



TOWN OF EDGARTOWN

Massachusetts

REQUEST FOR QUALIFICATIONS:

OWNER'S PROJECT MANAGER SERVICES

for

**DESIGN & CONSTRUCTION
of a Renovated Recreation Area**

INVITATION TO SUBMIT PROPOSAL

The Town of Edgartown (the "Town"), invites applicants to submit proposals for the services of a qualified Owner's Project Manager ("OPM"), as defined in Massachusetts General Laws Chapter 149, Section 44A½, and as further defined by the provisions of this Request for Qualifications ("RFQ"), to provide Project Management Services for the design and construction of the expanded and renovated Robinson Road Recreation area in Edgartown, MA (the "Project").

The duties of the Owner's Project Manager (OPM) shall include, but not be limited to, providing advice and consultation with respect to design, value engineering, scope of work, cost estimating, general contractor and subcontractor pre-qualifications pursuant to section 44D ½ or 44D ¾ when applicable, scheduling, construction and the selection, negotiation with and oversight of the designer and general contractor for the project, ensuring the preparation of time schedules (which shall serve a control standard for monitoring performance of the construction process), and assisting in project evaluation including, but not limited to, written evaluation of the performance of the design professional, contractors, and subcontractors.

OPM services will commence immediately after contract award and will be on-going throughout the Project. The fee will be negotiated.

RFQ documents are available at the Procurement Office at Town Hall, 70 Main Street, Edgartown, MA 02539, or by sending an email to jsmyth@edgartown-ma.us.

There will be a voluntary pre-bid walkthrough on **Thursday, September 5, 2024 at 11:00am** at the existing Robinson Road Rec area, Robinson Road, Edgartown, MA 02539.

Proposals must be submitted, *sealed and in writing*, to the Town of Edgartown Procurement Office at Town Hall, Third Floor, 70 Main Street (or mailed to P.O. Box 5158), Edgartown, Massachusetts 02539, in a package plainly marked, "OPM FOR ROBINSON ROAD REC AREA, Ref. PRK-25-01". Proposals will be received until **Tuesday, September 17, 2024 at 2:00pm**.

The Town reserves the right to reject any and all proposals; to waive any defects, informalities, and minor irregularities; to award contracts; or cancel this RFQ, if it is in the town's best interest to do so.