




**TOWN OF EDGARTOWN
OFFICE OF SELECT BOARD**

70 MAIN ST
P.O. BOX 5158
EDGARTOWN, MASSACHUSETTS 02539

TELEPHONE
(508) 627-6180

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(508) 627-6183

<https://edgartown-ma.us/>

TO: Honorable Board of Select Board
FROM: James M. Hagerty, Town Administrator 
DATE: February 1st, 2023
SUBJECT: Town Department Heads Monthly Report for January 2023

Select Board: Submitted by James Hagerty:

Agenda Items	
<p><i>January 3, 2023</i></p> <ul style="list-style-type: none"> ▪ Liquor license hearing-new application Square Rigger by Nina's, Inc, Carlos Teles Gomes, manager for annual all alcohol restaurant license ▪ Norton Point update on Phase 2 beach nourishment-Jane Varkonda ▪ Block a Portion of a Public Way Permit Vineyard Sq. Hotel-Calheta Construction ▪ Regular Business <ul style="list-style-type: none"> ▪ Donation-Council on Aging ▪ Donation Wastewater ▪ Wharf Rest.& Pub request to close for maintenance 2/20-3/15/23 ▪ Minutes ▪ Town Administrator Report ▪ Appointments & Reappointments <ul style="list-style-type: none"> ▪ Financial Advisory Comm <p><i>January 9, 2023</i></p> <ul style="list-style-type: none"> ▪ Commercial Oyster Season-Sengekentacket Pond-Rob Morrison ▪ Permit to Excavate a Rd-Fenner Const-29 Rd to the Plains ▪ One Day Liquor License-Navigator Homes Fundraiser-Federated Church ▪ Regular Business <ul style="list-style-type: none"> ▪ Retirement Police Department ▪ Travel Voucher-Highway ▪ Minutes ▪ Town Administrator Report <p><i>January 17, 2023</i></p> <ul style="list-style-type: none"> • Council on Aging 5 Year Plan Committee 	<p><i>January 17, 2023 Cont'd</i></p> <ul style="list-style-type: none"> ▪ Energy Committee update ▪ Block Portion of a Public Way-Harborside-dumpster on Main St. ▪ Regular business <ul style="list-style-type: none"> ▪ Yard Sale-Stone-26 Dark Woods Rd. ▪ Lodging House license renewals-Vineyard Square Hotel &Hob Knob Hotel ▪ Shade Tree-55 N. Water St. ▪ Rise Energy Contract ▪ Travel Voucher – Highway ▪ Minutes ▪ Town Administrator Report <p><i>January 30, 2023</i></p> <ul style="list-style-type: none"> ▪ Brion McGroarty-Proposed Bottle Ban ▪ Oak Dale Drive VTA Stop – Jim Oakes ▪ Regular Business <ul style="list-style-type: none"> ▪ Common Victualler Lic Renewal-Stop & Shop ▪ Used Car Dealer License Renewal-Cars Unlimited ▪ Fire Dept Equipment Grant ▪ Harbor Master commitments ▪ Minutes ▪ Town Administrator Report



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Animal Control Officer: Submitted by Kimberly Andrade:

EDGARTOWN ANIMAL CONTROL FY23													
	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	YTD
Dog Calls	82	212	272	211	89	55	83						1004
Dog/Livestock Calls	0	0	0	1	0	0	0						1
Cat Calls	15	49	37	10	7	8	12						138
Calls – Other Animals	40	103	47	49	32	29	41						341
Skunk Calls	17	25	10	2	4	2	1						61
Raccoon Calls	2	3	2	0	0	0	0						7
Dogs Impounded	1	5	7	8	4	0	0						25
Cats Impounded	0	0	0	0	2	0	0						2
Other Animals Impounded	0	0	0	0	0	0	0						0
Dogs Adopted/As of MV	1	0	1	0	2	0	0						4
# Cats Adopted/as of MV	0	0	1	0	0	0	0						1
Other Animals Adopted/OTHER:	0	0	0	0	0	0	0						0
# Dogs Hit and Killed	1	0	0	0	0	0	0						1
Dogs Hit and Injured	0	0	0	0	0	0	0						0
Dogs Sick/Injured/Dead (not by car)	0	0	0	0	0	1	0						1
Cats Hit and Killed	0	2	0	0	1	1	0						4
Cats Hit and Injured	0	0	0	0	0	0	0						0
Cats Sick/Injured/Dead (not by car)	0	1	1	0	0	0	0						2
Other Animals Hit/Injured/Sick	1	34	3	2	3	0	2						45
Other Dead Animals	0	21	2	1	0	1	9						34
Misc Calls	148	117	96	149	136	129	127						902
Dogs Biting Humans Reported	0	1	4	4	0	0	0						9
Dogs Biting Dogs Reported	2	0	0	1	5	4	0						12
Dogs Attacking Other Dogs	1	0	0	1	4	2	1						9
Dogs Attacking Other Animals (not livestock)	0	0	0	0	0	0	0						0
Cat Bites Reported	1	0		0	0	2	0						3
Other Animals Bites	0	0	0	0	0	0	0						0
Quarantines: 45 day/4 month	0	1 -10 day	4 -10 day	-45day,4 -10da	5 -10day	2- 45 day	0						0
Tickets issued	10	14	7	8	5	1	1						46

