

**EDGARTOWN COUNCIL ON AGING
BOARD MEETING
December 15, 2016**

MINUTES

The meeting was called to order at 8:35 am by Chair Kevin Ryan. Also present were Board members Glenn Carpenter and Heidi Boyd, and Paul, the Administrator. Both Olga and Jay had previously advised they would not attend.

Minutes Copies of proposed minutes from the November 17, 2016, meeting were distributed and read. Upon motion by Glenn, seconded by Heidi, the minutes were adopted unanimously.

Elder Services of Cape Cod Report Jacque Cage, Director of Elder Services, spoke about her programs and Edgartown's funding to those programs. She briefly described Elder Services and its mission. Jacque distributed a diagram/flow chart that displayed its organization. There was discussion. Jacque explained the nutrition program, including meals on wheels, and dining program at local Councils on Aging (in which the Anchors does not participate, because we have our own lunch program). There is no fee for the meals, but the program encourages volunteer donations. Island towns annually contribute about \$36,000 to the nutrition program. The meals are prepared by the Martha's Vineyard Hospital and delivered by volunteers. Glenn wondered if the Massachusetts lottery money helps fund the meals program. Nobody knew. There was general discussion about Elder Services and its other programs. Jacque then left the meeting.

Budget Paul distributed copies of the budget report with expenses as of December 13th. Paul noted some line items, such as equipment maintenance, may seem high because these are one-time expenses at the beginning of the fiscal year, such as repair/maintenance contracts, that are not recurring. He said operating expenses are pretty much where they should be at this time. There was general discussion and no specific questions.

Administrator's Report Paul advised he had advertised and is interviewing to fill the state grant funded part-time outreach position. He has three people to interview, including Lyndsay, who worked in the position last year. Lyndsay is currently employed by MV Community Services. There was discussion. Paul said he also was working on the town annual report for 2016. It is due January 6th. He will send it to the Board members for approval before it is submitted. The report will reflect total outreach and programs attendance for the year. Paul said the holiday open house was very successful; the staff's morale and performance has been excellent. The department is very productive and running well. Paul also mentioned the Estate of Ethel Wolff has left the Anchors \$2,000, and a check shall be issued upon probate.

Director of Senior Services Report Wendy then entered the meeting. She reported the annual Edgartown Patrolmen's Feast could not be held at the firehouse tomorrow because of the cold. Instead, the police will prepare and bag the meals, and the police and Anchors staff, i.e., Wendy and Paul, will deliver the meals to each of the 70 seniors who signed up for the Feast. Kevin offered to help round up drivers, including himself, if we needed more.

Wendy related more programs we will offer in the near future and January, including the high school leadership visit, and third-graders coming to sing holiday songs to our lunch group. Adele Dreyer will also play at lunch for sing-along. Wendy mentioned some trips planned for the spring.

Kevin and the Board complimented Wendy on her performance, energy, and contributions to the Anchors. Wendy then left the meeting.

Friends of ECOA Report Paul said the Friends have not met since last spring. He said he has spoken with Janice and is in regular communication. Janice will advise Paul when they have their next meeting.

Outreach Report Victoria came to the meeting. Victoria reported that she has had some recent success negotiating with Elder Services' Protective Services. Victoria related a case wherein Protective Services responded to a report/referral and agreed to accept the case of an Edgartown senior with mental health issues, living in a house without utilities or heat. Glenn inquired about Community Services' role in serving the senior population, those with mental health issues. Victoria and Paul both explained the CORE program and Community Services' participation in counseling and home visits. Kevin asked about specifics regarding the case being discussed. There was discussion.

Glenn asked if Citizens Energy contributed anything to energy assistance. Victoria said she had called CE and that they were out of funding and resources. There was more general discussion and Victoria left the meeting.

Center for Living Report Paul said he has spoken with Leslie and that progress is being made rehabbing the VNA building for their occupancy. They have the architect's plan and approvals are being sought for the appropriate permits to go forward with the changes to the building. Leslie would like to move next summer, Glenn thinks more like 2020. Paul's betting somewhere in between.

New Business There was no new business.

Kevin noted the next Board meeting is January 19, 2017.

Upon motion by Glenn, seconded by Heidi, the meeting was adjourned at 9:45 am.