

**TOWN OF EDGARTOWN
BOARD OF WASTE WATER COMMISSIONERS**

**MINUTES OF THE
REGULAR MEETING OF MAY 16, 2024**

WASTE WATER COMMISSIONERS PRESENT:

Mr. Scott Ellis, Commissioner
Mr. Walter A. Morrison, Chairman

EWWD STAFF PRESENT:

Mr. Joseph Rock, Chief Operator
Ms. Cristina Zghibarta, Department Assistant

OTHERS PRESENT:

Mr. Daniel O. Roop, PE, Project Manager, Tighe & Bond
Ms. Marilyn Vukota, attorney at McCarron Murphy & Vukota LLP
Mr. Jon Malone, property manager of the estate at 212 Upper Main St

MEETING CALLED TO ORDER:

The Board of Waste Water Commissioners of the Town of Edgartown held a Regular Meeting on Thursday, May 16, 2024, at 3:00 p.m. in the Selectmen's Meeting Room at the Edgartown Town Hall, 70 Main Street, Edgartown, Mass. At 3:00 p.m. Chairman Walter A. Morrison called the meeting to order. Also present from the Board was Waste Water Commissioner Scott Ellis.

OLD BUSINESS:

Update: CIP projects, Tighe & Bond – Dan Roop

Dan Roop, Project Manager at Tighe & Bond, stated that the force main on Edgartown -West Tisbury Road, is currently in the designing phase. The existing force main system between Chase Rd Pump Station and the Wastewater Treatment Facility Plant consists of two 8-inch cast iron force mains, roughly 5,100 feet in length. The proposed project will involve replacing both force mains along the existing alignment, maintaining similar grades to ensure the performance of the pumps at the Chase Rd Pump Station. The new force main system will also include regulatory-spaced structures to facilitate force main cleaning and/or bypass pumping. The CWMP project is expected to be completed soon, and

a presentation for the public appearance is scheduled for June 20th, 2024, held in the Selectmen's Meeting Room at Edgartown Town Hall, 70 Main Street. Additionally, Dan Roop presented to the Board the Amendment to the Agreement for Professional Engineering Services for the Edgartown Wastewater Treatment Facility Dewatering and Plant Water Systems Upgrades Project executed on April 2023. The initial Agreement included Tighe & Bond's engineering services related to the preliminary design, final design, and bidding. The Amendment that follows includes limited additional design phase services not included in the original design proposal as well as project rebidding and construction phase engineering services. As a part of Amendment, Tighe and Bond will provide procurement support services for dewatering equipment and bidding services for the plant water system rebid. Additionally, Tighe & Bond will provide construction administration and observation services for both the dewatering system replacement and the plant water system replacement projects. Tighe & Bond will perform the services associated with this proposal for a lump sum fee of \$172,000.00 invoiced monthly based on percentage completed. The Wastewater Commission reviewed the contract and Chairman Morrison, made a **motion to proceed with the contract for the Engineering services – Edgartown Wastewater Treatment Facility Dewatering and Plant Water System Upgrades Project**, seconded by Commissioner Ellis. The motion carried over with 2:0 vote.

Discuss/Vote: 212 Upper Main St – Requesting Public Sewer

Jon Malone, property manager appeared on behalf of the owners of the property at 212 Upper Main St requesting public sewer connection, and potential flow increase for the future employee housing. Mr. Morrison mentioned that the public sewer connection is feasible. When planning the future employee housing, it will be necessary to submit the plans to the Wastewater Department for review and apply for the appropriate permit. Chairman Morrison made a **motion to approve the sewer connection for the property at 212 Upper Main St**, seconded by Commissioner Ellis. The motion carried over with 2:0 vote.

