



TOWN OF EDGARTOWN
Community Preservation Committee
70 Main Street, P.O. Box 5158
Edgartown, MA 02539
508-627-6180

Date: 9/24/24

APPLICATION AND APPLICANT INFORMATION FORM

AMOUNT REQUESTED \$ 50,000

Purpose (please check each that apply):

Open Space/ Recreation ☐ Affordable Housing ☒ Historic Preservation ☐

Sponsor Name: Edgartown Affordable Housing Committee

Mailing Address: PO box 5158 Edgartown MA 02568

Physical Address: 70 Main Street, Edgartown MA 02568

Telephone: 508-627-6178 E-Mail: affordable@edgartown-ma.us

Summary of Proposal:

Brief Description of Project: (You will be attaching a more detailed description as required in #1 on page 3)

Seeking funds for pre-ground

breaking stage of new affordable housing Chappy lot development project.

See attached supporting materials.

List Sponsors (including, if applicable, governing Boards, Trustees, Directors, Management, etc...)

Edgartown Affordable Housing Trust

Supporting Town Committee(s) ("NA" if none) Edgartown Affordable Housing Trust

Submitter or Project Director:

Name Mark Hess Telephone# 774-563-0229 (Mark Hess)

E-Mail mhegc1926@verizon.net

****This form is required with your application packet****



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Edgartown Affordable Housing Committee

70 Main St. PO BOX 5158
Edgartown, Massachusetts 02539

TELEPHONE:
(508) 627-6178
FAX:
(508) 627-6123
E-MAIL:
affordable@edgartown-ma.us

Chairman: Mark Hess,
Vice-Chairman: Jason Mazar-Kelly,
Maria Ventura, Melissa Vincent, Casey O'Connor, Justin Kush

September 24, 2024

Reference: Edgartown Affordable Housing Seeks Funding for 294 Chappaquiddick Project

To Community Preservation Committee:

The Edgartown Affordable Housing Committee is requesting **\$50,000** in Community Preservation Committee funds for FY2025. These funds will be used specifically for Pre-Ground Breaking Stage of the Affordable Housing Project located at 294 Chappaquiddick Road.

The mission of this project is to get multiple affordable residential housing units on this 3 acres lot that is owned by Town of Edgartown and the Edgartown Affordable Housing Committee. This will assist drastically with the housing crisis situation Edgartown is currently facing.

THE LIST OF PRE-GROUND BREAKING STAGE

Town Counsel & Professional fees	\$15,000.00
Site Planning Cost (see attached work proposal)	\$10,600.00
Site Planning Traveling Cost (including workers and backhoe truck cost)	\$400.00
Engineer Design & Technical Specification	\$10,000.00
Contingency & Operating Budget	\$14,000.00
Total Cost	\$50,000.00

The Edgartown Affordable Housing Committee will only use reputable, experienced and licensed engineers, builders and developers. The continuous security after the grant is based on perpetual, restricted covenant for first-time homebuyers and rental agreement for the renters. Financial sustainability will be supported through first-time homebuyers obtaining mortgages for their affordable homes and renters utilizing programs offered by the Dukes County Regional Housing Authority. The action plan and timeline is to get complete planning in one year and construction in two years. The Pre-Ground Breaking Stage is an essential part of the planning process and is critical for the successful execution of this project.

Thank you for your time and consideration. The Edgartown Affordable Housing Committee anxiously awaits your approval to this request.

Sincerely,

Mark Hess, Chairman
Edgartown Affordable Housing Committee



WORK PROPOSAL

May 28, 2024

Town of Edgartown
Affordable Housing
Attn: Shanette Deleon
Via email
affordable@edgartown-ma.us

Re: #294 Chappaquiddick Rd., Edgartown Assessor Parcel 34-238

The following is a proposal for planning and permitting for proposed affordable housing on the above referenced property. This estimate includes all work as follows:

Site Plan – field surveying, office research, computations and drafting to include:

- Contact DIGSAFE to mark underground utilities.
- Flag wetlands – Contract with Baystate Wetland Consulting or Cooper Environmental.
- Location of property boundaries, general topography, easements, and zoning setbacks.
- Location of utilities as marked by DIGSAFE and wetlands as flagged.
- Potential septic, well and building envelopes.
- Staking property lines and corners.

\$ 3,200

Board of Health:

- Soil testing, design and drafting for the preparation of a septic design/well plan.
- Septic permit application preparation and submittal to Board of Health.

\$ 2,500

Conservation Commission – Notice of Intent (If required):

- Preparation and submittal of NOI application to D.E.P. and Conservation Commission.
- Attendance and representation of project at site visits and hearings.
- Recording of approved "Order of Conditions" at the Registry of Deeds.

\$ 2,000

Natural Heritage and Endangered Species Program:

- Office calculations and drafting of a site plan for filing.
- Preparation and submittal of MESA Checklist application to N.H.E.S.P.

\$ 1,500

Field Stakeout:

- Stake proposed building for foundation excavation.

\$ 800/visit

Inspection/Certification:

- Completion of final inspection and as built sketch plan for Board of Health.

\$ 600/visit



Notes:

- This estimate does not include Chappy ferry travel fees; any costs will be billed as a reimbursable expense.
- This proposal is for the design portion only of this project. After site visit and the design plan has been prepared, an estimate can be submitted for the construction and installation.

If you have any questions or to schedule this work, please contact our office.

Thank you,

Reid G. Silva, PE PLS
Professional Engineer
Professional Land Surveyor