Town Clerk: Submitted by Karen Medeiros:

EDGARTOWN TOWN CLERK FY23													
Vital Records Registered	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	YTD
Births	4	3	7	8	3	1	5						31
Deaths	3	7	2	2	5	6	6						31
Marriages	6	13	23	25	5	4	0						76
Marriage Intentions	11	12	27	14	4	3	4						75
Voter Registration													
New Voter Registration	21	22	24	21	33	6	16						143
Removed Voters	11	13	12	17	14	161	44						272
Total # of Registered Voters	4292	4301	4313	4317	4336	4181	4153						4,138
Total # of Residents	5253	5258	5264	5267	5286	5028	5027						5,017



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Tax Collector: Submitted by Sheetal Grande:

Month End Date		Previous Balance	2023(+) Commitment	Payments applied to current year	(-) Abatements	(+) Refunds	Payments applied to previous year	Adjustment Decreasing/ Increasing	Ending Balance	MLC REV	
	PP TAX	\$155,552.47		\$ (71,540.96)	\$ -		\$ (889.70)	\$ 50.38	\$ 83,172.19		
	RETAX	\$ 6,931,356.77		\$ (4,045,714.28)	\$ -		\$ (30,041.38)	\$ 509.16	\$ 2,856,110.27		
	CPA	\$ 196,846.55		\$ (114,597.70)			\$ (822.41)	\$ 4.23	\$ 81,430.67		
	MV TAX(Previous)	\$ 105,849.89		\$ (3,776.29)	\$ (256.46)				\$ 101,817.14		
	MV TAX(2022)	\$ 155,949.25		\$ (42,234.00)	\$ (641.77)				\$ 113,073.48		
	Waste Water-Sewer	\$ 17,196.36		\$ (638.43)					\$ 16,557.93		
	BOAT	\$ 7,679.00		\$ -					\$ 7,679.00		
October 2022									Total Unpaid	\$ (775.00)	Total Collected
									\$ 3,259,840.68		\$ (4,311,928.38)

Council on Aging: Submitted by Lyndsay Famariss:

EDGARTOWN Council on Aging FY23													
Service Units	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	YTD
Advocacy/Case Management	73	50	72	52	70	57	45						419
Consultations, Office and Phone	141	151	146	119	120	107	95						879
General Information Provided	124	140	131	121	141	146	63						866
"Are You Okay" check-ins	29	26	24	24	28	29	19						179
EMT Outreach	0	0	4	0	0	1	0						5
Fuel Assistance	0	0	4	1	0	2	1						8
Home/Hospital Visit	16	15	14	13	4	4	12						78
Family Assistance	16	22	19	15	14	20	10						116
Community Food Distribution	47	59	148	225	72	323	338						1212
Lunches - to go/in-person	92	165	147	139	122	105	164						934
Referrals	21	15	13	33	31	22	25						160
Fitness/Exercise	24	0	28	36	81	45	77						291
Arts and Crafts	16	23	17	21	24	36	26						163
Community Education	24	25	23	16	22	0	33						143
Recreation/Social Activities	211	340	294	204	195	117	70						1431
Wellness Programs	127	76	174	186	177	253	237						1230
Writing and Literature	40	40	50	40	30	50	50						300
Newsletter	515	515	515	520	520	520	520						3625
Volunteer Hours	157	78	209	97	113	134	154						942
Legal/Professional Services	3	0	1	0	27	13	2						46
Medical Equipment Loan	6	13	6	6	4	3	4						42

The new year began with an invigoration of our trusted and true programming. Our participants were happy to get together at the Anchors to share in the camaraderie that sustains our community. We offered several informative programs, including the Healthy Aging MV's Home Share Program as well as a thorough presentation on options for utility relief from Vineyard Power. We also welcomed Christina Montoya and her talented colleague G to our building for a vibrant, joyful salsa demonstrations and class. We look forward to welcoming them back in the future for ongoing salsa classes.



