

**TOWN OF EDGARTOWN
BOARD OF WASTE WATER COMMISSIONERS**

**DRAFT MINUTES OF THE
REGULAR MEETING OF JUNE 15, 2023**

WASTE WATER COMMISSIONERS PRESENT:

Mr. Glen S. Searle, Chairman
Mr. Scott Ellis, Commissioner
Mr. Walter A. Morrison, Commissioner

EWWD STAFF PRESENT:

Mr. William G. Burke, Facilities Manager
Ms. Cristina Zghibarta, Department Assistant

OTHERS PRESENT:

Mr. Daniel O. Roop, PE, Project Manager, Tighe & Bond
Mr. Norman Rankow, President, Colonial Reproductions

MEETING CALLED TO ORDER:

The Board of Waste Water Commissioners of the Town of Edgartown held their Regular Meeting on Thursday, June 15, 2023, at 3:00 p.m. in the Program Room of the Edgartown Public Library, 26 West Tisbury Road, Edgartown, Mass. At 3:00 p.m. Chairman Glen S. Searle called the meeting to order. Also present from the Board were Waste Water Commissioner Scott Ellis; Commissioner Walter A. Morrison.

Vote: Appointment of Waste Water Commission Chairman for One-Year Term.

Commissioner Ellis nominated Walter A. Morrison as the Waste Water Commission Chairman. On a motion by Commissioner Ellis, seconded by Chairman Searle, Walter A. Morrison was nominated as Commission Chairman for a period of one year beginning July 1st, 2023. The motion carried unanimously by voice vote.

OLD BUSINESS:

TIGHE & BOND ON CIP PROJECTS, INCLUDING UPDATE ON CWMP.

Daniel O. Roop, Project Manager at Tighe & Bond, reported that at the Wastewater Facility Treatment Plant five out of Six Sludge pumps are already installed, the electricians are finishing the work. It is expected for Scada work completion of next week, June 30th. The Dewatering project design kicked off, screw press sludge data was discussed with Joe Rock and William Burke. Scada project has outstanding items from the Integrator system, ITS, it is expected the work to be finished by next week. Asset Management a couple months way from getting that wrapped up. The completion of the Asset Management Plan will lead to having a clearer picture of Asset conditions helping the Comprehensive Wastewater Management Plan with future flows and loads. He also advised holding off on the sewer rates after CWMP and Asset Management Plan is evaluated. William Burke commented that any revenues we generate in excess of operating expenses goes back to the Town's general budget. The sewer rates supposed to be set before July 1st, starting of a new Fiscal Year.

Vote: FY24 Sewer User Charge Rates

In the discussion, Chairman Glen S. Searle pointed that the sewer rates increase every other year. William Burke stated that we have around 1400 accounts. In conclusion without the capital budget sewer rates, Chairman Glen S. Searle postponed the vote for FY24 Sewer User Charge Rates for the next meeting. Chairman Glen S. Searle made a motion to continue FY24 Sewer Charge Rates to the June 22 agenda, seconded by Commissioner Ellis. Unanimous.

NEW BUSINESS:

Boys & Girls Club Sewer Use Flow Increase

Mr. Norman Rankow, presenting ,Boys & Girls Club' Sewer Use Flow Increase. He stated that the contract plans were submitted with the Building Inspector, Reade Milne and afterwards passed on to Martha's Vineyard Commission, Mr. Rankow proposed to get the extension from the public sewer manhole existing on West Tisbury Rd. He stated that they have an underground utility easement straight down on the edge of the north property, pursuing the regulations, installation and the size of the pipe requested and needed. Chief operator Joe Rock, said that the amount overall proposed from the last meeting was about 300 kids, at 13 gallons per person equals 3900 gallons per day flow. The Commission concluded to allow the permit sewer application and not to exceed 5000 gallons a day. Commissioner Ellis, made a motion to allow the connection to the public sewer and not to exceed 5000 gallons per day, Chairman Searle, seconded. Unanimous.

Vote: Synagro Sludge Disposal Contract

Mr Burke speaks about the contract and agreement with Synagro Sludge Disposal. Every year the contract has to be renewed. A few terms have to be followed. The rate, surcharge solids. Based on the contract renewal rates for the next three-year term would be as follows:

- \$119.75 per wet ton 17% to 26% Solids.
- Low solids surcharge of \$30.00 per wet ton for materials testing 16% to 18% in addition to per wet ton disposal rate.
- Material testing below 16% will be accepted at the discretion of the facility.

- Rates are subject to annual CPI adjustment beginning in year 2 (2024) of this renewal term.

Mr. Burke continue speaking about researching the correct Polymer to improve a Dewatering process. Commissioner Ellis, made a motion to accept the Synagro Disposal Contract Agreement, seconded by Chairman Searle. Unanimous.

Facility Manager Annual Review

After analyzing the Facility Manager Annual Review, Commission rated Mr. Burke the highest grade/level. The Commission thank him for all the daily hard work executed at The Facility Treatment Plant.

FACILITIES MANAGER'S REPORT/CHIEF REPORT.

Mr. Burke feels confident about the Scada system, the Treatment Facility is getting better results, with the new process equipment the Facility will be able to maintain tighter control over the Department Environmental Protection permit requirements. Mr. Burke talked about the new hired employee, Devon Avery, he mentioned that Devon has experience working in laboratories at other Wastewater Facility Plants. Chief operator, Joe Rock presented the monthly report and spoke about the flow for June following: 8.751,424 gal. Effluent flow was 8.098,998 gal. Interstate mechanical contractor and FREA performing teardown and replacement of Sludge pumps and WAS pump.

In addition, the Chief Operator reported couple repair jobs, including level probes in polymer age tank. The polymer age tank was not able to create a batch, so it appeared that the 25 years old level probes were corroded. The Chief Operator, with the Safety Officer, Sebastian Corwin took apart the probes, cleaned them up, restored and repaired them in order to keep it running and create better batching. Pride Engineering replaced the air manifold for septage holding tanks. Septage Receiving Station continues to be open, not accepting any grease loads.

FINANCIAL REPORTS.

On the "FY23 Operating Budget Expenditures as of June 15, 2023" report, Department Assistant Zghibarta Cristina pointed to the \$73,315. in "surplus unspent" Expenditures funds. With more big invoices were being processed through the Operating Budget, this amount would diminish rapidly. More projects are following to be expended from the Town Article money, like Scada project.

APPROVAL OF MINUTES.

Minutes of April and May on hold.

ADJOURNMENT

There being no further business, the Chairman made a motion to adjourn the Regular Meeting, which Commissioner Morrison seconded; the motion carried. The Regular Meeting adjourned at 4:05 p.m.

Respectfully submitted,

Cristina Zghibarta
Department Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS
TOWN OF EDGARTOWN

Glen S. Searle, Chairman

Scott Ellis, Commissioner

Walter A. Morrison, Commissioner