

**Minutes of the**  
**Regular Meeting of September 10, 2024**

**WATER COMMISSIONERS PRESENT:**

Mr. Scott Ellis  
Mr. James Kelleher

**EWD STAFF PRESENT:**

Mr. William Chapman

**Meeting Called to Order:**

Mr. Ellis called the meeting to order at 3:10 p.m.

**Minutes:**

Mr. Ellis motioned to approve the minutes of August 13, 2024, Mr. Kelleher seconded and the motion passed unanimously.

**NEW BUSINESS:**

**Operational Report**

- Monthly bacteriological samples were collected and analyzed.
- One water service was installed.
- Seasonal backflow testing was completed.
- Several fire hydrants were painted.
- All facilities were mowed.
- A tap was installed for water main extension on Lenssen Way.
- Gordon Brown received his cross-connection surveyor's certification.
- Water main extension project was reviewed and approved.
- Third quarter samples were collected and submitted for analysis

**Report on upcoming projects**

Mr. Chapman informed the Commissioner of the upcoming projects for Meshacket Commons, Dock St. and at the cul-de-sac near the Left Fork.

**OLD BUSINESS**

**Update on Town Counsel review of Rules & Regulations**

Town Counsel is in the process of reviewing our current Rules & Regulations to ensure they are accurate and current. We should expect to hear back from them with an update at a later time.

**56 N. Water St. email/response**

Mr. Chapman updated the Commissioner with the email communication between him and Mr. Seavey, the attorney that represents Mr. Hajjar wants the Water Department to pay for the water main installation that was required to meet the specific needs of his building. Mr. Chapman advised Mr. Seavey that the installation requirements were standard and coincide with the requirements of all other applicants that have paid for water main extensions.

**Building permit approval process**

Mr. Chapman presented proposed language that outlines when the Building Department is requested to notify the Water Department about pending applications so the Water Department may be aware of potential impacts to the water system and may advise accordingly.

**OTHER BUSINESS: Not anticipated by the Chairman 48 hrs. in advance per discretion of the Chairman.**

Bill spoke to the Chief of the Drinking Water Program at the DEP regarding discrepancies on the Sanitary Survey. We are actually up to date on all of our backflow tests and cross connection surveys. Mr. McLaughlin, DEP, asked that Mr. Chapman give them a plan for their Cross-Connection Control Program and the survey report would be amended. At this time all cross-connection surveys & backflow tests have been completed.

**ADJOURNMENT:**

Mr. Ellis motioned to adjourn the meeting at 3:50 p.m., Mr. Kelleher seconded and the motioned passed unanimously.

Respectfully submitted,

Sheila Ben David  
Administrative Assistant

BOARD OF WATER COMMISSIONERS  
TOWN OF EDGARTOWN

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David Burke, Chair

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Scott Ellis, Commissioner

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James Kelleher, Commissioner