

**Minutes of the**  
**Regular Meeting of September 13, 2022**

**WATER COMMISSIONERS PRESENT:**

Mr. David Burke, Commissioner  
Mr. Scott Ellis, Commissioner  
Mr. Jim Kelleher, Chairperson

**EWD STAFF PRESENT:**

Mr. William Chapman  
Mr. Shane Ben David  
Mrs. Sheila Ben David

**Meeting Called to Order:**

Meeting was called to order by Mr. Kelleher at 3:21 p.m.

**Minutes:**

Mr. Ellis motioned to approve the minutes from the August 9, 2022 meeting. Mr. Kelleher seconded and the motioned passed unanimously.

**OLD BUSINESS:**

**FY22 closing balances**

Mr. Chapman gave the Commissioners the closing budget figures for FY22.

**New truck status**

MHQ is expecting to get the new truck by November or December of this year.

**New pumping station**

New well source was discussed and Mr. Chapman will bring in an engineer to help outline a well source study.

**Compensation Study**

The compensation study was discussed. The Commissioners decided to reach out to the personnel board with questions regarding the last compensation study.

**Backflow Device Testing**

Backflow device testing was discussed and is expected to start September 23, 2022.

**Staffing Updates**

Mr. Chapman informed the commissioners the new Department Assistant and Administrative Assistant have been working out even better than expected.

**NEW BUSINESS:**

**Operational Report:**

- Four water services were installed, with several more applications for service reviewed.
- Monthly bacteriological samples were collected and analyzed.
- Nitrate samples were collected and analyzed, with all samples being compliant.
- Minor leaks were repaired at Lily Pond and Quenomica Pumping Stations. Neither case resulted in damages to the facilities.
- Many trenches from construction projects received final paving.
- Hydrant maintenance (including painting) continues through the summer season.
- The relocated water main at Stop & Shop was placed in service, having passed pressure and bacteriological testing. This project added two fire hydrants to the distribution system.
- The Department Assistant position was filled, bringing the office back to full staff. Heidi Boyd (formerly of the Collector's Office) has transferred to the Water Department. We wish her well with her new position and welcome her to the department.

**Fees and charges**

Tabled for discussion until the next meeting.

**Vacation transfer request**

Mr. Chapman requested to carry over 8 days of his vacation. Mr. Ellis motioned to allow Mr. Chapman to carry over his vacation time, Mr. Kelleher seconded and the motioned passed unanimously.

**ADJOURNMENT:**

Mr. Kelleher motioned to adjourn the meeting at 4:10 pm, Mr. Ellis seconded and the Commissioners and the vote passed unanimously.

Respectfully submitted,

Sheila Ben David  
Administrative Assistant

APPROVED:

BOARD OF WATER COMMISSIONERS  
TOWN OF EDGARTOWN

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James Kelleher, Chair

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Scott Ellis, Commissioner

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David Burke, Commissioner