

EDGARTOWN COUNCIL ON AGING
BOARD MEETING
December 17, 2015
MINUTES

The meeting was called to order at 8:30 AM by Co-chair Jay Sigler. Also present were Board members Chris White and Olga Church, and Administrator Paul Mohair. Glenn had advised he would be unable to attend.

Minutes Copies of proposed minutes from the November 19, 2015, meeting were distributed and read. Upon motion by Chris, seconded by Olga, the minutes as proposed were adopted unanimously.

Budget Paul distributed copies of the budget report with expenses as of December 9th, as they appear in the town bookkeeping system. Paul said spending is in keeping with where we are in the fiscal year with no extraordinary expenses. Olga asked about third parties using the Anchors for private functions. Paul advised the fee is \$25, which gets deposited in our “special account,” or senior lunch fund. Olga suggested the fee should be higher. Paul said he will re-draft the building use policy documents and present them at next month’s meeting for Board approval. There was general discussion. Chris moved to approve the budget and expenses, Olga seconded, and they were accepted unanimously.

Paul presented the proposed 2017 Fiscal Budget for the next fiscal year which begins July of 2016. He noted the only changes from the 2016 Budget were an additional \$1,200 to equipment maintenance to cover the cost of technical support for the new MySeniorCenter hardware and software; and an additional \$400 for miscellaneous expenses to cover increased cost of cleaning supplies, kitchen supplies, minor repair items, hardware, etc., for an overall \$1,600 increase total. There was discussion. Upon motion by Olga, seconded by Chris, the 2017 budget as proposed was adopted.

Administrator’s Report Paul reported on the part-time outreach worker interview process progress. There were a number of qualified candidates. Paul and the staff are interviewing everyone who applied. All applicants are from the island. The expense will be a personnel expense, but the funding will be from our annual state grant, separate and apart from the town budget. Chris requested that Board members review the candidates’ names before one is chosen. Paul said he will make that happen.

Paul said the Anchors annual holiday open house was a huge success. About 80 attended. Wendy and all staff did a wonderful job. The Anchors will be open the week between Christmas and New Year. Paul discussed his project to cover the dining room ceiling with sound absorbing material.

Paul will have the COA department’s town annual report completed before the next Board

meeting for the Board to review and approve.

Paul completed Wendy's annual personnel evaluation this month, which was excellent.

Director of Senior Services Report Wendy then entered the meeting. She discussed some upcoming programs, including Adele Dreyer playing holiday songs at lunch, the Dock Street Hookers hanging an exhibition of their work for the month of December, a group of third-graders are coming to pass out their home-made holiday cards to our lunch group. In January, we are scheduling seniors to meet at the Boys and Girls Club every Wednesday morning to exercise, walk, or partake in any activity or games the Club has to offer. Wendy is also working on putting together an Anchors bowling team to challenge or compete with teams from the other COAs, and bowl at the new alley in Oak Bluffs. She is trying to package the game with lunch for \$10. In January, Wendy has also scheduled a workshop for computers, iPads, smart phones, other devices, and Facebook. Wendy is also scheduling karaoke one afternoon after lunch. Karin Kugel, the administrator of the new First Stop web site for senior services, created by the Healthy Aging Task Force, is coming to explain the site and what it offers.

Chris suggested starting a Women's Book Club. Wendy said she will put the word out, see what the response will be for an Anchors sponsored book club.

Wendy then left the meeting.

Outreach Report Victoria then entered. She said she has had a significant increase in fuel assistance applications. She explained that others on the island are assisting with fuel applications, but there remains some confusion about who is doing what for whom. There is someone at MVCS assisting their clients. Vineyard Health Care Access is also helping. The County is not. There was discussion. Victoria, Chris, and the Board also discussed the churches' recent initiative to address the island homeless in January. Victoria's outreach was discussed, including individual cases, needs, and services. Our part time outreach worker coming in January should be a big help with the fuel applications. Victoria's Memory Loss Support group got a \$6,000 grant to continue the program at Featherstone.

Victoria then left the meeting.

Friends of ECOA Report No one was present from the Friends. Olga asked what could be done to have our Friends more actively participate with the Anchors and our department. There was discussion.

MVC4L No one was present from the C4L. Paul said he will ask Leslie to attend our next meeting with a report.

There being no new business, upon motion by Olga, the meeting was adjourned at 9:50 am.