



TOWN OF EDGARTOWN
Cemetery Commission
70 Main Street, P.O. Box 5158
Edgartown, MA 02539
508-627-6145

Cemetery Commission Minuets
June 27, 2017
2nd Floor Edgartown Public Library

1. CALL TO ORDER:

Andy called to order the regular meeting of the **Cemetery Commission** at **4:17 pm** on **Tuesday, June 27, 2017** at the **Edgartown Library, 2nd Floor Small Conference Room.**

2. ROLL CALL:

The following persons were present:

Cemetery Commissioners: Andy Kelly, Liz Villard, Susan Brown, Debbie Manley- Smith

Other: Jessica McGroarty (Administrator), Stuart Fuller

3. OPEN ISSUES:

1. Elizabeth Villard moves to accept the minutes, Susan Brown seconds. All commissioners in favor. Minutes approved.
2. Elizabeth requests a copy of the latest Ta Mara Conde bill for the latest gravestone restoration project. Jessica will scan the bill and email Elizabeth. The bill was paid with CPC funds as well as a \$750 donation.
3. Jessica reviewed the past months burials as well as sold lots.
4. Elizabeth Villard has been in touch with the Potter family who just interned a family member in the Chappaquiddick Cemetery. Elizabeth would like it noted that the Potter family was very happy dealing with Jessica and found her to be very helpful.
5. Susan Brown moves to immediately adjust the amount of lots in the cemetery a family can purchase from 2 to 1 until further notice due to the diminishing amount of lots available for sale. Andrew Kelly seconds. All commissioners in favor and the motion passed.
6. Elizabeth Villard moves no further underground irrigation systems may be placed in any Edgartown cemeteries. Susan Brown seconds the motion. All commissioners are in favor and the motion passes unanimously.

7. The commissioners reviewed the letter to Mr. Donovan and suggested a few changes and edits. Jessica will edit and email the letter to the commissioners.
8. Jessica updated the commissioners regarding the financial state of the department. Elizabeth asks for \$200.00 to be allocated towards the purchase of D2 grave cleaner. All commissioners in favor. Andrew Kelly would like to purchase a new mower with the remaining funds. Jessica will look into Husqvarna prices with Morrison's Tools in Plymouth and follow up with Andrew.
9. Chairman Kelly and the commissioners met with Stuart Fuller regarding the transfer of maintenance of the Edgartown Cemeteries from the cemetery commission to the highway department. The commissioners addressed the following issues:
 - A. The newly cleared area in the New Westside Cemetery will need to be regarded to fill in the large hole.
 - B. 12th Avenue will need to be marked out and shelled with white shells.
 - C. Grass seed will need to be spread in the fall.
 - D. A new marker for 12th Avenue will need to be ordered from Alan Gowell.
 - E. Areas in New Westside are in need of shade trees particularly along the middle road on the left hand side.
 - F. Chairman Kelly and the commissioners would like to know who will be supervising the cemetery maintenance workers & general maintenance of the cemetery starting July 1st. Stuart states he is "down two people" and will have a highway employee in the cemeteries "as needed". The cemetery commissioners are very concerned with this information as it is not what was discussed previously and the cemetery commissioners feel there is a need for a full time supervisor for the months of April-November. Chairman Kelly hopes there is at least a supervisor from the highway department who will check in with the seasonal employees daily to give them direction. The commissioner are still concerned about the quality of the work currently being done in the cemeteries including the grass being cut too short and grave stones being broken.
 - G. The commissioners and Stuart Fuller discussed putting an article together for the next town meeting to ask for funds to clear the remaining wooded area in the New Westside Cemetery and start top dressing avenues which have very poor soil.
 - H. The commissioners and Stuart discussed the three trees and two large bushes which need to be removed from New Westside and Old Westside Cemeteries. Stuart feels the best route to go with removing large trees would be to subcontract the work to Hagerty Tree Company. Jessica will reach out to and set up a time to meet and review the trees. Chairman Kelly would also like to look into have the trees chipped once they have been removed and the stumps grinded.
10. Elizabeth Villard requests the cemetery truck be parked closer to the cemetery shed.
11. Elizabeth Villard requests that Susan Brown work on completing a draft of the new Rules & Regulations for the Edgartown Cemeteries.
12. The next meeting is set for Tuesday, July 18, 2017 at 4 pm at the Edgartown Library

Meeting adjourned at 5:24pm.