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The case management needs of our older adult community continue to grow, and we feel honored to be able to serve as a consistent, caring, and helpful organization to assist those in need. We regularly work with other island (and beyond) professionals and organizations that can provide the supports that individuals and families need.

Energy Committee: Submitted by Alan Strahler

- On January 10, Committee Chair Alan Strahler attended the Edgartown Climate Committee meeting as the liaison to the Energy Committee.
- Alan attended a meeting of the Cape Light Compact Board on January 11 as the Edgartown Board Member.
- On January 19, Alan attended a meeting of the Cape and Vineyard Electric Cooperative as the Edgartown representative.
- The Energy Committee met on January 19. Reports and discussions included: (1) an article for Town meeting to request funding for a strategic plan for all-electric municipal buildings with solar and batteries; (2) solar and battery storage for the planned new firehouse and renovated police station; (3) Edgartown School energy conservation measures and progress; (4) energy conservation measure for Wastewater Department pumps; (5) EV chargers at the Park and Ride lot; (6) production of Town solar fields; (7) outreach to Town residents on energy savings and home energy assessments; and (8) status of the Green Communities application, New England 1 Connector permit, and the Meshacket Landfill solar installation contract.
- On January 25, Committee members Jack Ensor and Alan met with Chief Alex Schaeffer to discuss resilience needs of Town infrastructure and progress on plans for the new Firehouse and renovation of the Police Headquarters on Pease's Point Way South.
- Also on January 25, members of the Committee attended a Conservation Commission public hearing regarding the requested permit for the power cables from the Park City Wind offshore wind project, referred to as the New England Wind 1 Connector, to pass underneath Muskeget Channel. The Committee urged permitting in prior written and oral testimony.
- Alan joined an ad-hoc committee meeting on January 27 at the Edgartown School regarding a Request for Qualifications for vendors to perform a strategic study for electric heating and cooling of the school.
- Energy Reports, January, 2023
 - Katama Solar Field: 45.3 megawatt-hours generated = annual energy for 1.42 average MA homes
 - Nunnepog Well Solar Field: 42.9 megawatt-hours generated = annual energy for 1.35 average MA homes
 - Park and Ride Chargers: 260.5 kilowatt-hours of power dispensed, saving 40.7 kilograms of greenhouse gases; 14 sessions counted with 12 unique drivers



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Fire Department / Ambulance: Submitted by Chief Alex Schaeffer:

EDGARTOWN FIRE /AMBULANCE FY23													
<u>Fire Prevention and Code Compliance</u>	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	YTD
Smoke Alarm and CO Detection Inspections	20	25	24	17	12	10	7						115
Propane Tank Inspections	22	18	5	15	17	8	13						98
New Construction Plan Review	11	17	11	14	13	7	4						77
Fire Prevention Activity	53	60	40	46	42	25	24						290
<u>Fire Service Activity</u>													
Fires	1	3	0	0	0	2	3						9
Automatic Fire Alarm Activations	92	88	67	57	57	37	25						423
Motor Vehicle Accidents	6	5	3	3	3	4	2						26
Investigations of Conditions	5	9	6	5	0	2	2						29
Water/Boating Incidents	6	9	0	0	0	0	0						15
Illegal Burning	3	1	3	2	1	0	1						11
Hazardous Material Incidents	0	2	2	0	2	2	0						8
Public Assists	4	5	4	0	0	1	2						16
Burn Permits	0	0	0	0	0	0	0						0
<u>Fire Department Training (hrs)</u>													
Department Drills	0	0	33	36	51	42	15						177
Fire Academy/ NFPA Courses	0	0	0	0	0	0	0						0
Fire Department Equipment Checks	27	17	22	15	17	17	19						134
<u>Ambulance Service Activity</u>													
Refusals	27	24	13	13	9	12	6						104
Treat and Transfer	76	63	53	32	29	35	25						313
Misc Calls to Service (Stand bys, assists, etc)	17	14	10	4	10	6	9						70
<u>Community Outreach Sessions</u>													
Home Visit Program (Fall prevention/Fire safety home inspections)	0	0	0	0	0	0	0						0
Public Education (CPR, Stop the Bleed, First Aid, COVID test site)	0	0	0	0	2	3	1						6
													0



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Health Department: Submitted by Matt Poole:

