

**TOWN OF EDGARTOWN  
BOARD OF WASTE WATER COMMISSIONERS  
MINUTES OF THE  
REGULAR MEETING OF NOVEMBER 16, 2023**

**WASTE WATER COMMISSIONERS PRESENT:**

Mr. Glen S. Searle, Commissioner  
Mr. Scott Ellis, Commissioner  
Mr. Walter A. Morrison, Chairman

**EWWD STAFF PRESENT:**

Mr. William G. Burke, Facilities Manager  
Ms. Cristina Zghibarta, Department Assistant  
Mr. Joe Rock, Chief Operator

**OTHERS PRESENT:**

Mr. Daniel O. Roop, PE, Project Manager, Tighe & Bond  
Mr. Ian B. Catlow, Vice-president, Tighe & Bond  
Mr. Robbie Robinson, Contractor, Waterfront Builders Inc'  
Mr. Dough Hoehn, Land Surveyor, Schofield, Barbini & Hoehn  
Mr. Eli Dubin, Contractor, representing 9 Duarte Cir  
Mr. Chris Royal, homeowner of 125 Peases Point Way N  
Mr. Igor Vukoje, Cozy Corner Cafe'

**MEETING CALLED TO ORDER:**

The Board of Waste Water Commissioners of the Town of Edgartown held a Regular Meeting on Thursday, November 16, 2023, at 3:00 p.m. in the Program Room at the Edgartown Public Library, 26 West Tisbury Road, Edgartown, Mass. At 3:00 p.m. Chairman Walter A. Morrison called the meeting to order. Also present from the Board were Waste Water Commissioner Scott Ellis; Commissioner Glen S. Searle.

**OLD BUSINESS:**

Update: Tighe & Bond on CIP projects, Including Update on CWMP, Preliminary Design Funding for 2024 ATM

Dan Roop, Tighe & Bond, project manager gave an update on CWMP and CIP projects. He stated that the Schwing Hydraulic pack is on site, and it is being installed. Pump replacement project has been executed. Sludge Pump Replacement Project, Primaries and waste activated sludge, this project's paperwork has been processed and a bouncing change order credit is being returned back to the Town

for the amount of \$1800.00. One of the VFD's (Variable frequency drive) for the Primary Sludge Pumps failed under the warranty and the, Fall River Electric Association', is repairing for no cost for the Town. Regarding Designing Dewatering Project, the structural mechanical electrical teams are advancing those designs and have been coordinated with, SBI Schwing' on the future purchase of the existing rental unit that has been producing dewatered sludge cake on the lower 20% as required by Synagro standards. Asset Management updates, on November 7<sup>th</sup>, 23 the Project Acknowledgement Completion has been received from the State, and a reimbursement check for \$97,500.00 was received back. Ian, Catlow gave a few updates about the CWMP. He presented a draft map to the Board that helped analyzing the areas prompted to level of needs in decreasing order for public sewer connection. According to the Tighe & Bond, engineering analysis based on environmental factor, soil drainage characteristics the primary areas that need public sewer connection is the Ocean Hights areas, which begins with properties surrounding Edgartown Harbor Mainland continuing with Sengekontaktet Pond West. Mr.Catlow, also spoked about the areas surrounding Edgartown Great Pond and Katama Bay Mainland, those areas have larger lots and are not as densely populated. The item will continue to the next Agenda Meeting with more information, and approximate budget needed for the sewer extension.

Discuss: 11 Field Club – Updates building alterations, pool cabana

Robbie Robbinson, contractor of Waterfront Builders Inc', appeared on behalf of the owners of 11 Field Club requesting an extension of the main house garage and an addition of a half bathroom in the existing unfinished pool cabana. Mr. Rock, Chief Operator and Ms. Zghibarta, Department assistant, performed a site visit at 11 Field Club residency and they confirmed that the double doors that triggered the media room as a, bedroom'' were removed, with that said the property constitutes a total of five (5) bedrooms. The Board had a brief discussion where Mr. Searle disagreed to approve the Wastewater permit for 11 Field Club. Commissioner Ellis, made a motion to approve the plans presented by Mr. Robbinson the addition structure and a half bathroom in the pool cabana. Chairman Morrison, seconded. Commissioner Searle, voted against. The motion carried over with 2:0 vote.

Discuss/Vote: 13 &15 Gaines Way – Subdivision, requesting bedroom increase

Mr. Doug Hoehn, Land Surveyor, Schofield, Barbini & Hoehn appeared on behalf of the properties owned by Gaines Way Limited (Tom Melone) before the commission with a proposal of increasing sewer flow on the smaller lot. Mr. Hoehn presented a proposal plan, adjusting the property line between the two (2) lots so that the smaller lot has 25,000.00 s.f. and can potentially have the existing structure enlarged with additional bedrooms. He stated that the re-subdivision was presented at the Planning Board, with the new property adjustment line proposal. Commissioner Searle, commented that the Planning Board hasn't accepted additional flow in the R 5 zone district until the CWMP is completed. Chairman Morrison, stated that Mr. Hoehn would have to come back for another Agenda Meeting with the formal plans for the future building. Mr. Morisson made a motion to continue the item for another meeting once the building plans for 13&15 Gaines Way are ready to be submitted. Commissioner Ellis seconded. Unanimous.

