



# TOWN OF EDGARTOWN PERSONNEL BOARD

TELEPHONE  
(508) 627-6150

FAX  
(508) 627-6152



70 MAIN ST | P.O. BOX 5130  
EDGARTOWN, MASSACHUSETTS 02539

**Personnel Board Meeting**  
**Fred B. Morgan Meeting Room | Edgartown Town Hall**  
**70 Main Street, Edgartown, MA 02539**  
**Thursday, November 14th, 2024 | 3:30 PM**

## AGENDA

- I. Call to Order**
- II. Town Administrator Update**
- III. Personnel Update**
  - Vacant Positions
  - New Hires
  - FMLA & Workers' Compensation Overview
  - Human Resource Departmental Updates
- IV. New Business**
  - A. Severance Policy Discussion
  - B. Personnel Board Annual Town Meeting Article: FY2026 Cost of Living Adjustment (COLA)
  - C. Personnel Board Annual Town Meeting Article: FY2026 Job Description Review
  - D. Personnel Board Annual Town Meeting Article: FY2026 Classification and Compensation Study
- V. Old Business**
  - A. Fire Department Personnel Request (Job Descriptions Review)
  - B. Human Resources Assistant Job Description Review
  - C. Beach/Parks/Recreation Study Update
- VI. Review/Approval of Minutes**
  - Minutes of September 16, 2024
- VII. Time Reserved for Topics not Reasonably Anticipated**
- VIII. Adjournment**

The Board reserves the right to consider items on the agenda out of the order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items identified for discussion in Executive Session may be conducted in open session, in addition to or in lieu of discussion in Executive Session.