New Business:

Discuss/Vote: 471 West Tisbury Rd – Pool cabana

Ms. Marilyn Vukota, attorney at McCarron Murphy & Vukota LLP, appeared on behalf of the owners of 471 West Tisbury Rd, requesting additional flow for the pool cabana. The Board reviewed the plans for the new construction pool cabana and discussed its measurements. They commented that the cabana is approximative 75 feet long and features an open space. Additionally, they mentioned that this open space can be considered an additional bedroom for the property. After a brief conversation the Board decided to approve the plans. Consequently, the pool cabana will now be considered an additional bedroom for the property. Chairman Morrison made a **motion to approve the pool cabana plans and to designate it as an additional bedroom for the property**, seconded by Commissioner Ellis. The motion carried over with 2:0 vote.

Discuss: Field Club exceedance of parcel's bedroom limit

The Wastewater Board reviewed the properties allocated within the Field Club area, focusing specifically on the bedroom limitations for each house. The construction of the Field Club was permitted by the Massachusetts Department of Environmental Protection (MassDEP) under the condition that the

total number of bedrooms would not exceed the permitted amount set by the DEP. To comply with this condition, the Field Club Association determined the allocation of bedroom counts in their agreement. According to the current plan, no property within the Field Club area is allowed to have more than five (5) bedrooms. In addition, properties within the Field Club area had been previously notified about Wastewater regulations. It was noted that some properties are currently not in compliance with the Field Club agreement, which stipulates a maximum limit of five bedrooms per house. Specifically, a few properties have been registered with six (6) bedrooms, exceeding the permitted limit. The Board emphasized the importance of adhering to these regulations to ensure environmental standards and community agreements are upheld. Chairman, Morrison mentioned that any person found to be violating Wastewater rules shall be served by the Town with written notice stating the nature of the violation and providing reasonable time limit for the satisfactory correction thereof. He also discussed the fee schedule and the proper amendments needed for properties exceeding the bedroom limitation, the need to conform to Wastewater Rules and Regulations, Article VIII, fees and penalties. Following the Chairman's recommendation, the Wastewater Department will prepare letters to those homeowners who have exceeded the bedroom count limit.

Other Business:

Facilities Manager's Reports/ Chief Operator

Mr. Rock, the Chief Operator, has overseen a wide variety of work at the Wastewater Treatment Facility. In April, (2) two operators, Zavian Brown and Matthew Barton, attended training classes every Wednesday to prepare for the grade 4 license test. Work has been completed on the Carousel, including the installation of a motor for the Carousel weirs. Additionally, the mixing tank motor on the Screw Press, which dewateres the sludge, has been repaired. The Hydraulic Powerpack has been fully installed, and repairs have been made to the manhole that was producing noise along the main street. Monthly lab samples have been taken and are in compliance with regulations. Spring yard work to remove growth around infrastructure and keep the facility clean and neat persisted throughout the month. On Chase Rd the force main has been repaired. The first sludge load to Agresource Inc, vendor from Facility Treatment Plant was delivered successfully. It is important to ensure that these processes are carried out regularly to maintain proper functioning and compliance with the Wastewater Regulations.

Financial Report

On the "FY24 Operating Budget Expenditures as of May 23, 2024" report, Admin Assistant Zghibarta pointed to the \$87,400 in "surplus unspent" Expenditures funds, which as of the June 3, posting would be down to \$70,000. With more big invoices being processed through the Operating Budget, this amount would diminish rapidly. She also provided a list of new accounts holders for sewer connections and a list showing the increasing drain count following site inspections carried out for the next fiscal billing year cycle.

APPROVAL OF MINUTES.

Minutes of April on hold.

ADJOURNMENT

There being no further business, the Chairman made a motion to adjourn the Regular Meeting, which Commissioner Ellis seconded; the motion carried to 2:0 vote. The Regular Meeting adjourned at 4:00 p.m.

Respectfully submitted,
Cristina Zghibarta

Department Assistant
APPROVED:

BOARD OF WASTE WATER COMMISSIONERS
TOWN OF EDGARTOWN

Walter A. Morrison, Chairman

Scott Ellis, Commissioner

Glen S. Searle, Commissioner