

## EDGARTOWN CEMETERY COMMISSION

### DECEMBER 2, 2014 MINUTES

Susan Brown, Andy Kelley, Jen Morgan present

Susan and Andy fill Jen in on Pam Dolby's conversation with us at the last meeting: possible merger with highway dept., water dept., to create a Department of Public Works. Andy notes that it would create better communication and a better use of resources. Jen would continue with her position, although it may change slightly, under the supervision of Highway Dept head.

We(CC) will never have another full time person. The best we can hope for is if the state increases the seasonal position from 16 weeks to 20 weeks. The most important thing is to properly schedule the seasonal workers sequentially as this will provide longer seasonal coverage.

Jen note the shell work really "ate into the budget". It was thought could combine scallop shells and clam shells.

Jden notes Caleb is to return soon. Andy suggests Jen and Caleb do the leaf raking/getting them in the roadways and give Stuart Fuller an actual date he can come and remove the leaves.

Should we be using so much--almost all-- of our budget Bob Hagerty tree work? Is there a thriftier alternative? Edgartown Highway Dept? Can we do more of the work in house? Bob took down trees and reduced the canopy of many others, perhaps this will mean fewer leaves next fall.

Jen says she will do the post Christmas clean up after January 6th (12thNight- "Little Christmas").

Town Hall Winter Office Jen says she has a "dedicated space" and that she can continue as she did last year. She uses the shed for some work and the

Town Hall for other work. Jen says there was a town memo a few months ago that went out to various employees about receiving a stipend for cell for use that is town related, but nothing has come of it. Andy feels she should receive something.

Are we ready to submit the budget on Friday? Jen says it's easy to do and will ask Pam Dolby for help as needed. Budget will have 2 1/2 % calculations.

Andy asks if it is too late to ask for a ride on tractor for the Town Warrant. (\$4500.00) Jen says she will inquire of Pam anwrite out a quickie request asking for the money to update mowiiing equipment rather than be bogged down in specific wording about a tractor.

Salary How short will we be? \$1.00 increase for two people will impact us. Apparently CAleb has 4-5 weeks left of employment. Andy feels he should be able to do the leaf work in two weeks. This will save money. We need to inform the Personnel Committee that we need an increase, that we will be short of funds. Andy suggests a new budget of \$33,000 for three seasonal workers for 16 weeks each.

Next meeting: Tuesday, December 23, 2014 2PM Town Hall

CEMETERY DEPARTMENT MEETING  
DECEMBER 23, 2014  
SUPERINTENDENT'S REPORT

- Bills Paid December 17, 2014 : \$24.57
- Burials: Norman Bridwell urn burial Sunday December 28, 2014
- Annual Report Due: January 7, 2015
- Fin Com budget meeting: Cemetery Department Tuesday, January 13, 2015 at 4:10pm ( see enclosed paperwork)

Caleb came back to work on Friday, 12/5<sup>th</sup> and worked through Tuesday, 12/16<sup>th</sup>. We got the leaf cleanup completed in both OWS and NWS, with the help of Trial Court Community Service and the Highway Department. We also picked up pumpkins and removed some flags that were in bad shape, and generally tidied up for the winter.