EDGARTOWN BOARD OF HEALTH FY23													
	July 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	YTD
Septic Permits (Total)	8	17	21	12	11	13	11						118
Septic Permit Applications Rec'd (New Construction)	2	4	5	7	3	4	1						27
Septic Repair or Up-grade Permits	2	6	7	3	3	1	5						35
Enhanced Treatment Septic System with Nitrogen Removal	4	4	6	1	3	7	3						37
Septic System Abandonment Permit	0	1	3	1	2	1	2						17
Septic Application Withdrawn Prior to Action	0	0	0	0	0	0	0						0
Sale and Transfer Septic System Inspection Reports Received	8	6	8	8	6	4	7						54
Passing Transfer Inspections	7	5	6	7	6	0	7						44
Failed Transfer Inspections	0	1	2	1	0	0	0						5
"Needs Further Evaluation" Transfer Inspections	0	0	0	0	0	0	0						0
"Conditionally Passes" Transfer Inspections	1	0	0	0	0	0	0						1
Well Construction Permits (New and Replacement)	2	0	2	4	0	0	1						11
Food Establishment Permits	0	0	0	0	1	26	6						57
Temporary Food Event permits	3	0	0	0	1	0	0						1
Tobacco Sale Permits	0	0	0	0	0	9	1						10
Verified Under-age Tobacco Sale Violations via Compliance Checks"	0	0	0	0	0	0	0						0
Residential Pool Const.	1	8	9	9	3	9	2						54
Body Art Establishment (tattoo)	0	0	0	0	0	0	0						0
Fertilizer Applicator Permit (2015 first year required, 3 yr. lifespan)	0	0	0	0	0	0	0						0
Deed Restrictions approved	1	1	2	1	1	4	3						16
Variance Hearings by Board	0	1	4	3	7	1	4						24
Septic System Installation Inspections	5	4	6	4	5	4	2						35
Perc Tests Witnessed	5	5	6	9	5	5	4						44

Information Technology: Submitted by Adam Darack

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	FY23	
Website Users	9,618	8,120	7,637	6,539	6,450	5,531	7,105						51,000	
Average Users Per Day	310	262	254	211	215	178	229						237	
Pages Viewed	34,012	30,297	28,498	26,244	23,172	20,365	26,061						188,649	
Average Pages Viewed Per Day	1,097	977	950	847	772	657	841						877	
Most Viewed Pages on a Single Day	1,551	1,396	1,941	1,446	1,309	1,388	1,664						1,941	
Day with Most View Pages	Tue Jul 19	Mon Aug 1	Thu Sep 15	Wed Oct 26	Mon Nov 21	Tue Dec 6	Thu, Jan 19						Thu Sep 15	
Department Most Visited on Website	Assessor	Assessor	Assessor	Assessor	Assessor	Assessor	Assessor						Assessor	
Device Visit Percentages	Desktop 58% Cell 39% Tablet 3%	Desktop 63% Cell 34% Tablet 3%	Desktop 63% Cell 34% Tablet 3%	Desktop 61% Cell 37% Tablet 2%	Desktop 62% Cell 35% Tablet 2%	Desktop 63% Cell 34% Tablet 3%	Desktop 64% Cell 34% Tablet 2%							Desktop 63% Cell 34% Tablet 3%



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EDGARTOWN INFORMATION TECHNOLOGY FY23													
	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	FY22
Website Users	9,618	8,120	7,637	6,539	6,450	5,531							43,895
Average Users Per Day	310	262	254	211	215	178							238
Pages Viewed	34,012	30,297	28,498	26,244	23,172	20,365							162,588
Average Pages Viewed Per Day	1,097	977	950	847	772	657							883
Most Viewed Pages on a Single Day	1,551	1,396	1,941	1,446	1,309	1,388							1,941
Day with Most View Pages	Tue Jul 19	Mon Aug 1	Thu Sep 15	Wed Oct 26	Mon Nov 21	Tue Dec 6							Thu Sep 15
Department Most Visited on Website	Assessor	Assessor	Assessor	Assessor	Assessor	Assessor							Assessor
Device Visit Percentages	Desktop 58% Cell 39% Tablet 3%	Desktop 63% Cell 34% Tablet 3%	Desktop 63% Cell 34% Tablet 3%	Desktop 61% Cell 37% Tablet 2%	Desktop 62% Cell 35% Tablet 2%	Desktop 63% Cell 34% Tablet 3%							Desktop 62% Cell 35% Tablet 3%

Library: Submitted by Lisa Sherman

The library is open for all in-person services.

