

Jun 26, 2015

Present, Susan Brown, Chairman, Andrew Kelly, Liz Villard, Debbie Manley-Smith  
Alternate, Jen Morgan,

Minutes accepted as written with one spelling correction.

Susan Brown has been notified that there is no money left in the Cemetery salary account. Mike Smith provided the following breakdown of what funds are needed. Andy will check with him to make sure the needed fund cover all the seasonal hires. The Commission agreed that they would transfer money from the operating account to the salary and wage account to cover this short fall.

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| Cemetery Acct #0149102       |             |
| Salary & Wages Supt. #511011 |             |
| Balance May 28, 2015         | \$4,055.96  |
| June 2, 2015 Payroll         | \$2,078.30  |
| Balance                      | \$1,077.66  |
| June 16, 2015 Payroll        | \$2,484.38  |
| Balance                      | -\$506.72   |
| June 30, 2015                | \$3,702.62  |
| Balance                      | -\$4,209.34 |

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| Amount needed for the<br>FY15 Superintendent<br>Budget | \$4,209.34 |
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At the June 12 meeting, the Commission voted to require Jen to get an independent doctor's appraisal of whether or not she was fit to return to work. The Town has asked the Commission to set up a doctor's appointment for Jen. Liz provided a list of orthopedic physicians at the Martha's Vineyard and Falmouth Hospital. There are two on the island: Willie Cater, MD (508-696-1052) and Mark Scheffer, M.D. (508-696-1052). Jen informed the commission that Dr. Scheffer was her doctor so Susan will call Dr. Cater to set up an appointment.

A new contact list was distributed by Susan. It has also been emailed to the Commission by Liz.

Andy brought Jen up to date on cemetery truck situation and Mike's to do list. (Jen was given a copy of the meetings of the June 12 meeting.)

At Town meeting, funds were appropriated to buy a new mower. Andy reminded Jen that this needs to be done as soon as she returns to work. He reports that the oldest of the current mowers is in bad shape. He also suggested that the Commission may need

to request another new mower at the 2016 town meeting. He also suggested that the Commission may want to apply for their own new truck at that time rather than sharing one with Highway Department.

Andy also suggested that we need to go to the personnel committee to see if we can raise the salary for seasonal mowers. It is difficult to get anyone to work for the Cemetery Commission when we are only offer \$16.85 an hour for 20 weeks. Jen pointed out that we would have to ask that the job be reclassified as a higher step level as wages are tied to step level not set for individual jobs. Possible something we should do in the fall.

Andy will check with Mike about how available to work the new hires are.

Andy will try to schedule a meeting with Ken Abbott about laying out the rest of New West Side. We should lay out 11<sup>th</sup> avenue and possibly 12<sup>th</sup> immediately and try and get an estimate of how many spaces are available in the rest of the cemetery.

Liz reported that Adam Darrack has the information on the Chappaquiddick cemetery. He is, as always, very busy so she is not sure when he will actually get the information up on the town website.

Liz reminded the Commission that the date for the dedication of the Plaque in the Chappaquiddick cemetery is July 16<sup>th</sup> Time - ? 10:30 AM

Liz will contact Tom Osborn about returning the Martin family gravestone to its original orientation. (Osborn has agreed to donate the work.)

Next Meeting - July 14 at 10:00 with site visit at 11:00 to Westside.