



Edgartown Cemetery Commission Meeting Minutes

DECEMBER 1, 2016

SPECIAL MEETING: LEAF REMOVAL AND OTHER ISSUES

I. CALL TO ORDER:

Andy called to order the special meeting of the **Cemetery Commission** at **10:04am** on **Thursday, December 1, 2016**, at the **Edgartown Library, 2nd Floor Small Conference Room**.

II. ROLL CALL:

The following persons were present:

Cemetery Commission: Andy Kelly, Susan Brown, Liz Villard.

Superintendent: Jen Morgan

III. OPEN ISSUES:

1. Before the issue of leaf removal could be discussed, Jen put in her verbal resignation.
2. The Commission discussed how they should support Jen throughout the process of giving her notice and what formal procedures must be followed.
3. Motion placed on the floor by Susan to authorize Andy, as Chairman of the Commission and representative in this matter, to accompany Jen to HR and determine how to proceed. Liz seconds, vote taken and passed.

Liz motioned to adjourn the meeting, Andy seconds the motion. No discussion, vote taken, passed unanimously.

Meeting adjourned at 10:20am.

Minutes submitted by: Juliet Mulinare