

**ECOA Board Meeting Minutes**  
**September 15, 2023**  
**8:30 am**

**Present:** Rosemary Cunningham (RC), Marvene O'Rourke (MO), Susan Carroll (SC) Nancy Ignacio (NI), Lisa Sherman (LS), John Dropick (JD), Janice Belisle (JB), Administrator Lyndsay Famariss (LF)

The meeting was called to order by Board Chair Rosemary Cunningham at 8:38 am.

RC had some housekeeping items: the Board will continue to have Zoom meetings October through March of 2024. Susan Carroll is now a full board member. Victoria and Meris' written reports were submitted and RC commented that they were very well done.

**Approval of the minutes:**

MO made a motion to approve the minutes from the June 16, 2023 board meeting and JD seconded. The minutes were unanimously approved.

**Budget:**

LF asked the Board to vote to accept a check From Stop and Shop's "Bloomin' for Good" program for \$372.00 JD made the motion to accept this check and MO seconded. The Board unanimously voted to accept this check for deposit into the ECOA Special Account.

**Administrators Report:**

The building update: Tom Della Rocco has taken over the landscaping work, although he is more expensive than the previous landscaper. The work must be put out to bid and she may have to ask for more funds for this. LF will have to request more funds from the Town for the drainage project along the Daggett St side of the building. This is necessary to divert water from the building. Also, tree work needs to be done before the roofing project begins.

There is a possible mold issue at the Anchors that will need evaluation and remediation. LF said that the town is considering a plan to have all town buildings evaluated and the Anchors will fall under that umbrella.

The Kelley House situation has somewhat improved as far as parking is concerned. Kelley House staff often show signs of not knowing about the Anchors or what our function is here. Kelley House employees have been smoking on the property and leaving their butts on the property. LF is working on remedying this problem, including installing signs.

JD raised a question about the Miscellaneous line item in the COA budget report. LF explained that the line items are for internal purposes only and that LF must defend the budget every year in front of the FinCom. LF reported that the Miscellaneous line has

never been a concern of the FinCom, but she can run a report showing the purchases from that line and share that with the Board.

**Five Year Committee Report:**

MO reported that the committee will be meeting next week on the 17th and will regroup after a summer hiatus. They will be discussing low-key focus groups with those seniors who go south for the winter. They will try to schedule some site visits to other off-island COAs.

**The Senior Services Report and the Outreach Report** were submitted to the Board with the budget and minutes of the last meeting.

**Friends of ECOA Report:**

JB reported that donations were coming in after the recent USPS appeal, and it was hoped that the Board and the Friends could hold another joint meeting soon.

**New Business:** There was no new business.

RC adjourned the meeting at 9:45 am.

The next regular Board meeting is scheduled for Friday, October 20, 2023, at 8:30 am.