Discuss/Vote: 9 Duarte Cir – New construction, Pool cabana

Mr. Eli Dubin, Contractor, representing the homeowners of the property at 9 Duarte Circle, appeared before the Board with proposed building plans for a new main house construction and a pool cabana.

The Commission examined the plans and it appeared that the plans comply with the Wastewater Bedroom Regulations. Commissioner Searle, made a motion to approve the building plans for 9 Duarte Circle for the new construction and the pool cabana. Commissioner Ellis, seconded. Unanimous.

Discuss/Vote: 125 Peases Point Way N – New tie in request

Mr. Chris Royal, homeowner of the property at 125 Peases Point Way N, appeared before the Board requesting to connect to the public sewer. Mr. Royal stated that he is not ready to start the process for the sewer connection but he would like to get the permission to connect in the near future.

Commissioner Searle, made a motion to approve the item, and allow the property at 125 Peases Point Way N to connect to the public sewer. Commissioner Ellis, seconded. Unanimous.

Discuss/Vote: 238 Edgartown-Vineyard Haven Rd – New business, Cozy Corner Café’ recertifying wastewater

Mr. Igor Vukoje, Cozy Corner Cafe’, appeared before the Board requesting the permission to maintain same concept and the same wastewater flow with a slightly menu change for the new Entity established as, Cozy Corner Cafe’. Initially Mr. Vukoje started the business jointly with Shane Tank under the business name, Lilikoi Café’’. Mr. Vukoje appeared with documents that proves he is the only owner of the new Entity. Also, he provided the new menu, introducing few items that didn’t require much preparation. Mr. Vukoje stated that most of the items are for takeout. Also, he provided a permission from Premier’s Chef Services, a commercial kitchen that can be used in case as needed for additional prep. Chairman Morrison, pointed that the permission between both parties didn’t contain a valid timeline. After a brief discussion, Commissioner Searle suggested to postpone the item until the Planning Board meeting gives the permission Mr. Vukoje to operate the business. Chairman, Morrison made a motion to let Mr. Vukoje to continue operating his business through Premier’s Chief Services. Commissioner, Ellis seconded. Commissioner Searle voted against. The motion carried over with 2:0 vote.

Discuss/Vote: 4 Bernard Way – Pool cabana

Chairman Morrison, represented the owners of the property at 4 Bernard Way, presenting the building plans for the pool cabana. The Board examined the plans for the pool cabana construction, which appeared to comply with the Wastewater Rules and Regulations. Commissioner Ellis, made a motion to approve the building plans for the pool cabana at 4 Bernard Way. Commissioner Searle, seconded. The motion carried over with 2:0 vote.

Facilities Manager’s Reports/ Chief Operator

Mr. Burke, Facility Manager reported on the new unit received and installed, Schwing Screw Press, that has been complying and dewaterers so far by producing a sludge cake under 20%. The Board question if the Screw Press would be a permanent alternative of dewatering process at the Wastewater Treatment Plant. Ian Catlow, responded that the equipment dewaterers the sludge and normally the wasting sludge would be a lot thinner. The unit is running at slow course and for the future are going to look at another piece of equipment that would hold the capacity of the sludge process. On the next Regular Meeting Mr. Catlow will be presenting a report comparing two Schwing Screw Presses to be considered eventually

for the future. Mr. Rock, Chief operator reported that the wastewater operators are scheduled for a E-ONE, grinder pump training., Pride Engineering’’, deconstructed schwing power pack and hydraulic pack pipes. The small issues with the Screw Press Unit were handled by, Revinu Tech’’, and Schwing Electrical Engineering’’.

Financial Report

On the “FY24 Operating Budget Expenditures as of November 15, 2023” report, Department Assistant Zghibarta Cristina pointed to the \$125,325. in “surplus unspent” Expenditures funds. With more big invoices were being processed through the Operating Budget, this amount would diminish rapidly. More projects are following to be expended from the Town Article money.

**APPROVAL OF MINUTES.**

On a motion by Chairman Morrison, seconded by Commissioner Searle, the **Minutes of the Regular Meeting of July 20, 2023** were approved unanimously by voice vote. On a motion by Chairman Morrison, seconded by Commissioner Searle, the **Minutes of the Regular Meeting of August 24, 2023** were approved unanimously by voice vote.

**ADJOURNMENT**

There being no further business, the Chairman made a motion to adjourn the Special Meeting, which Commissioner Ellis seconded; the motion carried. The Regular Meeting adjourned at 4.20 p.m.

Respectfully submitted,

Cristina Zghibarta

Department Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS  
TOWN OF EDGARTOWN

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Scott Ellis, Commissioner

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Glen S. Searle, Commissioner