

EDGARTOWN CEMETERY COMMISSION  
MEETING MINUTES  
Thursday October 15, 2015  
10:00am

Present: Susan Brown - Chairman, Elizabeth Villard, Andrew Kelly, Debbie Manley-Smith – Commissioners, Jen Morgan – Superintendent.

Liz reported that she was able to raise the entire cost of \$2,900.00, mostly from Chappy residents, for the stone and plaque in Jeffer's Lane Cemetery, so the Commission did not have to contribute anything. Susan and Andrew commended her for a job well done.

Liz reported that the gravestone restoration workshop with Ta Mara Conde is still on schedule for Friday, October 16<sup>th</sup> at 9am, and that a total of eight people should be attending, including four from the Town of Tisbury. Jen suggested Dennis Jackson attend, and the Commissioners agreed he should be asked.

Update on CPA grant – Liz reports that she has rewritten the application, requesting a total of \$20,000, in two parts, one for more extensive work to be done by Ta Mara Conde, and the other for work that could potentially be completed or supervised by a local stone craftsman, or by anyone who has attended the workshop.

Liz suggested that the Commissioners schedule a special meeting to discuss the revision of outdated cemetery rules and regulations. Everyone agreed, and a meeting was scheduled for November 5<sup>th</sup> at 10am.

Liz requested to Jen that meetings not be scheduled without her and, if a choice was to be made between she and Debbie being able to attend, that it needed to be her, because she is a Commissioner.

Superintendent's Report (see attached)

Jen reported that she had been contacted by Paul Brewer, regarding a property owner abutting Tower Hill, who would like to pay to have a fence installed around the cemetery. After a discussion, the Commission agreed that, due to the historical nature and aesthetics of the cemetery, there should be no fence.

Liz requested that Jen complete the transferring of Chappy lots from Hope Slater to her son and her sister, per a letter Mrs. Slater had written to the Commission prior to her death. Jen said she would do the necessary paperwork and documentation to record the transfer.

Jen reported that shingles have come off the roof of the shed. Liz made a motion to have it accessed, to determine whether it just needs repair or full replacement. Andrew seconded. Jen will speak with contractors to get more information and idea of cost.

Jen reported the lots on 10<sup>th</sup> Avenue are selling quickly, and stressed the importance and need for the NWS expansion project to be actively pursued. Commissioners discussed the size and extent of the job, and what it will involve. Andrew suggested getting estimates from several contractors, to determine a figure for a town meeting article.

Liz reported that the documentation in OWS needs to start, for the internet program. She suggested that Jen might do the "on the ground" work, and email it to her. Liz said that Ta Mara Conde had photographed it, but that it needs to be recorded. Andrew asked if it was for the entire cemetery, and Liz said it was just for the Revolutionary War section. She suggested possibly taking 8 hours a week for documentation. Susan said that she might be able to do some. Liz said that everyone could work on it.

Meeting was adjourned.

EDGARTOWN CEMETERY DEPARTMENT  
SUPERINTENDENT'S REPORT  
OCTOBER 15, 2015

Bills paid 9/15/15 - 10/15/15 \$1,469.71 ✓

Submitted MV Memorial's bill for Chappy Plaque \$2,900.00 ✓

Lots Sold - Salman One Full Lot  
Royal One Full Lot ✓  
Bradley Two Full Lots

Burials - Meyers Full Casket Burial

I buried the unknown cremated remains, and documented the date and location. ✓

Wanda Williams informed me that the deed book in her office is nearly full, and we need to order another one. The last one was purchased in 1991. I spoke with daRosa's, and they are duplicating ✓ the book, which is a hardbound cover, with 300 pages for deed records. I also had them print 100 deeds, because we are running low on them. Approximate cost for everything is around \$400.00.

Paul Brewer contacted me regarding a customer of his, who has recently purchased the Erdman house, near Tower Hill. They are inquiring as to whether we would allow them to pay for and install a fence around the entire cemetery. They had noticed the posts, without ✓ rails, and thought that maybe it looked "unfinished". He said they are suggesting using the existing posts (and additional posts) and installing three 1"x6" flat boards. I told Paul I would discuss it at the next meeting and get back to him.

