



TOWN OF EDGARTOWN
PERSONNEL BOARD
HUMAN RESOURCE DEPARTMENT

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Town of Edgartown | Personnel Board
Conference Room (2nd Floor) | Edgartown Public Library
26 West Tisbury Road, Edgartown, MA 02539
Tuesday, February 6th, 2024 | 4:00 PM

Members Present: Suzanne Cioffi, Chairperson, Haley Duquette, Employee Representative, Kelly McCracken

Speakers Present: James Robinson

Guests: None

Members Absent: None

The meeting was called to order: 4:00 PM

Review/Approval of Minutes:

Minutes of January 9, 2023

Kelly McCracken made a motion to approve the minutes of 1/9/2023, seconded by Haley Duquette. The motion carried unanimously.

Minutes of May, 25, 2023

Kelly McCracken made a motion to approve the minutes of 5/25/2023, seconded by Haley Duquette. The motion carried unanimously.

Minutes of June 27, 2023

Kelly McCracken made a motion to approve the minutes of 6/27/2023, seconded by Haley Duquette. The motion carried unanimously.

Minutes of July 25, 2023

Kelly McCracken made a motion to approve the minutes of 7/25/2023, seconded by Haley Duquette. The motion carried unanimously.

Minutes of August 22, 2023

Kelly McCracken made a motion to approve the minutes of 8/22/2023, seconded by Haley Duquette. The motion carried unanimously.

James Robinson was asked to inquire about the process for minutes taken during Joint Select Board-Personnel Board Meetings.

Minutes of October and November of 2023

The minutes for the October and November Personnel Board Meetings are being drafted and will be reviewed and approved at a future Personnel Board Meeting.

Minutes of December 21, 2023

Kelly McCracken made a motion to approve the minutes of 12/21/2023, seconded by Haley Duquette. The following clerical revisions were made:

- Kelly McCracken name spelling corrections
- Change “Staff Present” to “Speakers Present”

The motion to approve the minutes with clerical edits was unanimously approved.

Recess at 4:23 PM

Return at 4:26 PM

Minutes of January 4, 2024

Kelly McCracken made a motion to approve the minutes of 1/4/2024, seconded by Haley Duquette. The following clerical revisions were made:

- Kelly McCracken name spelling corrections
- Change “Staff Present” to “Speakers Present”

The discussion of utilizing the Collins Center for a Beach Management Operations and Organizational Study was added to the minutes of 1/4/2024. The motion to approve the minutes with the revised changes was approved unanimously.

The meeting adjourned: 4:46 PM

Next Meetings: Thursday, February 22, 2024 at 3:30 PM; Thursday, March 21, 2024 at 8:30 AM; Thursday, April 18, 2024 at 8:30 AM

Minutes reviewed and accepted:

Chair/Member

Date: _____

Clerk: _____