

**TOWN OF EDGARTOWN  
BOARD OF WASTE WATER COMMISSIONERS  
MINUTES OF THE  
REGULAR MEETING OF AUGUST 29, 2024**

**WASTE WATER COMMISSIONERS PRESENT:**

Mr. Walter A. Morrison, Chairman  
Mr. Scott Ellis, Commissioner  
Mr. Glen S. Searle, Commissioner

**EWWD STAFF PRESENT:**

Mr. William G. Burke, Facilities Manager

**OTHERS PRESENT:**

Mr. Daniel O. Roop, PE, Project Manager, Tighe & Bond  
Mr. Ian B. Catlow, PE, Vice-president, Tighe & Bond  
Mr. Samuel Taugher, PE, Project Manager, Tighe & Bond  
Mr. Igor Vukoje, owner, Cozy Corner Cafe'  
Mr. William Chapman, Superintendent, Edgartown Water Department  
Ms. Pam Dolby, representing Edgartown Yacht Club  
Mr. Robert Moriarty, Attorney, representing Edgartown Yacht Club  
Mr. Mark Nicotera, contractor with Edgartown Yacht Club  
Ms. Reade Milne, Building Inspector of Town of Edgartown  
Mr. William Roman, Club Manager, Edgartown Yacht Club

**MEETING CALLED TO ORDER:**

The Board of Waste Water Commissioners of the Town of Edgartown held a Regular Meeting on Thursday, August 29th, 2024, at 3:00 p.m. in the Program Room at the Edgartown Public Library, 26 West Tisbury Road, Edgartown, Mass. At 3:00 p.m. Chairman Walter A. Morrison called the meeting to order. Also present from the Board were Waste Water Commissioner Scott Ellis; Commissioner Glen S. Searle (arrived 10 minutes after meeting began).

**NEW BUSINESS**

Due to personal reasons the Chairman let William Chapman speak out of turn regarding the Edgartown Yacht Club housing proposal at 149 West Tisbury Road. Mr. Chapman explained there were two ways to provide town water to the property but his preference was for the layout that provided additional flow for fire protection.

**OLD BUSINESS:** Update: CIP projects, Tighe & Bond – Dan Roop

Bids for the plant water skid were opened today at 1:00 PM. There were three acceptable bids for the project with Pride Environmental being the low bidder. Mr. Burke explained that the bid prices would allow the project to be completed in its entirety with the allocated funds. Mr. Roop recommended the project to Pride Environmental. Commissioner Ellis made a **motion to award the project to Pride environmental**, seconded by Chairman Morrison. Motion passed, two for approval, none against. Commissioner Searle has not arrived yet.

Update: West Main Force Main Replacement Project, Tighe & Bond – Sam Taugher

The advertisement for the force main project had been submitted to the Central Register on the 28<sup>th</sup> and would be published on September 5<sup>th</sup>. Jen Smyth, Town Procurement, is overseeing the placement of the project in the local paper of record and in ComBuys. MaDOT had yet to comment on the proposed construction plan submitted by Tighe & Bond and would be replying on September 9<sup>th</sup>. Ian Catlow, Tighe & Bond, stated that if MaDOT did not comment by September 9<sup>th</sup> a letter had been prepared for the Town Manager to send to MaDOT but did not believe it would be necessary. He also indicated that Tighe & Bond would have replies and clarifications submitted to MaDOT before the September meeting. In response to a question by Alex Morrison, Ian Catlow explained it was the responsibility of the chosen contractor to notify homeowners abutting the project about traffic issues, removal of fences, bushes, mailboxes and other non-readily removal items in the MaDOT 20-foot right of way in which the force main resided. Scott Ellis, in questioning a possible lane closure of West Tisbury Road during construction, was informed the construction plan, as submitted to MaDOT, allowed for two-way traffic along the roadway but MaDOT may have comments on it

CWMP Rate Study – Tighe & Bond -Ian B. Catlow

Ian Catlow provided the Commissioners a hand-out rate comparison summary of 6 Cape and Islands Towns. He then explained that a rate study was difficult or near to impossible to perform with any accuracy without knowing the full extent of the proposed project. After some discussion with the Commissioners, it was decided that he would return for the September meeting to discuss in detail what the Commissioners would propose for collection system expansion and its associated timeline.

**New Business:**

Discuss/Vote: Cozy Corner Cafe – Increase in flow for six seats of outside dining for the Café.

Mr. Vukoje, proprietor of the Cozy Corner Cafe, brought back his request to the Board for Wastewater Department approval to add 6 outside dining seats to his business. He explained that all relevant Town

Boards and Departments had approved his request for additional seating, the had the support of abutters and adjacent businesses, that there would be no smoking allowed and extra trash barrels would be provided for the seating area. Commissioner Ellis made a **motion to approve additional six (6) outdoor seats**, seconded by Chairman Morrison, Commissioner Searle voting against.

Discuss: Edgartown Yacht Club employee housing at 149 West Tisbury Road.

The Discussion concerning the proposed employee housing was begun by Attorney Moriarty, who informed the meeting the plans as submitted were not accurate. Pam Dolby then asked the Commissioners to consider the need for employee housing and that the Town needs to address employee housing. Chairman Morrison noted that the employee housing bylaw approved at the April Town Meeting had not been reviewed by the Attorney general and that when approved the Commission would need to amend the Sewer Regulations to accommodate the bylaw. Glen Searle noted that this was a 7-bedroom lot and additional bedrooms could be a problem. The Chairman further noted that the Wastewater Commission had always supported employee housing and town businesses but at this juncture they could not approve the project. An amicable and brief discussion followed outlining the needs to change the Sewer Regulations but it needed to be done in a careful and considered way. Reade Milne spoke of the possibility of storing and repairing boats on the property needed to conform to regulations concerning copper bottom paint and other possible pollutants. It was further noted that the neighbors to the proposed project, excepting one, had all been notified of the yacht club plans and supported the project. It was recommended the yacht club come back in October after successful review of the town bylaw and it would be then that the difficult work of amending changes to the sewer regulations could begin and any proposed regulations would need to be reviewed by the Town's attorney.

#### Facilities Manager's Reports/ Chief Operator

Mr. Burke gave a brief rundown on daily activities at the wastewater treatment facility, noting the flow was already diminishing from its summer highs and the discharge permit conditions were being met. He also reported he was pleased with the plant water pump station bid results and looking forward to the new screw press being installed in the off season also.

#### Financial Report

With the absence of Cristina Zghibarta, the facility manager quickly explained that the budget was being expended at a normal rate and nothing unusual was to be observed.

#### **APPROVAL OF MINUTES**

*On a motion by Chairman Morrison, seconded by Commissioner Searle, the **Minutes of the Regular Meeting of June 20, 2024** were approved unanimously by voice vote.*

#### **ADJOURNMENT**

*There being no further business, the Chairman made a motion to adjourn the Regular Meeting, which Commissioner Ellis seconded; the motion carried. The Regular Meeting adjourned at 4:00 p.m.*

Respectfully submitted,  
William G. Burke

Approved:

BOARD OF WASTE WATER COMMISSIONERS  
TOWN OF EDGARTOWN

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Walter A. Morrison, Chairman

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Scott Ellis, Commissioner

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Glen S. Searle, Commissioner