

Finance Advisory Committee

May 11, 2022

4:00 pm

A meeting of the Committee was held on the above date and time via the Zoom Application. Members present were: Donna Lowell-Bettencourt, Leslie Baynes, Nedine Cunningham Steve Jordan, Julia Tarka, and Paul Pertile.

Karen Medeiros, Town Clerk, opened up the meeting.

Mrs. Medeiros then opened the floor and asked for officer nominations. Mr. Baynes made a motion for Mrs. Lowell-Bettencourt to remain Chair, and Mr. Jordan to be vice-chair. Ms. Tarka, seconded. Unanimous

Mrs. Lowell-Bettencourt then took over as Chair.

Leslie Clapp, MV Center for Living Director, then presented a reserve fund transfer request in the amount of \$4,849.50 to MVCL budget. Ms. Clapp explained that there was a possible shortfall in her FY22 budget due to Covid and the inability to properly project revenue when it was set the previous year.

Mr. Baynes asked if it was procedurally correct to have an external agency request a reserve fund transfer from the FAC. Mr. Hagerty said all warrant articles come from the General Fund Budget and it should be no issue.

Mr. Baynes moved to approve the transfer. Mr. Jordan seconded. Mrs. Lowell-Bettencourt commented that this should not set a precedent, and will only be approved due to Covid reasons. Unanimous.

Mr. Hagerty then presented a reserve fund transfer request in the amount of \$364.91 to the Martha's Vineyard Refuse District Account. Mr. Hagerty explained that it was an error on the previous year's warrant. Mr. Baynes moved to approve the transfer. Mr. Jordan seconded. Unanimous.

Mr. Hagerty then presented a reserve fund transfer request in the amount of \$4,700.00 to the Airfield Capital fund. Mr. Hagerty explained that the funds were required due to a change order associated with the location of the hydraulic doors lines and the entry way trench drain. Mr. Jordan moved to approve the transfer. Mr. Pertile seconded. Unanimous.

Reade Milne, the Building Inspector, then discussed the next line item transfer request in the amount of \$15,280.00 to the Gas/Plumping Inspector Salaries from the Health Insurance Line. Ms. Milne explained that the costs were the results of a growing number of inspections due to the increased construction activity in the Town. Ms. Tarka moved to approve the transfer. Mr. Jordan seconded. Unanimous.

Mr. Hagerty then presented a line item transfer request in the amount of \$10,000.00 from the Civil Defense Line to the Fire Department Expense Line due to ongoing improvements of the building. Mr. Hagerty also presented another transfer in the amount of \$25,000.00 from Fire Salaries to Ambulance Salaries due to storm coverage, un-reimbursable details, and filling Covid sick time. Mr. Baynes moved to approve the two transfer. Mr. Jordan seconded. Unanimous.

Chief McNamee then presented a line item transfer request in the amount of \$69,281.00 from the Police Department Salaries Line to the Police Department Expense Line. Chief McNamee detailed several small capital purchases that would update necessary Police Equipment and building items for the remainder of the FY. Mr. Jordan moved to approve the transfer. Mr. Baynes seconded. Unanimous.

Kimberly Andrade, Animal Control Officer, then presented a line item transfer request in the amount of \$16,000.00 to the ACO Salaries Line from the Health Insurance Line. Ms. Andrade explained that this was due to the transition from the old ACO to the new ACO and concurrent on boarding. Mr. Jordan moved to approve the transfer. Mr. Baynes seconded. Unanimous.

Ms. Andrade then presented a line item transfer request in the amount of \$4,000.00 to the ACO Expense Line from the Health Insurance Line. Ms. Andrade explained that this was cover repairs of the ACO vehicle that will allow it to pass inspection. Mr. Pertile moved to approve the transfer. Mr. Jordan seconded. Unanimous.

Robert Morrison, Shellfish Constable, then presented a line item transfer request in the amount of \$15,000.00 from the Shellfish Salaries Line to the Shellfish Expense Line. Mr. Morrison explained that he had inherited the budget from the previous Shellfish Constable and the increased expenses were due to rising cost of heating oil, repair of several pieces of equipment, uniform replacement, and the purchase of additional shellfish seed. Mr. Baynes moved to approve the transfer. Mr. Jordan seconded. Unanimous.

Mr. Hagerty then explained the final line item transfer request of \$3,100.00 to the Veterans Benefits Expense from Health Insurance due to increase of Edgartown Veterans within the category. Mr. Hagerty highlighted that the Town was mandated to pay the money under State law and 75% is reimbursable. Mr. Jordan motioned to transfer the funds. Mr. Pertile seconded. Unanimous.

At 4:37 Mr. Jordan moved to adjourn the meeting. Ms. Tarka seconded. Unanimous.

Donna Lowell-Bettencourt,
Leslie Baynes,
Robert Coad
Nedine Cunningham
Steve Jordan
Paul Pertile
Julia Tarka
Scott Morgan (Alternate)

Respectfully submitted,

James Hagerty
Town Administrator