



TOWN OF EDGARTOWN  
Community Preservation Committee  
70 Main Street, P.O. Box 5158  
Edgartown, MA 02539  
508-627-6180

Date: 9/3/21

## APPLICATION AND APPLICANT INFORMATION FORM

AMOUNT REQUESTED \$ 500,000.00

### Purpose (please check each that apply):

Open Space/ Recreation ☒ Affordable Housing ☐ Historic Preservation ☐

Sponsor Name: Edgartown Park Department  
Mailing Address: P.O. Box 1596, Edgartown, MA 02539  
Physical Address: 60 Meeting House Way, Edgartown, MA 02539  
Telephone: 508-627-6145 E-Mail: Parks@edgartown-MA.US

### Summary of Proposal:

Brief Description of Project: (You will be attaching a more detailed description as required in #1 on page 3)

of Robinson Road Recreation Area.

Renovation

List Sponsors (including, if applicable, governing Boards, Trustees, Directors, Management, etc...)

Supporting Town Committee(s) ("NA" if none)

Submitter or Project Director:

Name Jessica McGroarty Telephone# 508-627-6145

E-Mail Parks@edgartown-MA.US

**\*\*This form is required with your application packet\*\***



TOWN OF EDGARTOWN  
PARK DEPARTMENT

165 MEETING HOUSE WAY  
P.O. BOX 1596  
EDGARTOWN, MA 02539

TELEPHONE  
(508) 627-6145

FAX  
(508) 627-3637

September 3<sup>rd</sup>, 2024

CPC Application- Robinson Road Recreation Area Renovation

1. Project Description- This application is for the renovation and redesign of the existing Robinson Road Recreation Area located at 40 Robinson Road and the development of the two acres located in the South corner of the existing foot print of the park. Please see attached conceptual drawing.
2. Goals of CPA-This application accomplishes the goals of the CPA as it fits the creation of recreational facilities (the undeveloped two acres) and restores existing recreation facilities (the existing rec area).
3. Project Impact-This project calls for a complete demolition and redesign of the existing rec area so while that is in progress, the park unfortunately may not be accessible. Once we have a project manager and the funding, it will be determined if this can be a phased project. Once the new amenities are available, the citizens of Edgartown will have a safer, ADA compliant recreation area to enjoy. This new recreation area will not only be a great resource to Edgartown residents, but residents of the other towns and visitors as well who enjoy the rec area.
4. Project Action Plan and Timeline-This project is currently advertising for a OPM (Owner's Project Manager)- the RFQ deadline is September 17, 2024. Design Phase/ Permitting and Pre-Construction are slated for November 2024. At this time- we are attempting to work in conjunction with the Edgartown School as they begin their playground renovations. John Stevens has asked if the school can use the Rec Area for recess while their playgrounds are under construction, this may impact our timeline but the Commissioners feel this delay is warranted. The major steps and time frame for this project will depend heavily on funds available from CPA and Town Meeting Articles at Town Meetings in April of 2025. At this time- the department has funding for the OPM costs as well as demolition of the existing amenities. More information will be available once a OPM has been chosen.
5. Project Financial Information- the capital budget is projected to be \$5 million. A clearer figure will be available once the OPM is on board and

the final design is decided. Annual revenue and operating cost are unknown at this time as it is not known if the town will be able to offer services such as tennis lessons or if the town will charge to use the tennis or pickle ball courts. Operation costs should be minimal but would include basic amenities such as heat, electricity, preventive maintenance and staffing.

6. Project Legal Ramifications- The lot swap approved at Town Meeting 2024 is currently with Town Council as it is a procurement issue for the Town. We expect this to be resolved in a timely manner and this does not impact the existing foot print of the rec area.
7. Project Authorization- This property is owned by the Town of Edgartown and governed by the Edgartown Park Commissioners. The Town is currently working with the State of Massachusetts in regards to the Massachusetts Endangered Species Act (the undeveloped two acres are endangered moth habitat), the Edgartown Planning Board, and the Martha's Vineyard Commission for the expansion into the uncleaned two acres.

Schedule of Authorizing Boards seen to date Re: Rec Area Project:

7/2/24- Edgartown Planning Board, who then referred us to the MVC

7/16/24- MVC -Staff/ Applicant meeting

7/29/24- MVC Land Use Planning Committee (LUPC) who voted to recommend to the full MVC that they approve the change of lots and not to take this matter to a public hearing.

8/8/24- MVC Full Board, voted in line with LUPC recommendations.

8/20/24- Back to the Edgartown Planning Board, Approved.

Progress since the last CPC application:

Relocation of the access road and lot swap for the MV Boys & Girls Club- approved at Town Meeting in April 2024.

OMP (project manager) Request for Proposal in Central Register:

August 28<sup>th</sup>, 2024

OPM RFP Site Visit- September 5<sup>th</sup>, 2024

OPM Request for Proposal Due- September 17<sup>th</sup>, 2024.



**EDGARTOWN PARKS DEPARTMENT**

68 PEASE'S POINT WAY S., EDGARTOWN, MA 02539  
Tel. (508) 627-5167 Fax (508) 627-6123

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**REQUEST FOR QUALIFICATIONS (RFQ)  
FOR OWNER'S PROJECT MANAGER (OPM)**

For the Design and Construction of a Renovated Recreation Area  
in the Town of Edgartown  
*under the direction of the Edgartown Parks Commission*

August 2024

IMPORTANT DATES:

Request for Qualifications Release:	Wednesday, August 28, 2024, 10:00am
Scheduled Site Visit:	Thursday, September 12, 2024, 11:00am
Written Questions Deadline:	Tuesday, September 17, 2024, 12:00pm
RFQ Submission Deadline:	Tuesday, September 24, 2024, 2:00pm
Anticipated Contract Award Date:	October 2024

REQUEST FOR QUALIFICATIONS:

**OWNER'S PROJECT MANAGER SERVICES  
for  
DESIGN & CONSTRUCTION  
of a  
Renovated Recreation Area**