

**Edgartown Affordable Housing Trust Meeting Minutes**  
**June 20, 2023 at 4:00 PM**  
**Edgartown Town Hall**

*Members in Attendance:* Chairman Jason Mazar-Kelly, Mark Hess, Arthur Smadbeck, Cornelius Moriarty, Maria Ventura

Mr. Chairman called the meeting to order at 4:00 PM and acknowledged those present.

*Minutes:* Mr. Chairman asked did all reviewed the minutes; all answered yes. Cornelius Moriarty made a motion to accept the June 6, 2023 minutes. Mark Hess seconded and motion passed unanimously.

*Bills:* Mr. Chairman presented three bills simultaneously for approval.

The first bill \$2,226.70 to Reynolds, Rappaport, Kaplan & Hackney LLC for town counsel services. Mr. Chairman read all the line items and explained this bill is higher than normal because of the outstanding balance and the Joe Rock communication is included. Mark Hess move to accept bill of \$2,226.70 to Reynolds, Rappaport, Kaplan & Hackney LLC. Cornelius Moriarty seconded and motion passed unanimously.

The second bill \$1,107.50 to Vineyard Land Surveying & Engineering for service rendered on Chasin Road Project. Cornelius Moriarty moved to accept bill of \$1,107.50 to Vineyard Land Surveying & Engineering. Mark Hess seconded and motion passed unanimously.

The third bill was Affordable Housing (AH) Manager salary for administrative services. Maria Ventura move to accept AH Manager Salary. Cornelius Moriarty seconded and motion passed unanimously.

*Financial Reports:* Mr. Chairman will meet with accounting department and AH Manager to see if it is possible to get a more detailed report from Munis and look at the remaining Trust funds. It was mentioned of available funds for about 4 years to pay administrative staff. Suggestion was made to start working on the administrative staff salary transition in year 2024, from being an Affordable Housing Trust expense to the Town of Edgartown.

There was no old business.

*New Business:* Mr. Chairman expressed his concerns about Affordable Housing Trust & Committee Operational Processes and Efficiency. He suggested hiring consultant for more efficiency to assist with these projects that are extremely time consuming, research intense and have been continuously delayed. Another suggestion was made to hold off on hiring consultant and utilize DCRHA, MV Commission direct contact Laura Silber for researches, and the new AH Manager to close the gap. This led to a brainstorm discussion to put out a RFP for the 3 acres land project. Mr. Chairman gave AH Manager the 3 acres GIS map and accessor document. Utilize buy down condo projects and using Avakian project as a good stepping stone that's already been proven and works. Community Outreach to the homeowners enticing them to do rental partnership with AH. Suggestion was made to call this project The Edgartown Heroes! Recommendations made for David from DCRHA should provide the advertisement document for the Edgartown Hero Project and AH Manager to work with him. For this Advertisement Campaign can use direct mail, MVTimes, Vineyard Gazette, and P.O Box Blast. Mark Hess moved motion for the Trust to work with Mr. David from DCRHA on this project of Homeowners Rental program and for Mr. David to provide advertisement document to AH for review. Then the Trust gets on the Select Board Agenda for their July meeting. Cornelius Moriarty seconded and motion passed unanimously.

Mr. Chairman stated AH Manager should prioritize the Edgartown Homeowner Rental Project. Also, reach out to the Investors who brought back 1100 rental units see if they would also be interested in being apart of the solution.

It was requested of AH Manager to retrieve a copy of the laptop ledger from Adam and/or Amy. The Trust needs to know if the Laptop is their asset or not.

There was no correspondence.

Cornelius Moriarty move motion to adjourn meeting. Mark Hess seconded. Meeting adjourned 4:50 PM.

Respectfully Submitted,  
Shanette Deleon



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Edgartown Affordable Housing Trust



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Date of Approval