




**TOWN OF EDGARTOWN
OFFICE OF SELECT BOARD**

70 MAIN ST
P.O. BOX 5158
EDGARTOWN, MASSACHUSETTS 02539

TELEPHONE
(508) 627-6180

FAX
(508) 627-6183

<https://edgartown-ma.us/>

TO: Honorable Board of Select Board
FROM: James M. Hagerty, Town Administrator 
DATE: September 1st, 2024
SUBJECT: Town Department Heads Monthly Report for July 2024

Selectboard: Submitted by James Hagerty:

Agenda Items	
<p><i>August 5, 2024</i></p> <ul style="list-style-type: none"> ▪ Dock Dance Discussion ▪ Excavation Permit – 57 Curtis Lane ▪ MV 20 Miler - 2025 ▪ Set Warrant for the 2024 State Primary ▪ Regular Business <ul style="list-style-type: none"> ▪ Minutes ▪ Weekly Warrants ▪ Town Administrator Report ▪ Appointments & Reappointments <ul style="list-style-type: none"> ▪ New Affordable Housing Committee Member-Justin Kush <p><i>August 12, 2024</i></p> <ul style="list-style-type: none"> ▪ Meshacket Commons Cons. Restriction ▪ Energy Efficiency Community Block Grant Program ▪ Police Chief Hiring Process ▪ Continuance of Eversource Hearing from June 17, 2024-Haijar-19 Main St. ▪ Short Term Rental Bylaw Review Committee ▪ Affordable Housing Trust-Request for concurrence in Meshacket Funding from the Trust. ▪ One Day Liquor License and Yard Sale Permit-Ethos MV – 8/12/24 ▪ Regular Business <ul style="list-style-type: none"> ▪ Minutes ▪ Weekly Warrants ▪ Town Administrator’s Report <p><i>August 26, 2024</i></p> <ul style="list-style-type: none"> • Dock Dance 	<p><i>August 26, 2024 cont’d</i></p> <ul style="list-style-type: none"> ▪ Meshacket Commons <ul style="list-style-type: none"> -Rental Ground Lease -Homeownership Ground Lease -Rental Ground Lessor Estoppel -Homeownership Ground Lessor Estoppel -C.P.A. Affordable Housing Restriction -Early Access Indemnification Agreement -Limited Notice to Proceed ▪ Police Chief Search Update-Public Safety Consultants/Job Advertisement ▪ Weekday Entertainment License-Katama Kitchen ▪ Regular Business <ul style="list-style-type: none"> ▪ Minutes ▪ Weekly Warrants ▪ Town Administrator Report ▪ Appointments & Reappointmetns <ul style="list-style-type: none"> ▪ MV Public Schools Contract Negotiation Town Rep-Amy Tierney ▪ Affordable Housing Trust Committee Rep-Justin Kush



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Affordable Housing: Submitted by Shanette Deleon:

The Affordable Housing Committee (AHC) held two meetings in the month of August 2024. At the August 12th, 2024 special meeting, the Committee focused on the Meshacket Units for qualifying for Subsidized Housing Inventory (SHI) and the Land Development Agreement then approved the following:

Rental: 10 units below 80% (to get all 36 rental units qualified for SHI)
26 units below 100% (to be in compliance with CPC requirements)

Ownership: 2 units below 100% (to be in compliance with CPC funding 95% of the project which is 38 units)
2 units below 140%

The August 20th, 2024 meeting, the Committee approved demolition requests for two (2) properties. It was decided to respond to Vineyard Land Surveying & Engineering (VLSE) stating the Committee does not have sufficient information to provide guidance on the buildable lot size for 294 Chappaquiddick (Chappy) project; but desire to maximize the usage of bedrooms. There was a discussion to see whether or not the Affordable Housing Property Tax Exemption is worth it and the Committee decided to request the research from Martha's Vineyard Commission (MVC) and run the numbers from the Dukes County Regional Housing Authority (DCRHA) landlord data and the updated tax figures from the Town Assessors office. In regards to the Affordable Homes Act, the Committee will contact town counsel to see how this new act will impact the decision to raise the maximum allowable for the Edgartown Affordable Housing Trust. It was announced that the Meshacket Team groundbreaking ceremony is confirmed for September 19th, 2024 at 3:30 p.m.

On August 21st, 2024, AHC emailed VLSE to provide their response and requested the completion of wetland flagging and clarification on the buildable lot size for the 294 Chappy project.

On August 21st, 2024, AHC requested from MVC to provide research information on the Affordable Property Tax Exemption program. August 27th, 2024, AHC contacted the Edgartown Town Assessor for data related to this program. On August 28th, 2024, AHC requested additional data from DCRHA regarding the same.

On August 23rd, 2024, AHC emailed DCRHA to proceed with the demolition of the two properties.

