

## Edgartown Affordable Housing Trust Meeting Minutes

### Wednesday, February 19, 2014 at 5 PM:

Members in Attendance: Chair Susan Markwika, Mark Hess, Margaret Serpa, Tom Soldini

Susan Markwika opened the meeting at 5:00 PM.

Mark Hess moved to approve the minutes from January 15<sup>th</sup>. Tom Soldini seconded, and the minutes were unanimously approved.

One bill for \$945 for work performed by the assistant was submitted. Margaret Serpa moved to approve the bill as written. Tom Soldini seconded, and the bill was unanimously approved.

There were no changes to the budget except for a payment to Sibel Suman on January 21<sup>st</sup>. The balances of accounts are as follows:

Main Account (#8300): \$525,016.00 Restricted  
\$43,381.00 Unrestricted  
Meshacket Account (#8310): \$27,575.50  
Administrative: \$3,075.00  
Legal: \$2,342.50  
Audit: \$4,200.00  
Advertising: \$1,000.00  
Supplies: \$350.00

The Community Preservation Committee funds for Meshacket are being held, and will not appear in the Trust accounts. The money will be transferred when we need it.

Adam Darack was consulted on the confusing Munis print outs. Tom Soldini, Mr. Darack and the assistant will work to develop a clearer budget report that can be exported to Excel, so that graphs can be created. This will also assist the auditors.

Mark Hess provided an update on the actions of the Housing Committee. The Committee is ready to begin steps on the Meshacket RFP process, and had submitted information to Board of Selectmen. Mr. Soldini will be meeting with Jen O'Hanlon, the town's procurement officer, who will be assisting with the RFP procedures. She will also be attending the next meeting on March 19<sup>th</sup>. The Committee will be presenting to the Selectmen for approval of recent expenditures. The Committee will also be reviewing the 6<sup>th</sup> Street lots and developing recommendations for the Town. Margaret Serpa suggested moving the project forward by installing water and power, and building a road. The Committee also developed set of guidelines to forward to the Selectmen and the ZBA per Zoning Bylaw 11.20.a.3, which specifies criteria for applicants to adhere to to qualify. There will be an open public meeting on Meshacket in May.

The next Trust meeting was scheduled for March 19, 2014 at 5 PM.

Tom Soldini made a motion to adjourn, Mark Hess seconded and the meeting was adjourned at 5:27 PM.

Respectfully Submitted,

Lucy Morrison