

PUBLIC NOTICE

Town of Edgartown

Request for Proposals – Grant Administration CDBG Program Grant

The Town of Edgartown is requesting proposals for grant administration services for its CDBG FY24 Program that includes housing rehabilitation and childcare subsidies in the towns of Edgartown, West Tisbury and Aquinnah.

Qualified firms may obtain copies of the RFP at the Edgartown Procurement Office, 70 Main Street, Edgartown or may request electronic copies by emailing jsmyth@edgartown-ma.us. Proposals must be received in the Edgartown Procurement Office at Edgartown Town Hall, 70 Main Street, PO Box 5158, Edgartown, MA 02539 by **2:00 PM, Friday, September 20, 2024**.

Minimum qualifications are: five years of successful experience in grant administration, including projects of similar scale and scope; and evidence of suitable insurance coverage for such services. Selection criteria are included in the detailed Request for Proposals. Respondents must comply with all applicable civil rights and employment opportunity laws. The Town of Edgartown reserves the right to reject any or all proposals, to waive any informalities in the proposals received, and to accept the proposal which best meets the criteria set by the Town.