

**ECOA Board Meeting Minutes**  
**February 16, 2024**  
**8:30 am**

**Present:** Marvene O'Rourke (MO), Sue Carroll (SC), Nancy Ignacio (NI), John Dropick (JD), Janice Belisle (JB), Lisa Sherman (LS) Administrator Lyndsay Famariss (LF)

The meeting was called to order by Board Co-Chair Marvene O'Rourke at 8:32 am.

**Approval of the minutes:**

The minutes from January 19, 2024 were unanimously approved.

**Budget:**

LF Said there was a problem in MUNIS, so she couldn't access the budget.

**Administrators Report:**

Chef Chris McMahon fell through the back steps; he is unhurt. Hopefully this will speed up approval to replace the gutters/repair the back steps. The ramps and the decks are on the 2024 Town meeting warrant article. The roofing contractor is giving an estimate of between \$5,000 - \$7,000.

After the heavy rains, the sump pump failed and there was 4 - 6 inches of water in the basement. The new freezer was sitting in water.

The warrant articles at the April 9 Town Meeting will include the gutter and drainage work, ramps and deck repair, Feasibility study, and LF's title change.

**Five Year Committee Report:**

MO reported that the committee met on Wednesday and Parks Commissioner Andrew Kelly joined the meeting, and brought maps of the proposed road on the Norton property. The Planning Board meeting will be Wednesday, March 13, where the Boys and Girls Club will be asking for approval of 50 foot frontage for abutters as well as permission to subdivide the lot. Future visits to other communities' COAs were postponed until fall. The committee will work on preparing a handout for the Town meeting. The next meeting is March 13th.

**The Senior Services Report and the Outreach Report** were submitted to the Board with the budget and minutes of last meeting.

**Friends of ECOA Report:**

Janice reported that the Friends would like to meet with members of the Board. There was no other news.

**New Business:** There was no new business.

MO adjourned the meeting at 9:34 am.

The next regular Board meeting is scheduled for Friday, March 15, 2024 at 8:30 am.

