

**TOWN OF EDGARTOWN  
BOARD OF WASTE WATER COMMISSIONERS**

**MINUTES OF THE  
REGULAR MEETING OF MARCH 21, 2024**

**WASTE WATER COMMISSIONERS PRESENT:**

Mr. Glen S. Searle, Commissioner  
Mr. Scott Ellis, Commissioner  
Mr. Walter A. Morrison, Chairman

**EWWD STAFF PRESENT:**

Mr. William G. Burke, Facilities Manager  
Ms. Cristina Zghibarta, Department Assistant

**OTHERS PRESENT:**

Mr. Daniel O. Roop, PE, Project Manager, Tighe & Bond  
Mr. Gerret Conover, CEO, Conover Restorations

**MEETING CALLED TO ORDER:**

The Board of Waste Water Commissioners of the Town of Edgartown held a Regular Meeting on Thursday, March, 2024, at 3:00 p.m. in the Program Room at the Edgartown Public Library, 26 West Tisbury Road, Edgartown, Mass. At 3:00 p.m. Chairman Walter A. Morrison called the meeting to order. Also present from the Board were Waste Water Commissioner Scott Ellis; Commissioner Glen S. Searle.

**OLD BUSINESS:**

Update: CIP projects, BID Opening Results, Tighe & Bond – Dan Roop

Dan Roop, Tighe & Bond, project manager gave an update on CIP projects. During the update on CIP projects, Dan Roop, reported that FREA has been actively working on the Scada project. According to the latest update, all the issues related to the project have been resolved and the repairs of the screw drive motor has been completed. As a result, FREA is now closing the report for the Scada project. Mr. Roop provided an update on Dewatering Project. During the last meeting between the Board, facility

manager, and Tighe & Bond engineers, Mr. Roop mentioned that the Screw Press project is currently out to bid and three bidders have shown interest. The bids came in slightly lower than expected, and Dan Roop commented that he will explore different ways to cover the expense costs. Mr. Chairman inquired about options that would improve the Dewatering Process and segment the cost amount that the Wastewater Facility is carrying. In response, Dan Roop suggested that labor costs are high and proposed replacing the current Screw Press with a new one, including installation costs and labor. This would require some architectural changes to the building and involve removing one of the Belt Filter Presses and replacing it with the new Screw Press Unit. Dan Roop has proposed that he will work on the project to identify the most effective functional strategy for the Facility Treatment Plant that will ensure its long-term success. The Schwing Hydraulic Pump Project has been installed; however, Mr. Roop has reported that the project will be put on hold. There will be no throughput sludge through the project until the new Screw Press Unit is installed. This process is expected to begin in 6 months from now.

Discuss/Vote: 8 Tuthill Ln – New tie-in request

Mr. Gerret Conover, CEO, Conover Restorations, spoke on behalf of the owners of 8 Tuthill Ln, requesting a possible sewer connection. It was mentioned that 8 Tuthill Ln was previously part of the of 27 Braley’s Way, and both properties were under the same ownership when the Town sewer was installed. The owners express a desire to explore all options to connect the property to the sewer and ensure compliance with the Wastewater Town's regulations. After the Board consulted and has reviewed the sewer connection it was determinate that the property at 8 Tuthill Ln has the capacity to connect to the Public Serwer. Chairman Morrison made a motion to approve the sewer connection for the property at 8 Tuthill Ln, seconded by Commissioner Ellis. Unanimous.

**New Business:**

Discuss/Vote: FY24 Sewer User Charge Abatement No. 1

Admin Cristina Zghibarta provided background on the Abatement Request from the homeowner of the property at 33 Pine St to abate a portion of the FY24 bill amount due to a drain count error performed. After listening to details provided, Chairman Morrison made a motion to abate off the cost of (5) five drains - \$81- from the FY24 sewer bill for 33 Pine St, with a second vote from Commissioner Ellis. The motion carried unanimously by voice vote.

**Other Business:**

Facilities Manager’s Reports/ Chief Operator

The Facility Manager, Mr. Burke, reported on the new staff and shared that a diverse range of work has been undertaken. John O’Donnell, the highway attendant has taken a few trips over the mainland and has successfully disposed of the sludge. Harbor Controls has been performing Scada integration work & assessing Aerator VFD. Also, a new UPS has been rewired and installed in the control panel of the Dock Street Pump Station. Joseph Rock, Chief Operator, has reported the review of Bad Martha's Brewery wastewater flow to the Wastewater Admin Department. Sludge lab reports are being regularly taken and sent for composting vendor. It's important to maintain regularity in these processes to ensure proper functioning and compliance with the Wastewater Regulations.

Financial Report

According to the report from March, it was reported by Cristina Zghibarta, the Administrative Assistant, that all tasks and customer requests were completed and achieved successfully in accordance with the Munis platform. The Bill Run Process was also accomplished successfully and everything went smoothly and was completed on time. The Budget has been spent according to the needs of Wastewater Facility Treatment Plant, financial resources were utilized efficiently and effectively.

**APPROVAL OF MINUTES.**

On a motion by Chairman Morrison, seconded by Commissioner Searle, the **Minutes of the Regular Meeting of January 18, 2024** were approved unanimously by voice vote. On a motion by Chairman Morrison, seconded by Commissioner Searle, the **Minutes of the Regular Meeting of February 15, 2024** were approved unanimously by voice vote. On a motion by Chairman Morrison, seconded by Commissioner Ellis, the **Minutes of the Special Meeting of March 07, 2024** were approved unanimously by voice vote.

**ADJOURNMENT**

There being no further business, the Chairman made a motion to adjourn the Regular Meeting, which Commissioner Ellis seconded; the motion carried. The Regular Meeting adjourned at 3:50 p.m.

Respectfully submitted,  
Cristina Zghibarta

Department Assistant  
APPROVED:

BOARD OF WASTE WATER COMMISSIONERS  
TOWN OF EDGARTOWN

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Walter A. Morrison, Chairman

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Scott Ellis, Commissioner

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Glen S. Searle, Commissioner