

**EDGARTOWN COUNCIL ON AGING**  
**BOARD MEETING**  
**October 29, 2015**  
**MINUTES**

The meeting was called to order at 8:37 AM by Kevin Ryan. Also present were Board members Chris White, Glenn Carpenter, Administrator Paul Mohair, and Barbara Phillips, Co-president of our Friends. Jay and Olga had advised they would be unable to attend.

**Minutes** Copies of proposed minutes from the September 17, 2015, meeting were distributed and read. Upon motion by Glenn, seconded by Chris, the minutes as proposed were adopted unanimously.

**Elder Services Report** Jacque Cage attended to speak about the Elder Services nutrition program budget, which includes meals on wheels and senior dining programs. The money for the program has come, in part, from Edgartown through the Center for Living budget. Jacque distributed some statistics and graphs that show increasing demand for the service, particularly for the meals on wheels. There was a description of the programs and discussion. Board members asked a number of questions about numbers, services, funding, costs and budgets to which Jacque responded. There is some question whether Edgartown's next fiscal year's contribution will go through the county or the Center for Living. Paul said he, Leslie, and Jacque will have to sort that out before the town finance committee meetings this fall. Jacque then left the meeting.

**Friends of ECOA Report** Barbara Phillips, co-president of our Friends was present and gave a report. Barbara said the Friends meet quarterly; they last met in June. She talked about the classes, workshops, trips and publications the Friends sponsor for the Anchors. The Friends also have a fund from which they donate to needy Edgartown seniors. Barbara said the Friends' fundraising has been very successful, having received bequests and responses, donations in reply to their news and appeal letters. There was discussion. Barbara then left the meeting.

**Budget** Paul distributed copies of the budget report with expenses as of October 26, as they appear in the town book keeping system. Glenn asked about building maintenance. There was general discussion.

**Administrator's Report** Paul discussed his plan to install a sound absorbing ceiling in the dining room which will reduce most of the echo during lunches. He showed a sample. There was discussion. Paul said the staff continues to work as a team and doing well. There are a few minor repairs needed to the building.

Paul discussed the Healthy Aging Task Force senior needs survey, which will be in the mail soon and which we are trying to disseminate to everyone in Edgartown 65 and over. The survey will also be on line and available at the Anchors. There was discussion.

The new MySeniorCenter kiosk and program was explained. Paul distributed key cards to board members who had not received them. There was discussion regarding the system's use, purpose, and advantages. So far, there have been no problems getting our seniors to use the check in scanner. Glenn asked about privacy/confidentiality laws governing COA seniors' email addresses and contact information. There was discussion.

**Director of Senior Services Report** Wendy then joined the meeting. She described some upcoming events, including a popular obituary writing workshop, a Veteran's Day luncheon (the day before Veteran's Day) recognizing our Edgartown veterans and the Marine Corps birthday (Glenn will cut a cake). There was discussion about our Volunteer Recognition luncheon, the SHINE program and Vineyard Healthcare Access. Kevin asked about senior programs at the island Boys and Girls Club. Wendy said she had recently visited the club, had discussed programs, and planned a day of games for the seniors. Kevin mentioned outside games, including croquet. Kevin also suggested an Anchors-sponsored computer class. Anchors medical equipment to loan was also discussed. Wendy then left the meeting.

**Outreach Report** Victoria entered the meeting. She said she has an outreach client who is dying and should leave to help him. She said she would be talking to Kevin about preparing an end of life planning workshop. Board members inquired about Victoria's son and offered to help her and him in any way they could. Victoria then left the meeting.

Paul discussed the part-time outreach position which will be advertised in November. He plans interviews in December, and hiring in time to start beginning of January.

**MV Center for Living** No one was present from the C4L. Paul said to his knowledge, a plan for the C4L to move into the VNA building was on track with a planned July, 2016, relocation.

**New Business** There being no new business, upon motion by Glenn, seconded by Chris, the meeting was adjourned at 10:15.