

EDGARTOWN COUNCIL ON AGING
BOARD MEETING
September 8, 2016
MINUTES

The meeting was called to order at 8:30 AM by Chair Kevin Ryan. Also present were Board members Co-chair Jay Sigler, Glenn Carpenter, Olga Church, and Paul, the Administrator. Chris had advised she would not be able to attend.

Heidi Boyd, an Edgartown employee who works in the Collector's office, was also present, and has indicated an interest in joining the Board.

Minutes Copies of proposed minutes from the June 10, 2016, meeting were distributed and read. Upon motion by Glenn, seconded by Olga, the minutes as proposed were adopted unanimously. There was discussion about the recently installed sound absorbing ceiling panels, purchased by our Friends. Kevin explained to Heidi who our Friends are and the nature of their organization.

Budget Paul distributed copies of the budget report with expenses as of September 7th, as they appear in the town bookkeeping system. Paul showed and explained to Heidi the spread sheet he presents to the Board every month. There was general discussion.

Paul said at least \$4,000 under our building maintenance line item has been spent repairing the cable providing electricity to the building, which had been cut, as well as our sump pump and the box that serves our telephone system. There was discussion.

Olga asked about line items for which there were no expenses yet. Paul explained what costs are included in some of the other line items. There was general discussion.

New Officers Nominating Committee The Board welcomed Heidi, who would like to join the Board. Paul said one other Edgartown resident has indicated an interest in joining also, and that he will follow up with that possibility. Paul said he would speak with Heidi after the meeting to confirm her interest. Glenn asked the maximum number that could be on the Board. Paul answered six [note: This is wrong. I have since researched our articles of incorporation; the maximum number is seven. -Paul]. Kevin reiterated the Board's decision from its last meeting to continue with the same officers. Paul reminded the Board that members' terms are for three years, and expire in April, in staggered years. It is unclear if members' terms are limited. Paul said he will have an answer at the next meeting. Kevin reminded the Board he will be leaving the end of April, next year. He will be relocating to Oak Bluffs.

Administrator's Report Paul advised that the mother of our cook, Diane, died yesterday. Diane will be out a few days for bereavement, but our lunches shall continue. The lunch program was described to Heidi. There was general discussion.

Paul said our summer program, events, activities, and lunches were generally filled and very successful. Paul advised the funding for our part time outreach worker expires next week on Friday, September 16th. He has requested from the Friends that they fund her salary through the end of the year, or about \$3,800, after which our state grant would provide funds for her salary through June, 2017. Lyndsay has also accepted a part time position with MV Community Services. Paul will know more by the end of the month. The value of an additional outreach worker was discussed. Paul described to Heidi the demand, responsibilities, and duties of the position.

Director of Senior Services Report Wendy then entered the meeting. Wendy gave each Board member a highly coveted Anchors Planner for the 2017 calendar year. At Paul's request, Wendy described, as Director of Senior Services, her job description, duties, and responsibilities. She described a recent trip to Boston for lunch and a Charles River cruise. There was general discussion. Wendy described some of her latest activities, including iPad classes, Blue Fish Derby fish distribution, and bowling. There was discussion about our volunteer recognition event- possibly a reception at the film center or film center. Wendy then left the meeting.

Outreach Report Neither Victoria nor Lyndsay were available for the meeting. Paul read a report Lyndsay had provided regarding recent outreach. Lyndsay has been working with two families wherein the husbands have increasing dementia, and their wives are seeking supportive programs and emotional support. She is also working with two families wherein the elderly mothers are declining and may need to move to assisted living. The children of these families live off island and have contacted us for assistance. Lyndsay is also working with a number of elderly women who live alone, and mentioned a number of other cases.

Responding to Olga, Paul advised he does meet regularly with the outreach team to review, consult, and confer about priorities, cases, and services. There was discussion.

Friends of ECOA No one from our Friends was present. Paul said, other than his recent conversation with Janice regarding funding our outreach worker, he had nothing new to report. Madeline Fisher and Barbara Phillips are now Co-Presidents of the Friends. Paul has no new information regarding the Friends' ideas for the use of their recent donation. Paul talked about creating a waiting room by reconfiguring our receptionist area. There was discussion.

Center 4 Living Paul said the C4L is making progress with repurposing the VNA building for their facility. John Zeisel, a nationally known architect specializing in designs for the elderly with dementia, has agreed to help with the project. There appears to be progress with the relocation. Kevin reviewed the history of the C4L at the Anchors and its services. There was discussion. Paul suggested inviting Leslie to our next meeting.

The Board thanked Heidi for attending and expressed the wish that Heidi become a member.

There being no new business, upon motion by Jay, seconded by Olga, the meeting was unanimously adjourned at 9:35 AM.