

Meeting of Edgartown Cemetery Commission
Monday December 23, 2013
Town hall 2nd floor

Meeting called to order: 3:00 pm

Commissioners present: Susan Brown, Elizabeth Villard, Andrew Kelly and
superintendent Jen Morgan

Last months minutes read and accepted

Old business:

The board was notified that schoffield, hoehn and barbini surveyors had been contacted in regards to surveying the new west cemetery. Ken Abbott estimated the cost for site work and staking at \$2,500. They have done work there previously in 2006 and have the information needed to make it a simple job. If the board was to accept the price they would try to begin in February. The board vote unanimously to have the surveying done and the funds to come from the operating budget.

Jen explained to the board after speaking with the town accountant in regards to multiple accounts the cemetery possesses, what they can be used for. The perpetual account # 8110 has \$86,099.57 of which only the interest can be used. At this time the interest account # 8210 has \$22,533 available.

The Murray account # 8009 has \$141,536 of which is ear marked for use only at the tower hill cemetery for gravestone maintenance. There had been a second Murray account which was for the west side cemetery, however the funds have been used.

Account # 8009 ear marked cremations has \$1400. The board voted unanimously to have these funds moved to the perpetual account and authorize the town accountant to close the account.

It was mentioned there are two additional account marked Pease and swallow family, these were for flowers. Jen needed more time to research how these funds maybe transferred or used, she will report back at a later date.

Elizabeth gave an update on the CPC application she has gone before three committees and so far Vineyard Haven and Edgartown are both on board, West Tisbury is on standby.

Discussion from the previous month in regard to individual grave site there

appearance, large amount of memorabilia and glass. The board agrees there could be mowing safety issues. The discussion was tabled till April's meeting before the mowing season begins.

New Business:

- ✓ The board look at the previous months bill all were excepted and paid.
- ✓ The Getsinger burial on Chappy has been postponed till a future time and the hole has been closed.

There were three burials in the month Donald Dube, Karen Berube and Rollen Bettencourt.

Susan asked about the veteran markers and flags. In the past the staff had put them out in May each year. Jen said the markers and flags should go up at time of burial. The board agreed this should be the protocol and the marker should be systematic though out the cemeteries. The older marker or rods that need should be replace.

Jen informed the board the American Legion will provide the rods and markers. she will be in touch with there head officer.

- ✓ Jen presented some rough drafts for the town web site, including discriptions of cemeteries, contact info, board member and import FAQ's. the board looked them over and Susan asked to have Jen email them so she could help with wording and grammar.

The annual town report is due January 6th after a discussion of idea what the report should contain. The board agreed to have Jen write a draft and email to each member for feed back. She will then write a final draft for approval.

Meeting adjourn: 5:00 pm

Next meeting to be held Monday January 27th 3:00 pm