Hours: Mon, Thu, Fri, Sat from 10am – 5pm, and Tue/Wed 10am – 6pm.

Library was closed on January 24th for staff training on the new CLAMS catalog/database.

Foot traffic was 5,191.

Kids and Teens Programs and Offerings this month included:

- The Edgartown Library Children’s Place Facebook page includes regular updates on crafts and events
- Brainfuse HelpNow offers free virtual homework help and live tutoring for all ages
- Creativebug is a free online resource for DIY, crafters, and makers.
- ‘Book Besties’: a program for children to receive librarian help with finding books
- Storybook Walk at Sheriff’s Meadow Sanctuary continues in partnership with the Sheriff’s Meadow Foundation
- In collaboration with the Friends of the Edgartown Library, Dolly Parton’s Imagination Library is offered free for all Edgartown children. The program provides a free book mailed to your home from birth to age five.
- Board Game & Activity Stations
- Virtual Teen Dungeons and Dragons with Chris, weekly on Fridays
- Drop-in Paint for toddlers – weekly on Mondays
- Drop-in Play Doh group for toddlers – weekly on Tuesdays
- Wiggle with the Words – weekly story time with Elyce
- Fit Camp – weekly with Bonnie Kingsbury
- Library Book Boxes – concierge book recommendation subscription service
- Discovery Days weekly themed crafts, in collaboration with the Family Center
- Beginner Karate Lesson – monthly with Miss Lisa from Action Karate

Adult Programs and Other Offerings this month included:

- In Person: Matinee Mondays in the program room



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- In Person: Coffee and Conversations Parent Group weekly program
- In Person: Vinyasa Power Yoga with Colleen Macsuga – weekly on Thursdays
- In Person: Drop-in knitting with Cindy Bonnell
- In Person: Tech Time at the Anchors
- Online: 50+ Job Seekers Networking Group, two sessions
- In Person: SpeechCraft intro to public speaking workshop, four sessions
- Online: Chef Look Cooks – cooking program
- In Person: Patricia Neal portrait unveiling event
- In Person: Homemade dumplings cooking class, with Chef Look
- Online: 70 years in TV News presentation, with professor Brian Rose
- In Person: Open Mic Night at the EPL
- In Person: Supporting your gut health, with Ana Cristina Lewis
- In Person: Lucky Red Envelope lunar new year program

OTHER OFFERINGS

- Seven Chromebooks are available for patron checkout
- Five WiFi hotspots are available for patron checkout
- Current reading lists and popular title lists are regularly updated for patrons, and offered on the library's website and in the newsletter.
- Free online access to *The New York Times*, *The Washington Post*, and *The Wall Street Journal*, as well as Libby, Mango, Kanopy, Hoopla (movies, TV, music, ebook downloadable/streaming services)
- Remote daily tech-help sessions
- Free Aunt Flow period products available in all public restrooms
- Patron-friendly link to Boston Public Library online resources

Parks / Cemetery: Submitted by Jessica McGroarty

Edgartown Park Department January 2023

- Budgets Hearings with Fin Com.
- Norton Point

Edgartown Cemetery Department January 2023

- Zero burials in the month of January.
- Zero lots sold in the month of January.



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Police Department: Submitted by Chief Bruce McNamee:

EDGARTOWN POLICE FY23													
	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	YTD
Alarms	118	119	100	104	107	75	78						701
Disturbance/Fights	6	11	8	0	3	1	2						31
Medical	80	69	47	27	17	31	28						299
Suspicious	59	36	26	25	25	13	16						200
Noise Complaints	33	21	12	6	1	0	0						73
Mental Health	2	2	2	4	9	1	2						22
Assist Citizen	47	52	40	23	32	15	12						221
Domestic Related	6	1	0	1	1	2	1						12
Disputes/Civil Matters	12	8	6	4	4	2	3						39
Intoxicated Party	8	5	5	3	4	0	0						25
Protective Custody	0	1	0	1	1	0	0						3
Weapons Complaint	1	1	0	1	0	2	1						6
Elder Assist	2	0	0	1	1	0	1						5
Suicide Threats	1	1	0	0	1	0	0						3
Liquor Establishment Calls	23	15	2	1	0	1	0						42
Sexual Assaults	2	1	0	0	0	1	0						4
Breaking & Entering	0	0	4	1	0	0	1						6
Stolen MV	1	1	2	0	0	0	0						4
Stolen Property	8	7	3	3	1	0	0						22
Trespassing	1	4	0	2	1	0	0						8
Vandalism	3	3	0	1	1	1	0						9
MV Accidents (Includes bicycle and mopeds)	26	22	16	6	10	8	5						93
MV Complaints	4	7	3	2	2	1	0						19
MV Stops	54	37	20	13	14	22	41						201
Lockouts	24	16	13	16	17	16	3						105
TOTAL CALLS	1202	928	618	480	458	396	421						4503