The Committee is eagerly awaiting the following:

1. The Meshacket Groundbreaking Ceremony September 2024.
2. The Land Surveying, Planning, and Permitting of the 294 Chappy Lot Project.
3. Grant Approval from Community OneStop for Growth Funding for the 294 Chappy Lot project.
4. The Combining of Undersized Sub-Standard Litchfield Road Lots for Affordable Housing.
5. Approval from the Executive Office of Housing and Livable Communities (EOHLC) for Edgartown Designated Municipal Employees Housing.



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Building Inspector: Submitted by Reade Milne:

BUILDING DEPARTMENT FY25													
	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	YTD
New Single Family Residence	3												3
Multi-Family Building	10												10
Single Family Residence Additions/Alterations	11												11
Garage/Barn	2												2
Shed/Deck/Porch/Fence	3												3
New Commercial	1												1
Commercial Additions/Alterations	3												3
Swimming Pools	0												0
Miscellaneous	42												42
Totals	75												75
# of Investigated Complaints	18												18

Town Clerk: Submitted by Karen Medeiros:

EDGARTOWN TOWN CLERK FY25													
Vital Records Registered	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	YTD
Births	2	5	0	0	0	0	0	0	0	0	0	0	7
Deaths	8	2	0	0	0	0	0	0	0	0	0	0	10
Marriages	8	15	0	0	0	0	0	0	0	0	0	0	23
Marriage Intentions	11	20	0	0	0	0	0	0	0	0	0	0	31
Voter Registration													
New Voter Registration	12	44	0	0	0	0	0	0	0	0	0	0	56
Removed Voters	24	11	0	0	0	0	0	0	0	0	0	0	35
Total # of Registered Voters	4319	4352	0	0	0	0	0	0	0	0	0	0	4,319
Total # of Residents	5290	5238	0	0	0	0	0	0	0	0	0	0	5,290

Conservation Commission: Submitted by Jane Varkonda:

Conservation Monthly Report: August 2024

Meetings: 2

Applications: 9

Order of Conditions Extensions issued: 3

Violations presented to Commission: 1

Notices of Intent

SE20-1752 - The Molly J. Hargy Revocable Trust - 15 The Boulevard (AP 12B-119)

Project: Application to upgrade an existing cesspool to a new Title 5 A/I system.

STATUS: Approved 8/14/2024 Order issued 8/20/2024

Local Order - The Edgartown Harbor Nominee Trust - 315 Katama Road (AP 45-159.43)



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Project: Proposed construction of a 20 ft. x 60' pool, pool terrace, pool fence, pool equipment shed, dry well, landscaping and perform related site activities.

STATUS: Hearing continued to 9/25 due to lack of eligible commissioners (8/28) and a canceled meeting (9/11)

SE20-1751 - John Bretl and Jennifer Kumpich Bretl - 6 Armstrong Lane (AP 30-20)

Project: Removal of existing stairs down a Coastal Bank and constructing, and maintaining, new stairs down a Coastal Bank for residential beach access.

STATUS: Approved 8/14/24. Order to be issued.

Local Order - MVRFC, LLC - 35 Green Hollow Road (AP 29-136.1)

Project: Proposing to remove an existing dwelling and reconstruct a new dwelling within the same general footprint at the above referenced property. The new structure will include a new basement foundation. The foundation will be located above the high groundwater elevation. The work is located within the buffer zone to the FEMA flood zone, no work is being proposed within the flood zone.

STATUS: Approved 8/28/24. Order to be issued.

SE20-1754 - The 115 & 117 North Water Street Trust - 117 North Water Street (AP 19B-5.2)

Project: Proposing to construct an addition to an existing dwelling, landscaping and related site activities in land subject to flooding.

STATUS: Approved 8/28/24. Order to be issued.

SE20-1755 - Gaines Way Limited, LLC - 13 Gaines Way (AP 19A-2.1)

Project: Proposing to construct an addition to an existing dwelling, landscaping and related site activities in land subject to flooding.

STATUS: Approved 8/28/24. Order to be issued.

Local Order - Barry Lundgren - 22 Leland's Path (AP 35-33.3)

Project: Proposing to construct a pool, pool fence, patio, landscaping and related site activities.

STATUS:

SE20-1753 - Southern Pastures Realty Trust - 68 Pohogonot Road (AP 42-1.105)

Project: Seeking permission to improve an existing access path to Jobs Neck Pond. The sides of the existing 5 ft. wide path will be brush-cut and trimmed to create and maintain a 10' wide access path to the pond.

Underground utilities will also be installed to a new power pedestal. Portions of the proposed work are located within a bordering vegetated wetland and FEMA Flood Zone AE (EL 10).

STATUS: Approved 8/28/24. Order to be issued.

