

Edgartown Affordable Housing Trust Meeting Minutes
June 6, 2023 at 4:00 PM
Edgartown Town Hall

Members in Attendance: Chairman Jason Mazar-Kelly, Mark Hess, Arthur Smadbeck, Maria Ventura

Mr. Chairman called the meeting to order at 4:00 PM and announced the attended members.

Introduced and welcome Shanette Deleon as the new Affordable Housing (AH) Manager. Shanette Deleon was asked if she had any questions or needs help with anything. Her respond was to know the project procedures, flow and structure and to whom these questions should be directed. Mark Hess responded, to avoid giving an information overload the process would be learnt over time. He will sit down with her next week to go over specific questions. Mark Hess and Mr. Chairman thanked the new AH Manager for her progress so far. Maria Ventura was congratulated for going beyond her duties.

Minutes: Mr. Chairman asked did everyone review the minutes, everyone answered yes; then Mark Hess made a motion to accept the minutes from May 16, 2023. Maria Ventura second and motion passed unanimously.

Bills: Mr. Chairman presented three bills. The first bill \$505.00 to Vineyard Land Surveying & Engineering for the Chappy property. The second bill \$42.09 and third bill \$89.83 both to Eversource for 4 22nd Street South property project. It was explained, Eversource bill should be considered as one bill because \$42.09 bill was a pass due amount already calculated into the \$89.83 updated bill. All three bills must go to accounting for their process keeping. Mark Hess motioned approval of only two bills for \$505.00 and \$89.83. Maria Ventura second and motion passed unanimously.

Financial Reports: Discussion of getting more detailed, future financial reports from the accounting department; Mr. Chairman to follow up with the accounting department.

Old Business: The Town Counsel email was read which stated The Conroy Resident Homesite Committee Program Deed Rider property cannot be freely conveyed and counsel even gave example why this is not good for Affordable Housing as it can mean being restricted or possible losing rights to Ms. Conroy Trust beneficiary. Mark Hess motion to accept town counsel advice and Ms. Conroy getting an answer, stating No she cannot transfer the property into her Trust per Town Counsel advice that the board agrees with. Maria second, Motion passed unanimously. The new AH Manager will respond via email to Ms. Conroy but Mark Hess will approve it prior to sending out.

The following were mentioned in the brainstorm discussion of Community Outreach Program for Rentals: The board to figure out a landlord outreach rental program. To ask Karen the Town Clerk, what's the cost to Blast letter to all homeowners? To do a P.O. Box advertisement blast through the post office. Also, include realtors in the blast. Mr. David Vigneault from DCRHA attended the meeting and was told the board does need a letter from him to do a blast advertisement to landlord for rentals. Mr. Vigneault responded, he will email the AH Manager a bullet letter with Rental Assistance Landlord Procedures then the board can decide from there. The new AH Manager was assigned to come up with the Presentation Orientation list for this Community Outreach Rental Program Event.

There was no new business.

There was no correspondence.

The meeting was adjourned at 4:44 PM.

Respectfully Submitted,
Shanette Deleon



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6-22-23

Date of Approval