



TOWN OF EDGARTOWN
Community Preservation Committee
70 Main Street, P.O. Box 5158
Edgartown, MA 02539
508-627-6180

Date: 9-20-23

APPLICATION AND APPLICANT INFORMATION FORM

AMOUNT REQUESTED \$ 50,000

Purpose (please check each that apply):

Open Space/ Recreation _____ Affordable Housing Historic Preservation _____

Sponsor Name: Edgartown Affordable Housing Committee
Mailing Address: PO BOX 5158 Edgartown MA 02539
Physical Address: 70 Main Street, Edgartown MA 02539
Telephone: 508-627-6178 E-Mail: affordable@edgartown-ma.us

Summary of Proposal:

Describe Project: (attaching maps and any descriptive materials) Seeking funds for pre-ground breaking stage of new affordable housing Chappy lot development project. See attached supporting materials.

List Sponsors (including, if applicable, governing Boards, Trustees, Directors, Management, etc...)
Edgartown Affordable Housing Trust

Supporting Town Committee(s) ("NA" if none) Edgartown Affordable Housing Trust
Submitter or Project Director:
Name Mark Hess Telephone# 774-563-0229 (Mark Hess)
E-Mail mhegc1926@verizon.net

Please address the following topic(attach to this form):

1. Detailed project description, specific objectives for the project and Sponsor's experience in similar projects.
2. How does this project accomplish the goals of the CPA?
3. How does this project impact Edgartown's citizens and address current need? What is the estimated or target number of people this project will benefit/effect? How will you measure the success of this project.
4. Projected Action Plan and Timeline including major steps needed to complete the project.
5. Provide detailed financial information including the following, as applicable:
 - * Initial Capital budget and proposed schedule of CPC disbursement of funds, should application be accepted;
 - * Other revenue sources including private/public funds or in-kind contributions;
 - * Annual revenue and operating costs, once the project is operational;
 - * Annual cost to the town, once the project is operational;
 - * What are the key assumptions in the budget? What are the risks?
 - * Financial sustainability – how will the continuation of the project be secured after the grant?
6. Are there any legal ramifications and/or impediments to this project?
7. Do you have the authorization of the property owner? What permits/orders/licenses will be required from which Town, Regional or Federal Agencies?



TOWN OF EDGARTOWN
Edgartown Affordable Housing Committee
70 Main St. PO BOX 1065
Edgartown, Massachusetts 02539

TELEPHONE:
(508) 627-6178
FAX:
(508) 627-6123
E-MAIL:
affordable@edgartown-ma.us

Chairman: Mark Hess,
Vice-Chairman: Jason Mazar-Kelly,
Cornelius Moriarty, Christine White, Maria Ventura, Melissa Vincent, Casey O'Connor

September 20, 2023

Reference: Edgartown Affordable Housing Seeks Funding for 294 Chappaquiddick Project

To Community Preservation Committee:

The Edgartown Affordable Housing Committee is requesting **\$50,000** in Community Preservation Committee funds for FY24 to be used specifically for Pre-Ground Breaking Stage at 294 Chappaquiddick Road project.

The mission of this project is to get multiple affordable residential housing units on this 3 acres lot. This project would be for first-time Home buyers and/or affordable housing renters. This will assist drastically with the housing crisis situation Edgartown is currently facing. We are on a mission to solve this dire housing crisis; therefore, Edgartown Affordable Housing Committee has provided 3 applications for 3 different projects.

THE LIST OF PRE-GROUND BREAKING STAGE

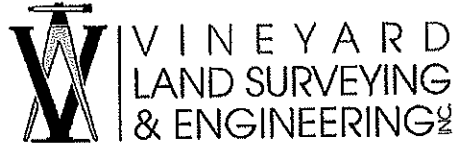
Town Counsel, Clear Title & Easement dwelling Cost	\$25,000.00
Estimated Engineering Cost (see attached work proposal)	\$10,600.00
Engineer Traveling Cost (including workers and backhoe truck cost)	\$400.00
Contingency & Operating Budget	\$14,000.00
Total Cost	\$50,000.00

The Edgartown Affordable Housing Committee will only use reputable, experienced and licensed engineers, builders and developers. The continuous security after the grant is based on perpetual, restricted covenant for first-time homebuyers and rental agreement for the renters. Financial sustainability includes First-time homebuyers getting mortgage to pay for their affordable homes and renters utilizing the programs from Dukes County Regional Housing Authority. The action plan and timeline is to get clear title with notification if we have an access easement, engineering, design plan, construction and installation. This project started in September of 2023; currently, requesting funds to replenish year 2023 and 2024 cost in order to continue this project.

Thank you for your time and consideration. The Edgartown Affordable Housing Committee anxiously awaits your approval to this request.

Sincerely,

Mark Hess, Chairman
Edgartown Affordable Housing Committee



WORK PROPOSAL

August 28, 2023

Town of Edgartown
Affordable Housing
Attn: Shanette Deleon
Via email
affordable@edgartown-ma.us

Re: #294 Chappaquiddick Rd., Edgartown Assessor Parcel 34-238

The following is a proposal for planning and permitting for proposed affordable housing on the above referenced property. This estimate includes all work as follows:

Site Plan – field surveying, office research, computations and drafting to include:

- Contact DIGSAFE to mark underground utilities.
- Flag wetlands – Contract with Baystate Wetland Consulting or Cooper Environmental.
- Location of property boundaries, general topography, easements, and zoning setbacks.
- Location of utilities as marked by DIGSAFE and wetlands as flagged.
- Potential septic, well and building envelopes.
- Staking property lines and corners.

\$ 3,200

Board of Health:

- Soil testing, design and drafting for the preparation of a septic design/well plan.
- Septic permit application preparation and submittal to Board of Health.

\$ 2,500

Conservation Commission – Notice of Intent (If required):

- Preparation and submittal of NOI application to D.E.P. and Conservation Commission.
- Attendance and representation of project at site visits and hearings.
- Recording of approved "Order of Conditions" at the Registry of Deeds.

\$ 2,000

Natural Heritage and Endangered Species Program:

- Office calculations and drafting of a site plan for filing.
- Preparation and submittal of MESA Checklist application to N.H.E.S.P.

\$ 1,500

Field Stakeout:

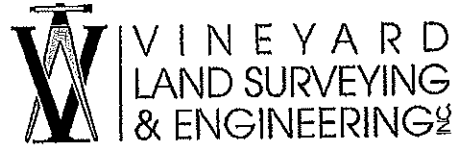
- Stake proposed building for foundation excavation.

\$ 800/visit

Inspection/Certification:

- Completion of final inspection and as built sketch plan for Board of Health.

\$ 600/visit



Notes:

- This estimate does not include Chappy ferry travel fees; any costs will be billed as a reimbursable expense.
- This proposal is for the design portion only of this project. After site visit and the design plan has been prepared, an estimate can be submitted for the construction and installation.

If you have any questions or to schedule this work, please contact our office.

Thank you,

Reid G. Silva, PE PLS
Professional Engineer
Professional Land Surveyor