SE20-1697 - Christopher Soverns - 12 Trapps Pond Road (AP 12-34)

Project: Relocation of an existing dwelling, demo/removal of an existing cottage, construction and maintenance of a new dwelling, garage, in-ground swimming pool, septic system, utilities, driveway and associated landscaping. Portions of the project are within the buffer zone to a bordering vegetated wetland and within a FEMA Flood Zone AE (EL 9).



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Administrative Items:

- Violation
 - Chappaquiddick Road and Hotel Ave – unpermitted cutting, repeat offenses
- Discussion Items
 - Waller Farm – Donaroma’s Plant Sale
 - Pimpneymouse Farm
 - Meshacket Commons CR

Council on Aging: Submitted by Lyndsay Famariss:

EDGARTOWN COA FY25													
Service Units	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	YTD
Advocacy/Case Management	129	101											230
Consultations, Office and Phone	166	129											295
General Information Provided	157	141											298
"Are You Okay" check-ins	32	27											59
Home/Hospital Visit	12	16											28
Family Assistance	17	18											35
Community Food Distribution	326	303											629
Lunch- In person/to go	161	192											353
New Clients	23	36											23
Referrals	52	45											97
Fitness/Exercise	7	0											7
Arts and Crafts	23	46											69
Education & Culture	25	27											52
Recreation/Social Activities	154	147											301
Wellness Programs	183	207											390
Writing and Literature	6	34											40
Newsletter	555	555											1110
Volunteer Hours	146	88											234
Legal/Professional Services	18	22											40
Medical Equipment Loan	15	5											20

August 2024- In true MV Summer fashion, the ECOA was a hive of activity in August. In addition to our popular tech partnership with the Edgartown Library that brings Rizwan Mailk to our center monthly, we held several sessions on iPhone and Apple devices that drew a regular, engaged group of participants. We welcomed Vineyard Power for a presentation on ways older adults can maximize their savings through electrical grants and resources. Our informative Coffee with a Cop session packed in the participants, and we welcomed local talented artist Teresa Yuan to grace our walls with her beautiful artwork. We welcomed back Michael Quinlan for a thought-provoking talk on the war between Israel and Hamas, and Tom and Joyce Dresser spoke about their book 'A Culinary History of Martha's Vineyard.' Also, Anchors seasonal regular Susan Grunthal facilitated a month-long weekly series on opera that always draws a dedicated crowd.



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Fire Department / Ambulance: Submitted by Chief Alex Schaeffer:

EDGARTOWN FIRE /AMBULANCE FY25													
Fire Prevention and Code Compliance	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	YTD
Smoke Alarm and CO Detection Inspections	30	20											50
Propane Tank Inspections	2	4											6
New Construction Plan Review	19	31											50
Fire Prevention Activity	51	55											106
Fire Service Activity													
Fires	3	1											4
Automatic Fire Alarm Activations	148	115											263
Motor Vehicle Accidents	10	15											25
Investigations of Conditions	2	2											4
Water/Boating Incidents	2	3											5
Illegal Burning	0	1											1
Hazardous Material Incidents	3	3											6
Public Assists	0	3											3
Burn Permits	0	0											0
Fire Department Training (hrs)													
Department Drills	0	32											32
Fire Academy/ NFPA Courses	0	0											0
Fire Department Equipment Checks	29	97											126
Ambulance Service Activity													
Refusals	17	16											33
Treat and Transfer	60	89											149
Misc Calls to Service (Stand bys, assists, etc)	10	19											29
Community Outreach Sessions													
Home Visit Program (Fall prevention/Fire safety home inspections)	5	0											5
Public Education (CPR, Stop the Bleed, First Aid, COVID test site)	1	0											1
													0



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Health Department: Submitted by Brice Boutot:

EDGARTOWN BOARD OF HEALTH FY25													
	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	YTD
Septic Permits (Total)	11	11											22
Septic Permit Applications Rec'd (New Construction)	4	2											6
Septic Repair or Up-grade Permits	7	8											15
Enhanced Treatment Septic System with Nitrogen Removal	1	4											5
Septic System Abandonment Permit	0	0											0
Septic Application Withdrawn Prior to Action	0	0											0
Sale and Transfer Septic System Inspection Reports Received	3	10											13
Passing Transfer Inspections	3	9											12
Failed Transfer Inspections	0	1											1
"Needs Further Evaluation" Transfer Inspections	0	0											0
"Conditionally Passes" Transfer Inspections	0	0											0
Well Construction Permits (New and Replacement)	0	1											1
Food Establishment Permits	0	3											3
Temporary Food Event permits	4	1											5
Tobacco Sale Permits	0	0											0
Verified Under-age Tobacco Sale Violations via Compliance Checks"	0	0											0
Residential Pool Const.	0	5											5
Body Art Establishment (tattoo)	0	0											0
Fertilizer Applicator Permit (2015 first year required, 3 yr. lifespan)	0	0											0
Deed Restrictions approved	0	0											0
Variance Hearings by Board	1	3											4
Septic System Installation Inspections	1	4											5
Perc Tests Witnessed	7	6											13

