



**TOWN OF EDGARTOWN**  
**PERSONNEL BOARD**  
HUMAN RESOURCE DEPARTMENT

**TELEPHONE**  
(508) 627-6150

**FAX**  
(508) 627-6152



70 MAIN ST | P.O. BOX 5130  
EDGARTOWN, MASSACHUSETTS 02539

**Personnel Board Meeting**

**Fred B. Morgan Meeting Room | Edgartown Town Hall**

**70 Main St, Edgartown, MA 02539**

**Monday, September 16th, 2024 | 8:30 AM**

**AGENDA**

- I. Call to Order**
- II. Town Administrator Update**
- III. Personnel Update**
  - Vacant Positions
  - New Hires
  - FMLA & Workers' Compensation Overview
  - Human Resource Departmental Updates
- IV. New Business**
  - A. J. McGroarty Longevity Determination**
  - B. R. Milne Compensatory Time Request**
  - C. Fire Department Personnel Request**
    - Job Descriptions Review (Firefighter, Stipend Lieutenant, Stipend Captain, Stipend Assistant Fire Chief, Stipend Deputy Fire Chief)
  - D. Police Personnel Request**
    - Job Description Review (Community Service Officer)
- V. Old Business**
  - A. Collins Center Beach, Parks, Recreation Study Update**
- VI. Review/Approval of Minutes**
  - Minutes of June 13, 2024
  - Minutes of August 15, 2024
- VII. Time Reserved for Topics Not Reasonably Anticipated by the Chair**
- VIII. Adjournment**