Shellfish: Submitted by Rob Morrison:

January 2023 saw a continued strong harvest of bay scallops from Cape Pogue Bay. Although the bay scallop harvest was steady during the month of January, the wholesale price dropped after the New Year. Sengekontacket Pond also saw one of the largest populations of adult bay scallops in several years. Several commercial limits of bay scallops were taken from Sengekontacket per week by dip net, during the third month of the commercial season.

Recreational fishing for shellfish species including steamer clams, quahogs, bay scallops, and oysters took place in all Edgartown bodies of water open to fishing.

Commercial Shellfish Landings January 2023:

Bay Scallops : 1,620 bushels

*Wholesale value of Bay Scallops landed during the month of January 2023 estimated at: \$172,800

Recreational Shellfish Landings January 2023:

Oysters.....16 bushels



**TOWN OF EDGARTOWN
OFFICE OF SELECT BOARD**

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Steamer Clams....2 bushels
Quahogs.....12 bushels
Bay Scallops.....28 bushels

Wastewater Department: Submitted by William Burke:

Flow for January 2023 was 3,779,457 gal. Total N was 0.900 mg/L and 2.43 mg/L for a monthly average of 1.67 mg/L reported to DEP. Septage for the month was 33,347 gallons.

- Thurs 5 – Submit DEP report.
- Fri 6 – Review Reading Room pump chamber repair with engineer and contractor.
- Tue 10 – Gather and ship 1st monthly lab samples.
- Wed 11 – Install new pump at VG pump station.
- Thurs 12 – Replace lock rings and nozzles on BFP wash boxes. Remove broken grit spiral from septage machine.
- Tue 17 – Fire alarm at plant – bad circuit tripping false alarm.
- Thurs 19 - Gather and ship 2nd monthly lab samples. WW Comm meeting.
- Fri 20 – Assess components of BFPs for repair and request service tech from Andritz.
- Mon 23 – Repair Chase Road Pump Station force mains. Start integration of SCADA project.
- Tue 24 – Integrate and adjust BFP controls for proper functionality.
- Thurs 26 – Integrate controls for polymer system.
- Mon 30 – Adjust SCADA controls for polymer system for proper functionality. Gather and send data for CWMP.

Water Department: Submitted by William Chapman:

- Eleven water services were installed (including the new main on Mill Street), with several more applications for service reviewed.
- Monthly bacteriological samples were collected and analyzed.
- A faulty fire hydrant was replaced on 16th Street.
- The Tier II Report was completed and filed as required.
- The Operating Budget, Capital Plan and A.T.M. articles were presented to the Select Board and the Financial Advisory Committee
- Initial consultation was provided for several water main extension projects.

2023 Well Production

	Machacket	Lily Pond	Wintucket	Quenomica	Nunnepog	Total
December	0	19,000	8,598,400	16,000	13,000	8,646,400



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Y.T.D. 0 19,000 8,598,400 16,000 13,000 8,646,400

Zoning Board of Appeals: Submitted by Lisa Morrison:

- 29-2022 MESHACKET– 38 MESHACKET ROAD (28-225) a request for a comprehensive permit under M.G.L 40 B for the construction of forty affordable homes was granted on a 9-acre site was approved.
- 39-22 BINDER – 18 PILGRIM ROAD (11B-1.21) a request for a special permit under section 10.1 G to allow the construction of an in-ground pool and pool equipment shed on a preexisting, nonconforming lot was granted with a condition.
- 40-22 BLOMMER – 20 KENT HARBOR ROAD (36-326) a request for a special permit under section 10.1 G 2 (e) to allow the construction of a single-family residence, pool, and pool house outside the two-year window specified in the bylaw after a house has been destroyed by fire.
- 41-22 DORE – 1 SADDLE CLUB ROAD (11-1.249) a request for a special permit under section 10.1 G to allow the construction of a two-car, two-story garage with storage above on a preexisting, nonconforming lot was granted with a condition.

The Board also reviewed a number of small projects that were determined to be de minimus under the Bransford provision and were either granted exemptions or instructed to file for a special permit.

Accountant: Submitted by Amy Tierney (See attached pages):