

EDGARTOWN COUNCIL ON AGING
BOARD MEETING
March 17, 2016
MINUTES

The meeting was called to order at 8:30 AM by Kevin. Also present were Board members Glenn Carpenter, Olga Church, and Paul, the Administrator. Chris had advised she would be unable to attend.

Minutes Copies of proposed minutes from the February 18, 2016, meeting were distributed and read. Upon motion by Glenn, seconded by Olga, the minutes as proposed were adopted unanimously.

Budget Paul distributed copies of the budget report with expenses as of March 11th, as they appear in the town bookkeeping system. Paul said spending is in keeping with where we are in the fiscal year with no extraordinary expenses. Paul said there were small surpluses in training, building maintenance, and new equipment which shall be used by the end of the fiscal year. There was discussion about building maintenance.

Administrator's Report Paul said Kevin completed his evaluation earlier in the month and thanked the board for the positive review. Paul's fifth year anniversary was on March 14th; Donna, our receptionist, had her seventh year anniversary on March 3rd. Paul completed her annual evaluation. There was discussion about the town's personnel evaluation process. Paul explained completed evaluations are submitted to the personnel department, then passed on to the town Personnel Board for approval.

Paul mentioned the town meeting on April 12, at which time our annual budget will be considered as an article on the annual warrant. The Finance Committee has recommended it be passed. Also on the warrant is our proposed article to fund, in-part, the island-wide CORE program for the seniors' outreach mental health services. We are asking Edgartown to fund about \$15,000 of the annual budget of about \$55,000. The program will be funded only if every town votes to fund its share (based on the senior population of each town). The warrant is available on the town web site. Paul said he will speak up at the meeting on the article if it is appropriate. There was discussion. Any Center for Living requests on the warrant now go through the county. Paul has no further update on the county's purchase of the VNA building.

Director of Senior Services Report Wendy then entered the meeting. Wendy advised of some upcoming events including Coffee with a Cop, a Women's Book Group starting in April, a new stretch class for men and women, and more bowling at the Oak Bluffs alley. Wendy said she has also been using the Boys and Girls Club for seniors' walking Wednesday mornings, and that recently she used the club's computer room to have high school students tutor a few seniors how to use computers and other devices. Wendy has more iPad and iPhone classes planned at the Anchors and "How to Write Your Own Obituary," will be taught once each week in April. Also,

coming next month are a dental clinic, Vintage Voices performance, and the Princess Poo-Poo-Ly ukulele band. Olga suggested another Anchors sponsored trip to the museum. There was discussion. Wendy mentioned the annual Health Fair that will be at the hospital on April 9th, and at which the Anchors shall have a table to hand out our newsletter, refrigerator magnets, and other info. We may also have a painting class next month. Wendy mentioned some trips she may be planning with other COAs, including a boat trip on the Cape Canal. Wendy said we are delivering about fifteen Easter meals to seniors. Paul will meet our volunteers at the hospital Easter Sunday morning to help distribute the meals. Wendy then left the meeting.

Outreach Report Victoria entered the meeting with Lyndsay Famariss our new part-time outreach worker. Victoria said she and Lyndsay have been very busy with fuel assistance and outreach. There was discussion about individual cases and the need for transportation to and from the hospital. There was discussion about our volunteer driver program and some issues associated with it, including insurance and liability. Glenn suggested approaching the island police departments; make them aware of the problem. There was extended discussion. All agreed the hospital should be part of the solution. Lyndsay and Victoria then left the meeting.

Friends of ECOA No one from the Friends was present.

Center 4 Living No one was present from the Center 4 Living. Paul said his information was that the purchase of the VNA building by the county was going forward sometime this month and he would inform the Board when he knew more.

New Business Board members' terms expire in April of the following years. New officers are traditionally chosen, or elected, in May.

Glenn- 2016
Chris- 2017
Jay- 2017
Kevin- 2018
Olga- 2018

A nominating committee will be appointed at the April meeting. New officers and members are appointed in May.

There being no further business, the meeting was adjourned at 9:40.