

**EDGARTOWN COUNCIL ON AGING**  
**BOARD MEETING**  
**May 19, 2016**  
**MINUTES**

The meeting was called to order at 8:30 AM by Co-chair Jay Sigler. Chair Kevin Ryan arrived shortly after the meeting began. Also present were Board members Glenn Carpenter, Chris White, Olga Church, and Paul, the Administrator.

**Minutes** Copies of proposed minutes from the April 21, 2016, meeting were distributed and read. Upon motion by Glenn, seconded by Chris, the minutes as proposed were adopted unanimously.

**Budget** Paul distributed copies of the budget report with expenses as of May 16<sup>th</sup> as they appear in the town bookkeeping system. Paul said there is a \$2,000 expense not yet entered under building maintenance to repair our trash can bin that needed to be replaced and rebuilt. We are a few dollars over on supplies. Paul said he ordered sound absorbing panels for the dining room ceiling, paid for by the Friends. Paul will pay to have them installed from his building maintenance budget line item. There was discussion.

**Administrator's Report** Paul distributed April data/statistics he had retrieved from the MySeniorCenter (MSC) program. There were two sets of data: one reporting attendance at our different events, programs, and activities; and one reporting all types of outreach services. Paul explained the reports, what the numbers represent and mean. There was discussion. Olga asked if we had access to similar statistics from other island COAs. Paul said no, but the Healthy Aging Task Force is hoping to access all COA programs so that it may collect island wide data and information about our senior demographics. Our COA is, so far, using the MSC program to its greatest advantage, having our seniors swipe in with key cards, and collecting the data for management purposes. Paul further described MSC and how it works and the data is collected. He said we are careful to count everyone who comes in for any program, even if they do not swipe in with their key cards, they are counted manually.

Paul said he went before the town Personnel Board this month in an attempt to further fund our part-time outreach worker and was able to print a report of just the work and services she had delivered since she began in January. The Personnel Board is recommending to the Selectmen that we be able to extend Lindsay's employment with a donation from our Friends if possible.

The other COAs on the island have the same MSC hardware and software we have

The Board discussed how MSC facilitates reporting and accountability.

Paul said he continues to investigate ways to find funding to keep our part-time outreach worker after our grant runs out the end of June. He has been talking to our Friends and the town about the possibility of employing Lyndsay as long as possible. There was discussion.

**Director of Senior Services Report** Wendy then entered the meeting. Wendy reviewed the MySeniorCenter "events" report Paul had distributed. Wendy described some of the events that we have had at the Anchors, including "How To Organize Your Home," and Glenn's successful conversation group about touring the island; future events include a conversation on "Women Living Under Islam," Vineyard Colors coming to lunch to discuss their art currently displayed, the women's book group, inspired by Chris and led by Jill Jupen, is a huge success, and Kathleen Samways giving a class/instruction on chronic health issues. Wendy's next newsletter will have a calendar and events for June and July combined. Wendy then left the meeting.

**Outreach Report** Neither one of our outreach workers was in this day. Paul referred to the April outreach, or “services,” report he had distributed. There was discussion about a few cases, especially some homeless, which Kevin addressed. Paul said one senior is currently in a motel in Vineyard Haven, and another is presently in a house which she has to vacate. There was discussion about guardianship, Protective Services, and the outreach report.

**New Officers Nominating Committee; Re-appointment of Glenn** Paul said Glenn had been reappointed by the town to another three-year term. Kevin appointed himself and Chris as the committee to nominate officers at June’s meeting.

**Friends of ECOA** No one from our Friends was present. The big news for our Friends continues to be the half million dollar anonymous bequest for which they are beneficiaries. Paul related Janice had advised the executor must collect waivers from all fourteen beneficiaries before any of the bequests are disbursed. They expect to receive the money in the near future. No definite plans have been made for the funds.

**Center 4 Living** Paul said he has heard nothing new about the move, but as far as he knows, the C4L is on track to get the state legislation required to lease and rehab the VNA building. The present estimated time of the move is next summer.

There was more discussion about the Friends’ bequest and other non-profits that are beneficiaries. Paul said he is on vacation next June 16<sup>th</sup>. The Board agreed June’s meeting will be scheduled for Friday, June 10<sup>th</sup>, next month.

There being no new business, the meeting was adjourned at 9:35 AM.