CONSOLIDATION OF THE PROJECT TO BE UNDER ONE DEPARTMENT, INSTEAD OF THE SELECTMEN BEING RESPONSIBLE FOR THE PARK N RIDE LOCATION. THE CONTRACT SIGNED LAST SPRING INCLUDES A PRICE FOR ALL THREE LOCATIONS, IT NO LONGER MAKES SENSE TO HAVE SEPARATE ARTICLES FOR THE SAME WORK.

MS. DOLBY SAID THE TENNIS COURTS WILL HAVE TO WAIT UNTIL NEXT YEAR, AND WILL LIKELY END UP BEING A MULTI-YEAR APPROPRIATION.

CEMETERY — ANDY KELLY, JESS MCGROARTY, DEPT. ASSISTANT SALARY INCREASE IS DUE TO RECLASSIFICATION. THE INCREASE IN THE EXPENSE BUDGET IS DUE MOSTLY TO THE NEED TO IRRIGATE CEMETERY EXPANSION AREAS THAT WERE NOT USED BEFORE; BACKFLOW PREVENTERS MUST ALSO BE INSTALLED.

3 ARTICLES: (1) \$45K TO PURCHASE A TRUCK; (2) \$80K TO BE APPROPRIATED FROM THE SALE OF CEMETERY LOTS FUND TO BE USED FOR CONTINUED EXPANSION TO THE NEW WESTSIDE;

(3) \$10K TO PURCHASE LANDSCAPING EQUIPMENT.

MR. CARTER ASKED IF THE DEPARTMENT COULD SHARE A VEHICLE OR POSSIBLY TAKE OVER A PREVIOUSLY USED VEHICLE FROM ANOTHER DEPARTMENT. MR. KELLY SAID THAT BECAUSE THE DEPT IS UNDER THE UMBRELLA OF THE HIGHWAY DEPARTMENT, THEY WOULD BE HAPPY TO SHARE A VEHICLE WITH THEM BUT THAT HAS NOT BEEN AN AVAILABLE OPTION FOR THEM THUS FAR. THE COMMITTEE DISCUSSED THE RESPONSIBILITIES OF THE SEASONAL PERSONNEL.

WATER – BILL CHAPMAN, SCOTT ELLIS

SALARY INCREASE IS DUE TO RECLASSIFICATION. MINOR BUDGET INCREASES ARE DUE TO THE INCREASED COST OF CHEMICALS AND ELECTRICITY. THERE WERE SOME OTHER REALLOCATIONS OF LINE ITEMS TO REFLECT EXPENSES MORE ACCURATELY. NO ARTICLES.

WASTEWATER – DAVE THOMPSON, PIA WEBSTER, DEPT. ASSISTANT

SALARY INCREASE IS DUE TO RECLASSIFICATION. NO MAJOR INCREASES IN EXPENSE BUDGET. REGARDING THE ARTICLES, MS. DOLBY RECOMMENDED THAT ALL UPCOMING PROJECTS BE CONSOLIDATED AND THE TOWN BORROWS THE MONEY NEEDED TO COMPLETE THEM. MR. THOMPSON STATED THAT HE SUPPORTS THAT ACTION; IT WOULD ALLOW HIM TO COMBINE PROJECTS OF A SIMILAR NATURE THAT ARE LARGE AND COMPLICATED, INEVITABLY SAVING A SUBSTANTIAL AMOUNT IN ADMINISTRATIVE/BIDDING COSTS. MS. DOLBY STATED THAT IT WILL APPEAR AS A CAPITAL PROJECT FOR \$12 MILLION ON THE WARRANT, AND THE BORROWED MONEY CAN BE USED FOR THE NEXT FEW YEARS. MR. THOMPSON STATED THAT THE DEPT WILL BE RETURNING ABOUT \$50K FROM THE ALARM SYSTEM UPGRADE APPROPRIATION TO THE GENERAL FUND BECAUSE IT WOULD BE BETTER TO INCORPORATE THE REST OF THAT WORK INTO A LARGER PROJECT. MS. DOLBY REQUESTED THAT MR. THOMPSON PROVIDE A EXPLANATION OF THE ARTICLE FOR THE BENEFIT OF THE TAX PAYERS.

SHELLFISH– PAUL BAGNALL

SALARY INCREASE IS DUE TO RECLASSIFICATION. EXPENSE BUDGET IS THE SAME.

2 ARTICLES: (1) \$38K FOR MEMBERSHIP IN THE MARTHA’S VINEYARD SHELLFISH GROUP, ANNUAL ARTICLE; **(2)** \$11,500 TO PURCHASE A NEW OUTBOARD MOTOR FOR THE PATROL BOAT.

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 4:30PM.

RESPECTFULLY SUBMITTED,
JULIET MULINARE, ASSISTANT