

PERSONNEL BOARD MINUTES
Zoom Conference Meeting
August 19, 2021, 1:00 PM

Board Members: Maureen Hill, Marcel LaFlamme, Paul Moreau, Judy Murray, Jos. Rock

Staff: Kim Lucas, Human Resources Director

Attendee(s): J. Hagerty (absent), A. deBettencourt, Highway Superintendent

Meeting commenced at 1:00 p.m.

At town meeting the Highway Dept. was approved for an administrative position. Alan deBettencourt discussed J. McGroarty as (applicant) a potential candidate as she currently performs similar duties for the Cemetery Dept.; in FY16 the Cemetery Dept. was put under the responsibility of the Highway Superintendent. Both Kim Lucas and Alan deBettencourt agree this is a logical transition and easy accommodation. The Cemetery Dept. is in full support.

The position is proposed as a Highway/Cemetery Assistant.

The Human Resource Dept. signature authorization was updated for the Accounting Dept. records.