

Minutes of the
Regular Meeting of November 14, 2023

WATER COMMISSIONERS PRESENT:

Mr. Scott Ellis, Chair
Mr. James Kelleher
Mr. David Burke

EWD STAFF PRESENT:

Mr. William Chapman

Meeting Called to Order:

Mr. Ellis called the meeting to order at 3:00 p.m.

Minutes:

Mr. Ellis motioned to approve the minutes of October 10, 2023, Mr. Burke seconded and the motion passed unanimously.

OLD BUSINESS:

Mill Hill Tank Inspection/Cleaning

The Mill Hill Tank inspection and cleaning were completed last week, and everything went very well. Mr. Chapman just received the reports and will be reviewing them soon. He doesn't expect to find any problems.

Well Service Bid Reports

An RFP was put out to clean and inspect the Lily Pond Well, 1 bid from Wesson & Sampson for \$19,978.00 that includes mobilization, demobilization, inspection and cleaning. The contract states that the work would be scheduled this winter and must be completed by April 1st. The board gave their approval to move forward.

License Incentives

Mr. Chapman & Mr. Ellis will attend the personnel meeting tomorrow to discuss the proposed license incentives for employees that obtain licenses when it isn't necessary for their job description.

NEW BUSINESS:

Operational Report:

- Four water services were installed, with several more applications for service reviewed.
- Monthly bacteriological samples were collected and analyzed. One sample was positive with total coliform, but absent of e-coli. Per regulatory requirements, subsequent and further sampling was conducted. Results of the confirmation samples were non-detect, proving the initial sample to be an anomaly. There was no violation and at no time was a potential health hazard present.

- Annual field mowing took place at the Water Department office.
- Final paving was completed on prior excavation sites.
- The water main extension on Farmer's Road was completed, adding another fire hydrant to the distribution system.
- Water invoices were sent out. Meters found to be faulty were / are being repaired.
- A water main extension on Milikin Way was approved and construction started.

Capital plan review/approve

Mr. Chapman presented the FY25 Capital Improvement Plan to the Commissioners. The improvements would include \$50,000 for water meters and \$60,000 for a new truck. Mr. Ellis motioned to approve the FY25 Capital Improvement plan, Mr. Kelleher seconded and the motioned passed unanimously.

April 2024 A.T.M. Articles

The articles for the Annual Town meeting are as follows.

- \$50,000 to purchase meters.
- \$60,000 to purchase a new truck.
- \$50,000 for well rehab & repair.
- \$90,000 for water system improvements.

Water Rate Discussion

Mr. Chapman will be presenting a new proposed water rate increase soon, to be solidified by the March meeting so the notices can be sent on the April 2024 billing to be effective April of 2025 billing.

OTHER BUSINESS:

Furnace replacement

The furnace was replaced by BTU, and the funds will come out of the Water System Improvement Article. \$10,500.00.

New Employee

Steven Packish has been hired to fill the junior operator position and will be starting on December 11, 2023.

ADJOURNMENT:

Mr. Ellis motioned to adjourn the meeting at 3:45 p.m., Mr. Burke seconded and the motioned passed unanimously.

Respectfully submitted,

Sheila Ben David
Administrative Assistant

BOARD OF WATER COMMISSIONERS
TOWN OF EDGARTOWN

Dave Burke, Commissioner

Scott Ellis, Chair

James Kelleher, Commissioner