Information Technology: Submitted by Adam Darack

EDGARTOWN INFORMATION TECHNOLOGY FY25													
	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	YTD
Website Users	20,012	12,011											32,023
Average Users Per Day	646	387											348
Pages Viewed	42,755	30,975											73,730
Average Pages Viewed Per Day	1,379	999											1,189
Most Viewed Pages on a Single Day	1,997	1,395											1,997
Day with Most View Pages	Tue Jul 9	Mon Aug 12											Tue Jul 9
Department Most Visited on Website	Assessor	Assessor											Assessor
Device Visit Percentages	Desktop: 54% Mobile: 45% Tablet: 1%	Desktop: 69% Mobile: 30% Tablet: 1%											Desktop 58% Cell 41% Tablet 1%

Library: Submitted by Lisa Sherman

Hours: Mon, Thu, Fri, Sat from 10am – 5pm, and Tue/Wed 10am – 6pm



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Foot traffic was 9,912

Police Department: Submitted by Chief Bruce McNamee:

EDGARTOWN POLICE FY24													
	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	YTD
Alarms	183	151											
Disturbance/Fights	16	5											
Medical	54	78											
Suspicious	33	33											
Noise Complaints	17	25											
Mental Health	1	2											
Assist Citizen	45	45											
Domestic Related	7	3											
Disputes/Civil Matters	9	8											
Intoxicated Party	9	2											
Protective Custody	1	1											
Weapons Complaint	0	1											
Elder Assist	0	2											
Suicide Threats	2	1											
Liquor Establishment Calls	10	9											
Sexual Assaults	1	0											
Breaking & Entering	4	2											
Stolen MV	0	2											
Stolen Property	4	3											
Trespassing	2	7											
Vandalism	2	1											
MV Accidents (Includes bicycle and mopeds)	15	27											
MV Complaints	4	3											
MV Stops	25	16											
Lockouts	15	30											
TOTAL CALLS	961	865											

Shellfish: Submitted by Rob Morrison

During August 2024 Commercial harvest of quahogs and steamer clams took place in the waters of Edgartown.

Recreational fishing for shellfish species including steamer clams, quahogs, and oysters took place in all Edgartown bodies of water open to fishing.

Commercial Shellfish Landings August 2024:

Steamer Clams.....3 Bushels
Quahogs.....180 Bushels

Recreational Shellfish Landings August 2024:

Oysters.....7 bushels
Steamer Clams.....3 bushels
Quahogs.....190 bushels



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Wastewater Department: Submitted by William Burke:

Flow for August 2024 was 12,975,868 gal. Total N was 2.30 mg/L and 2.00 mg/L for a monthly average of 2.15 mg/L reported to DEP.

- Fri 2 – Refurbish the odor control system at dock street pump station.
- Tue 6 – Gather and ship samples for 1st monthly lab.
- Thurs 8 – Perform 1st monthly Fecal Coliform test.
- Mon 12 – Gather and send requested data to T&B.
- Tue 13 – Gather and ship samples for 2nd monthly lab. Performed DEP report.
- Thurs 15 – Repaired diaphragm pump to pump-out septage pit.
- Tue 20 – Perform monitoring well monthly sampling.
- Wed 21 – Power outage caused backup at Dock St. reset and repaired before outflow happened.
- Mon 26 – Cleaned plant water filters. Cleaned pressure regulator screens for secondary clarifiers. Empty secondary scum pits.
- Tue 27 – Alert Scientific performed annual calibration of lab equipment.
- Wed 28 – Perform 2nd monthly Fecal Coliform test.
- Thurs 29 – Plant Water skid bid opening.

Water Department: Submitted by William Chapman:

- Monthly bacteriological samples were collected and analyzed.
- One water service was installed.
- Seasonal backflow testing was completed.
- Several fire hydrants were painted.
- All facilities were mowed.
- A tap was installed for water main extension on Lenssen Way.
- Gordon Brown received his cross connection surveyor’s certification.
- Water main extension project was reviewed and approved.
- Third quarter samples were collected and submitted for analysis.

	2024 Well Production					
	Machacket	Lily Pond	Wintucket	Quenomica	Nunnepog	Total
August	50,000	10,577,000	14,604,500	26,687,000	27,601,000	79,519,500
Y.T.D.	687,000	35,122,000	50,249,000	99,073,000	118,730,000	303,861,000



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Zoning Board of Appeals: Submitted by Lisa Morrison:

The Zoning Board of Appeals held no public hearings during the month of August.

Accountant: Submitted by Amy Tierney (See attached pages):