

**Minutes of the**  
**Regular Meeting of June 11, 2024**

**WATER COMMISSIONERS PRESENT:**

Mr. Scott Ellis, Chair  
Mr. David Burke

**EWD STAFF PRESENT:**

Mr. William Chapman  
Mr. Shane Ben David

**Meeting Called to Order:**

Mr. Burke called the meeting to order at 3:04 p.m.

**Minutes:**

Mr. Burke motioned to approve the minutes of May 14, 2024, Mr. Ellis seconded and the motion passed unanimously. Mr. Burke motioned to approve the minutes of May 7, 2024, Mr. Ellis seconded and the motion passed unanimously. Mr. Burke motioned to approve the executive sessions minutes of May 7, 2024, Mr. Ellis seconded and the motioned passed unanimously.

**NEW BUSINESS:**

**Fire Protection Sprinkler Rate**

Mr. Chapman explained that the fire protections sprinkler rates have not been changed with the last two rate increases but since all those properties also have domestic water services that have had rate increases he doesn't think it's necessary to increase the fires sprinkler rates with the next rate increase in October.

**After hours non-emergency calls**

Mr. Ellis motioned to compensate the on-call employees a 4-hour minimum for non-emergency call outs, Mr. Burke seconded and the motioned passed unanimously. At the next meeting they will decide the emergency and non-emergency call out rates.

**OLD BUSINESS**

**Update on 56 N. Water St.**

Both services have been installed, and the fire sprinkler line has been turned on. There is still a hot water line running to the rear building. They are waiting for a new water heater to be installed which should be completed by Friday, June 14, 2024. Once the water heater is installed the new domestic water service will be turned on as well.

**Building permit approval process**

Mr. Chapman would like to determine a way the Water Department could be included in the building permit process to make sure they all comply with Water Department's regulations. Mr. Ellis will get a copy of the Wastewater's application to see if we could do something similar and discuss at the next meeting. Then they will invite the Building Inspector to the meeting after that to continue the discussion.

## **Operational Report**

- Monthly bacteriological samples were collected and analyzed.
- Second quarter samples were collected and sent to the lab for analysis.
- A water main was extended on Simpsons Lane and put in service.
- A water main extension was put in service on 13<sup>th</sup> Street South.
- Four water services were installed.
- Many backflow devices throughout the town were tested.
- Many seasonal service activations were completed.
- Several fire hydrants were painted.
- All facilities were mowed.
- A service was repaired on Cottage Street.
- A yard hydrant was installed at the left fork beach access.

## **OTHER BUSINESS:**

### **Copies of executive meeting**

Mr. Ross Seavey, Charles Hajjar attorney, requested a copy of the recording from the executive session meeting since he was not able to attend. Mr. Chapman has a copy available for him once he pays for the USB drive.

### **Sanitary Survey**

Mr. Chapman was notified by the Mass DEP that we are due for our sanitary survey and it will be coming up soon.

### **Budget**

With the end of the fiscal year approaching we are keeping close track of the budget, but don't expect to have any problems.

### **Employee Evaluations**

All employee evaluations have been submitted.

### **Renewable energy sources**

The MVC came to tour the Water Department facilities followed up with a meeting regarding renewable energy source options for the Water Department in the event of an emergency causing power outages.

## **ADJOURNMENT:**

Mr. Burke motioned to adjourn the meeting at 3:50 p.m., Mr. Ellis seconded and the motioned passed unanimously.

Respectfully submitted,

Sheila Ben David  
Administrative Assistant

BOARD OF WATER COMMISSIONERS  
TOWN OF EDGARTOWN

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Dave Burke, Chair

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Scott Ellis, Commissioner

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James Kelleher, Commissioner