

ECO Board Meeting Minutes
June 21, 2024
8:30 am

Present: Marvene O'Rourke (MO), Nancy Ignacio (NI), John Dropick (JD), Sue Carroll (SC), Janice Belisle (JB), Lisa Sherman (LS), Director Lyndsay Famariss (LF)

The meeting was called to order by Board Chair Nancy Ignacio at 8:35 am.

Approval of the minutes:

The minutes from May 17, 2024 were unanimously approved.

Budget: LF pointed out some changes to the operating budget, including \$7000 that is showing in the Building Maintenance line item. This amount is a result of the Special Town Meeting approval of the gutter project, and LF will ask the Town to encumber it for use in FY25. There was also an excess in the Misc. line item due to an Accounting office mistake.

Administrators Report: LF updated the board on the gutter project and the Historic District Commission (HDC). LF shared that she went in front of HDC for the brick entryway on Daggett St side. She also reported damage on the ramp/stairs on the driveway side of the COA's back parking lot. Adam Darack of the IT Dept provided a temporary fix, but more attention is needed. LF confirmed that she will interview a potential intern from Simmons University next week for an internship for the 2024-25 school year. She shared that the parking challenges continue to be a daily hurdle.

LF reminded the group that our chef's hours increased to 35 hours as of July 1, and that expanding to food program will require commercial appliances, which we will ask the Friends to provide. A discussion ensued about the food program, its budget, and the plans for the future. There was a discussion about our parking needs and how the Edgartown Police might be able to support our needs.

Five-Year Committee Report: MO reported that she has been reviewing other feasibility studies for points to potentially include in our RFP. There was a discussion about next steps and our wishes and hurdles.

Friends of ECOA Report: There was no report, but the Friends meeting began shortly after the COA Board meeting and several members joined that meeting.

New Business: There was a discussion about how to handle the Director's annual evaluation for the Town.

NI adjourned the meeting at 9:35 am.

The next regular Board meeting is scheduled in person and via Zoom for Friday, September 20, 2024, at 8:30 am.