Edgartown Affordable Housing Trust Meeting Minutes Wednesday, July 23, 2014 5:00 PM

Members in Attendance: Chair Susan Markwica, Mark Hess, Tom Soldini, Tim Rush, Joseph Roberts, Margaret Serpa Staff in Attendance: Lucy Morrison, Assistant

Chair Susan Markwica called the meeting to order at 5:00 PM.

The minutes from the last meeting on June 18th were reviewed. Mark Hess moved to approve as written, Tom Soldini seconded, and the motion passed unanimously.

The assistant presented several bills totaling \$490.00 that were due before the close of Fiscal Year 2014, which was three days before this meeting. Margaret Serpa acted as Chair in order to approve them. A bill for the assistant for \$270 for administrative services from June 18th to June 30th, \$125 to Mass Housing Partnership for attendance of the Housing Institute 2014, and \$95.00 for DaRosas for office supplies were approved.

A bill for the assistant in the amount of \$378.00 for administrative services performed from July 1st to July 23rd was presented. Margaret Serpa moved to approve. Mark Hess seconded, and the motion passed unanimously.

The Trust reviewed the operating budget for the month of July:

Main Account (#8300): \$525,016.00 Restricted \$40,933.92 Unrestricted Meshacket Account (#8310): \$25,917.50 Administrative: -\$1,537.50 Legal: \$2,342.50 Audit: \$4,200.00 Advertising: \$1,000.00 Supplies: \$222.05

The accidental withdrawal of funds from the unrestricted account instead of the Meshacket account was corrected. The Trust agreed that the budget for Fiscal Year 14 was mostly accurate. The budget for Fiscal Year 15 was reviewed. The administrative expenditures were increased to allow for an escalation in hours of the assistant. Margaret Serpa moved to approve the budget. Mark Hess seconded and the motion passed unanimously. The letter to the Town Account, Ms. Kane, outlining the budget for Fiscal Year 2015 was signed by the entire Trust.

The Town Accountant also recommended reminding the appropriate parties for the Field Club payment due by November 2014. Tim Rush moved to send a letter requesting payment. Mark Hess seconded, and the motion was unanimously approved.

Mark Hess updated the Trust on the actions of the Committee. Dick Barbini will be finalizing the site plan of the project; and the portion of protected habitat will be staked and bound. The ecological study has been postponed until the site plan is complete, and National Heritage has determined the study necessary. Mr. Barbini will be doing this job in portions, and will be in touch on progress. With regards to the 6th Street lots, the Committee would like to arrange a meeting with the Selectmen to discuss the possibilities of the project and the Step-Up program. Margaret Serpa said that the Selectmen have not discussed the issue in depth, but would like to create a program that is less stringent, similar to the youth-lot concept. The Committee also received a written complaint about Jennifer Morgan. A letter has been penned in response; the Board of Selectmen will be receiving a copy.

Margaret Serpa asked about grant money for the Meshacket project. It was answered that the developer will be familiar with grant money, and a better idea of grant money will be known by January 15, 2015.

Margaret Serpa said that she will talk to the Board of Selectmen about arranging a meeting to discuss the 6th Street lots in further detail.

Margaret Serpa moved to adjourn. Mark Hess seconded, and the meeting was adjourned at 5:18 PM.

Respectfully Submitted,

Lucy Morrison Assistant