I spoke with Sharon Purdy regarding the two-grave lot that Elliot and Carol Surkin wanted to give her in the Chappy cemetery. I explained

627 - 8707

the bylaws regarding the transferring of lots, and that they would need to be returned to the town, and then resold. I also told her that we had not had a formal "waiting list" in place, but have now voted and passed it, because there have been others who've asked about getting a lot in the Chappy cemetery. She was very understanding, and I gave her my contact information to pass along to the Surkins. I then spoke with Carol Surkin, who was also understanding of the situation. She sent me a letter, requesting to sell the lot back to the town, and be reimbursed the \$350 they paid for it in 1982. I have given the necessary paperwork to the Town Acct., so they can send them the payment. Sharon Purdy and I spoke again, and she was very happy to buy one grave, so that the other could be purchased by Mike Kidder. Sharon has bought hers, and I am waiting to hear back from Mike Kidder, as he has been out of the country.

After being on backorder for over a month, the replacement clutch for the mower arrived damaged. I immediately contacted Morrison's Power to let them know. I took photos of the box and the part, and our mechanic Caleb spoke to them as well. They are sending out another one right away. ✓

At some point when I was not here a few months ago, some shingles blew off of the cemetery shed roof, and were never repaired. Now several more have come off. There is tar paper on the roof, but I assume we still need to have them replaced, especially with the winter weather coming. Not sure if the entire roof needs replacing, or if just the areas can be patched in. Have to Advertise + Bids ✓

We need to actively pursue the NWS expansion project asap, as it won't be long before we run out of space, at the rate we have been selling lots. In order to have an article asking for funds on the town meeting warrant for next spring, the deadline is January 2<sup>nd</sup>. Help from Highway Dept? What can they do? When? Next steps?

Dan's last day is 10/20<sup>th</sup>.

How many lots left on 10th = 9 Lots  
Average lots per YEAR =

**EDGARTOWN CEMETERY DEPARTMENT**  
**FY 16 BILLS PAID**

**OPERATING EXPENSE STARTING BALANCE:** \$14,575.00

|         |                                   |           |               |
|---------|-----------------------------------|-----------|---------------|
| 7/29/15 | MV Refuse                         | \$ 16.00  |               |
|         | Morrison's Power Equip            | \$ 64.90  |               |
|         | MV Insurance                      | \$ 710.44 |               |
|         | <u>AT&amp;T Mobility</u>          | \$ 40.84  | - \$ 832.18   |
|         |                                   |           | \$13,742.82   |
| 8/5/15  | <u>Eversource</u>                 | \$ 16.30  | - \$ 16.30    |
|         |                                   |           | \$13,726.52   |
| 8/12/15 | Cars Unlimited, Inc               | \$ 35.00  |               |
|         | MV Auto Supply, Inc               | \$ 749.98 |               |
|         | MV Transit Authority              | \$ 202.64 |               |
|         | <u>Morrison's Power Equip</u>     | \$ 292.36 | - \$ 1,279.98 |
|         |                                   |           | \$12,446.54   |
| 8/25/15 | <u>Credit-Reyonds/Rapp/Kaplan</u> | \$ 43.00  | + \$ 43.00    |
|         |                                   |           | \$12,489.54   |
| 8/31/15 | Schofield/Barbini/Hoehn           | \$ 950.00 |               |
|         | AT&T Mobility                     | \$ 40.84  |               |
|         | <u>MV Refuse</u>                  | \$ 12.00  | - \$ 1,002.84 |
|         |                                   |           | 11,486.70     |
| 9/8/15  | <u>Edgartown Hardware</u>         | \$ 251.21 | - \$ 251.21   |
|         |                                   |           | \$11,235.49   |
| 9/21/15 | Granite Stores                    | \$ 84.67  |               |
|         | Edgartown Paint Shoppe            | \$ 286.34 |               |
|         | MV Refuse                         | \$ 12.00  |               |
|         | MV Transit Authority              | \$ 67.80  |               |
|         | Eversource                        | \$ 15.21  |               |
|         | John Keene Excavation             | \$ 806.50 |               |
|         | daRosa's                          | \$ 141.17 |               |
|         | <u>Verizon</u>                    | \$ 15.18  | -\$ 1,428.87  |
|         |                                   |           | \$ 9,806.62   |
| 9/28/15 | <u>AT&amp;T Mobility</u>          | \$ 40.84  | -\$ 40.84     |
|         |                                   |           | \$ 9,765.78   |

10/13/15

|                           |    |        |                   |
|---------------------------|----|--------|-------------------|
| Eversource                | \$ | 20.29  |                   |
| <u>Edgartown Hardware</u> | \$ | 330.50 | <u>-\$ 350.79</u> |
|                           |    |        | \$ 9,414.99       |