

**TOWN OF EDGARTOWN  
PROCUREMENT OFFICE**

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**Edgartown Police Station Cleaning Services**

**ADDENDUM 1**

Issued Date: November 28, 2022

IFB REF: **EPD-23-16**

IFB TITLE: **Edgartown Police Station Solicitation for Custodial Services**

TO PROPOSER: This Addendum is an integral part of the Request for Proposals under consideration by you as a Proposer in connection with the subject matter herein identified. The Town of Edgartown deems all proposals to have been proffered in recognition and consideration of the entire Request for Proposals, including all addenda. For purposes of clarification, receipt of this present Addendum by a Proposer should be evidenced by returning it signed, as part of the proposal. If the proposal has already been received by the Town of Edgartown, the Proposer should return this addendum separately, clearly marked with the RFP Title and Reference Number above.

**This Addendum is being issued to clarify the “Duties to be Performed As Needed” and Amend the hours during which work is to be performed.**

**Duties to be Performed as Needed**

Page 5 of the Invitation for Bids includes a list of Duties to be Performed as Needed. These items are expected to take 40-50 hours additional per Year, beyond the typical 20 hrs per week for the weekly tasks.

The Stripping and Waxing of the Tile floors is expected to be done 1-2 times annually. The Police Station will provide the equipment and materials to perform this task.

**Hours work is to be performed**

Work is to be completed between the hours of 8:00 am and 6:00 pm, unless otherwise authorized by the Chief of Police.

**the information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.**

Receipt of this Addendum is hereby acknowledged by the undersigned Proposer:

\_\_\_\_\_  
Signature of Authorized Proposer

\_\_\_\_\_  
Proposer Company Name