

TOWN OF EDGARTOWN  
**FY25 Joint Meetings of Financial Advisory Committee and the Selectboard**  
Thursday, January 18, 2024 – 4:00 PM  
ZOOM MEETING

**IN ATTENDANCE:**

**FINANCIAL ADVISORY COMMITTEE (FINCOM)**

Donna Lowell-Bettencourt – Chair, Leslie Baynes – Assistant Chair (AC), Robert Coad, Nedine Cunningham, Kelly McCracken, John O’Hara, Paul Pertile

**SELECTBOARD (SB)**

Arthur Smadbeck – Chair, Margaret E. Serpa

**OTHERS:**

James Hagerty – Town Administrator (TA), Amy Tierney – Town Accountant, Pamela J Amaral, CMMT – Town Treasurer, Sheetal K Grande, CMMT – Town Collector, Adam Darack – IT Manager, Patti Roads – Principal Assessor, Donna L. Goodale – Board of Assessors Member

Chair Donna Lowell-Bettencourt called the FINCOM meeting to order at 4:00 PM.

Chair Arthur Smadbeck called the SB meeting to order at 4:00 PM.

*(Recorder’s Note: Discussions are summarized and grouped for clarity and brevity).*

***Documents on file as referred to during the meeting:***

- *FY25 Edgartown Budget Book.pdf*
- *FY25 Recommended Warrant Articles*
- *FY25 Capital Programs Rankings*

TA James Hagerty screen shared the appropriate pages as each agenda item was presented/reviewed.

**TOWN ACCOUNTANT:**

Amy Tierney said she was retiring at the end of FY25; the budget reflected a succession plan. The budget increase reflected additional hires to start in April for three months of crossover training. Chair Lowell-Bettencourt wanted to ensure this was adequate training time; Members were in agreement to follow what Ms. Tierney recommended.

Ms. Tierney said she was already training her Assistant [who would possibly step into this position upon Ms. Tierney’s retirement] and said the best period/more important timeframe for training was July through December.

Ms. Tierney said a Student Activities Audit was added this year, for the first time, to the Audit Budget.

**TOWN TREASURER:**

Pamela J Amaral said there was a step increase in salary for her Assistant; everything else stayed the same.

**TOWN COLLECTOR:**

Sheetal K Grande said the budget increases were for Training and Tuition, PO Box rental and salary/step changes; everything else stayed the same.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Adam Darack said the financial software for the Town (MUNIS) increased by 17%, (or \$11,000.00). He said every three years there was a new agreement.

He updated Members with the progress of online permitting and said it was a great step; he thanked the Committee for approving this process LY.

**BOARD OF ASSESSORS:**

Donna L. Goodale said the budget was similar to LY; increases were for salary and vendor costs. Ms. Goodale presented one Warrant Article; there were no questions.

**ZONING BOARD OF APPEALS:**

Members reviewed the budget as presented; there were no questions.

**HISTORIC DISTRICT COMMISSION:**

TA Hagerty said the salary increase was due to hours changing from 25 to 30.

**PLANNING BOARD:**

TA Hagerty said the salary decrease was due to staffing changes.

- ★ The next meeting was scheduled on Tuesday, January 23, 2024 at 4:00 PM.

**ADJOURNMENT:**

*DISCUSSION ENSUED THEREON, UPON A MOTION DULY MADE BY MARGARET E. SERPA AND SECONDED BY ARTHUR SMADBECK, THE SELECTBOARD MEETING UNANIMOUSLY ADJOURNED AT 4:25 PM.*

*DISCUSSION ENSUED THEREON, UPON A MOTION DULY MADE BY KELLY MCCRACKEN AND SECONDED BY PAUL PERTILE, THE FINANCE ADVISORY COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 4:25 PM.*

Respectfully submitted;

---

James Hagerty, Town Administrator

*Teresa Kruszewski, Recorder*